

SOUTH FERRIBY PARISH COUNCIL

Parish Clerk – Ann Boulton
8 Beck Hill, Barton upon Humber DN18 5HQ
TEL: 07592 666058
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www.southferribyparishcouncil.gov.uk

Dear Councillor,

Minutes of the Annual Meeting of South Ferriby Parish Council **Monday 12th May, 2025** held at **South Ferriby Village Hall**, Horkstow Rd, South Ferriby, Barton-upon-Humber DN18 6HS at **7 pm**.

Present: Cllrs C Logan (Chair), D Grace, J Goff, N Ward, V Wells
Clerk to the Council Ann Boulton

Agenda

APCM25/26 – 0501 Election of Chairman

Cllr Cathy Logan was re-elected Chair and signed the Chair's Declaration of Acceptance of Office

APCM25/26 – 0502 Apologies

To note apologies for absence. **Cllrs D Bennett, N Cecil-Purvis, L Christmas**

APCM25/26 – 0503 Declarations of Interest

- a) To record declarations of interest by any member of the council in respect of the agenda items below. Members declaring interests should identify the agenda item and type of interest being declared. **None**
- b) To note any dispensations granted to any member of the council in respect of the agenda items listed below **None**

APCM25/26 – 0504 Election of Vice-Chairman

Cllr Nigel Ward was elected Vice-Chair

APCM25/26– 0505 Internal Audit Report 2024/25

- a) Members to receive the Internal Audit Report for the year and note any recommendations
Resolved: This had been considered in detail when it was received and the recommendations acted on.

APCM25/26– 0506 Annual Governance Statement 2024/25

- a) Members to consider the Annual Governance Statement.
- b) Members to approve the Governance Statement.
Resolved: Having considered the statement, to approve it.
- c) The signing and dating of the Governance Statement by the Chair and Clerk.
Resolved: To sign and date the Statement.

APCM25/26– 0507 Annual Accounting Statement 2024/25

- a) Members to consider the Accounting Statement.
Resolved: To note this is not yet available because of problem with the spreadsheet
- b) Members to resolve the approval of the Accounting Statement.
- c) Accounting statement to be signed and dated by the Chairman.

APCM25/26– 0508 Election of Officers

- a) To elect Councillors to represent the Parish Council at outside meetings and events.
 - i) Low Villages Forum representative **Cllr N Ward**
 - ii) Police NATS committee representative **Cllr C Logan**

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- iii) ERNLLCA District Committee Representatives **All councillors as available.**
- b) To agree to formation/continuation of any committees and to further agree their functions.
 - i) Personnel Committee –To review and approve the Personnel Committee Terms of Reference
Cllr C Logan, Cllr N Cecil-Purvis, Cllr J Goff, Cllr V Wells
 - i) Flowerbed Working Group – ***It was agreed that this was no longer required***

APCM25/26 – 0509 Delegation of Responsibilities

- a) To discuss delegation of responsibility for responding to planning applications to the Clerk and resolve any action

Resolved: To delegate responsibility as previously

APCM25/26 – 0510 Responsibilities for Asset Inspections

- a) To agree Councillors who will be responsible for inspecting the following assets:
 - i) MUGA, Play Area, Adult Gym Equipment and Container – **Cllr N Cecil-Purvis**
 - ii) Playing Field **Cllr C Logan**
 - iii) Village Benches **Cllr D Grace**
 - iv) Bus Shelters **Cllr N Cecil Purvis**
 - v) Noticeboards **Cllr N Cecil-Purvis**
 - vi) Salt Bins **Cllr N Ward**
 - vii) Litter Bins **Cllr N Ward**
 - viii) Pinfold, Horse Pond **Cllr N Ward**
 - ix) Powell's Mount

APCM25/26 – 0511 To approve the Internal Auditor for 2025/26

It was resolved to appoint Brian Brooks again

APCM25/26 – 0512 Re-adoption of Code of Conduct and reminder of Register of Interests

Resolved: To re-adopt the Code of Conduct. There are no changes to councillors' Registers of Interests.

APCM25/26 – 0513 Policies and Procedures

To review and approve the adoption of the amended Standing Orders.

Resolved: To approve the amended Standing Orders

- a) To review and approve the adoption of Financial Regulations.
- b) To review and approve the Child Protection Policy
- c) To review and approve the Member and Officer Protocol.
- d) To review and approve the Health and Safety Policy.
- e) To review and approve the Safeguarding Vulnerable Adults Policy
- f) To review and approve the Equal Opportunities Policy
- g) To review and approve the Complaints Procedure
- h) To review and approve the Disciplinary Procedure
- i) To review and approve the Financial Reserves Policy
- j) To review and approve the Grievance Policy
- k) To review and approve the Risk Assessments.
- l) To review and approve the Asset Register.
- m) To review and approve Insurance Provision

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Resolved: It was resolved that the Clerk and Cllr Ward would review three policies a month and they would be approved by the Parish Council and adopted accordingly.

APCM25/26 – 0514 To review and renew Parish Insurance

- a) To review the current insurance provision in line with the Asset Register
- b) To resolve payment of renewal premium

Resolved: To accept the current insurance provision and renewal.

APCM25/26 – 0515 Public Comment

Members of the public may raise subjects that they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

No members of the public attended.