

SOUTH FERRIBY PARISH COUNCIL

Parish Clerk – Ann Boulton
8 Beck Hill, Barton upon Humber DN18 5HQ
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www.southferribyparishcouncil.gov.uk

Dear Councillor,

You are hereby summoned to attend Annual Meeting of South Ferriby Parish Council on **Monday 12th May, 2025**
The meeting will be held at **South Ferriby Village Hall**, Horkstow Rd, South Ferriby, Barton-upon-Humber DN18 6HS, and will commence at **7 pm**.

Members of the public and press are welcome

Ann Boulton

Ann Boulton

Clerk to South Ferriby Parish Council

8th May, 2025

Agenda

APCM25/26 – 0501 Election of Chairman

To elect a Chairman and receive the Chairman's Declaration of Acceptance of Office

APCM25/26 – 0502 Apologies

To note apologies for absence.

APCM25/26 – 0503 Declarations of Interest

- a) To record declarations of interest by any member of the council in respect of the agenda items below.
Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note any dispensations granted to any member of the council in respect of the agenda items listed below

APCM25/26 – 0504 Election of Vice-Chairman

To elect a Vice Chairman.

APCM25/26– 0505 Internal Audit Report 2024/25

- a) Members to receive the Internal Audit Report for the year and note any recommendations

APCM25/26– 0506 Annual Governance Statement 2023/24

- a) Members to consider the Annual Governance Statement.
- b) Members to approve the Governance Statement.
- c) The signing and dating of the Governance Statement by the Chair and Clerk.

APCM25/26– 0507 Annual Accounting Statement 2023/24

- a) Members to consider the Accounting Statement.
- b) Members to resolve the approval of the Accounting Statement.
- c) Accounting statement to be signed and dated by the Chairman.

APCM25/26– 0508 Election of Officers

- a) To elect Councillors to represent the Parish Council at outside meetings and events.
 - i) Low Villages Forum representative
 - ii) Police NATS committee representative
 - iii) ERNLLCA District Committee Representatives
- b) To agree to formation/continuation of any committees and to further agree their functions.
 - i) Personnel Committee –To review and approve the Personnel Committee Terms of Reference

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- i) Flowerbed Working Group

APCM25/26 – 0509 Delegation of Responsibilities

- a) To discuss delegation of responsibility for responding to planning applications to the Clerk and resolve any action

APCM25/26 – 0510 Responsibilities for Asset Inspections

- a) To agree Councillors who will be responsible for inspecting the following assets:
 - i) MUGA, Play Area, Adult Gym Equipment and Container
 - ii) Playing Field
 - iii) Village Benches
 - iv) Bus Shelters
 - v) Noticeboards
 - vi) Salt Bins
 - vii) Litter Bins
 - viii) Pinfold, Horse Pond and Flower Beds
 - ix) Powell's Mount

APCM25/26 – 0511 To approve the Internal Auditor for 2025/26

APCM25/26 – 0512 Re-adoption of Code of Conduct and reminder of Register of Interests

APCM25/26 – 0513 Policies and Procedures

To review and approve the adoption of the amended Standing Orders.

- a) To review and approve the adoption of Financial Regulations.
- b) To review and approve the Child Protection Policy (new).
- c) To review and approve the Member and Officer Protocol.
- d) To review and approve the Health and Safety Policy.
- e) To review and approve the Safeguarding Vulnerable Adults Policy (new).
- f) To review and approve the Equal Opportunities Policy (new).
- g) To review and approve the Complaints Procedure
- h) To review and approve the Disciplinary Procedure
- i) To review and approve the Financial Reserves Policy
- j) To review and approve the Grievance Policy
- k) To review and approve the Risk Assessments.
- l) To review and approve the Asset Register.
- m) To review and approve Insurance Provision

APCM25/26 – 0514 To review and renew Parish Insurance

- a) To review the current insurance provision in line with the Asset Register
- b) To resolve payment of renewal premium

APCM25/26 – 0515 Public Comment

Members of the public may raise subjects that they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.