

SOUTH FERRIBY PARISH COUNCIL

Parish Clerk – Holly Hanson
Appledore, 26 Main Street, Horkstow, Barton-upon-Humber, DN18 6BG
TEL: 07393 21 30 30
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www.southferribyparishcouncil.gov.uk

Dear Councillor,

You are hereby summoned to attend South Ferriby Annual Parish Council Meeting on **Monday 9th May 2022**. The meeting will be held at **South Ferriby Village Hall**, Horkstow Rd, South Ferriby, Barton-upon-Humber DN18 6HS, and will commence at **7.15 pm**.

The agenda is set out below.

Members of the public and press are welcome

Holly Hanson

Holly Hanson – Proper Officer – South Ferriby Parish Council
4th May 2022

Public Participation

Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened. The time will be restricted to 15 minutes maximum unless the Council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda. Meetings may be recorded.

Agenda

APCM22/23 – 0501

Election of Chairman

- a) To elect a Chairman and receive the Chairman's Declaration of Acceptance of Office

APCM22/23 – 0502

Apologies

- a) To note apologies for absence.

APCM22/23 – 0503

Declarations of Interest

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note any dispensations granted to any member of the council in respect of the agenda items listed below

APCM22/23 – 0504

Election of Vice-Chairman

- a) To elect a Vice Chairman.

APCM22/23 – 0505

Co-Option of New Councillor

- a) To consider the expressions of interest for the Councillor vacancy and report from the Interview Working Party.
- b) To co-opt a new Councillor to the vacancy

APCM22/23 – 0506

Election of Meeting Representatives

- a) To elect Councillors to represent the Parish Council at outside meetings and events.
 - i) Low Villages Forum Representative(s).
 - ii) Police/NAT Committee Representative(s).

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APCM22/23 – 0507 Election of Committee / Working Party Representatives

- a) To agree to formation/continuation of any committees or work parties and to further agree their Functions and Terms of Reference.
 - i) Personnel Committee.
 - a. To review and approve the Personnel Committee Terms of Reference
 - ii) Permissive Path Working Party

APCM22/23 – 0508 Responsibilities for Asset Inspections

- a) To agree Councillors who will be responsible for inspecting the following assets:
 - i) MUGA, Play Area, Adult Gym Equipment and Container
 - ii) Playing Field
 - iii) Village Benches
 - iv) Bus Shelter
 - v) Telephone Box
 - vi) Noticeboards
 - vii) Salt Bins
 - viii) Litter Bins
 - ix) Pinfold, Horse Pond and Flower Beds
 - x) Powell's Mount.

APCM22/23 – 0509 To approve the Internal Auditor for 2022/23

APCM22/23 – 0510 Re-adoption of Code of Conduct and reminder of review of Register of Interests

APCM22/23 – 0511 Policies and Procedures

- a) To review and approve the adoption of the Standing Orders.
- b) To review and approve the adoption of Financial Regulations.
- c) To review and approve the Asset Register.
- d) To review and approve the Child Protection Policy.
- e) To review and approve the Member and Officer Protocol.
- f) To review and approve the Health and Safety Policy.
- g) To review and approve the Safeguarding Vulnerable Adults Policy.
- h) To review and approve the Equal Opportunities Policy.
- i) To review and approve the Complaints Procedure
- j) To review and approve the Disciplinary Procedure
- k) To review and approve the Financial Reserves Policy
- l) To review and approve the Grievance Policy

APCM22/23 – 0512 To review and renew Parish Insurance

- a) To review the current insurance provision in line with the Asset Register
- b) To resolve payment of renewal premium

APCM22/23 – 0513 Public Comment

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