

SOUTH FERRIBY PARISH COUNCIL

Parish Clerk – Holly Hanson
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Minutes of the Annual meeting of South Ferriby Parish Council held at 6.45pm on Wednesday 5th May 2021, via a WHYPAY conference call.

Present: Chair - Cllr Roy Holloway,
Cllr Alan Fisher, Cllr Sara Haddon, Cllr Dave Mouncey, Cllr Noreen Cecil-Purvis, Cllr Sharron Sibson, Cllr Dewi Bennett, Cllr Andi Wilford.
Clerk – Holly Hanson

Public Participation

2 members of the public were present.

APCM21/22 – 0501 Election of Chairman

- a) Cllr Haddon nominated Cllr Holloway for the position of Chairman, and this was seconded by Cllr Fisher. No other nominations were received, and Cllr Holloway was unanimously voted into office and the Declaration of Acceptance of Office signed and received by the Clerk.

APCM21/22 – 0502 Apologies

- a) None

APCM21/22 – 0503 Declarations of Interest

- a) Cllrs Holloway, Haddon, Mouncey and Bennett – Item ACPM21/22 – 0508 a) ii) Election of members of South Ferriby Parish Council Flood Protection Committee
- b) Dispensations given to Cllrs Holloway, Haddon, Mouncey and Bennett in respect of discussions around Flood Planning – 1st June 2020

APCM21/22 – 0504 Election of Vice-Chairman

- a) Cllr Bennett nominated Cllr Fisher for the position as Vice-Chairman and this was seconded by Cllr Cecil-Purvis. No other nominations were received, and Cllr Fisher was unanimously voted into office.

APCM21/22 – 0505 Internal Audit Report 2020/21

- a) Members received the Internal Audit Report for the 2020/21 year and noted recommendations.
Resolved – That the Chairman will provide invoices / receipts to support spending against Chairman's Allowance where appropriate.

APCM21/22 – 0506 Annual Governance Statement 2020/21

- a) Councillors considered the Annual Governance Statement.
- b) Councillors unanimously resolved to approve the Governance Statement.
- c) The Governance Statement was signed by the Chair and Clerk.

APCM21/22 – 0507 Annual Accounting Statement 2020/21

- a) The Chairman read out the Accounting Statement for Member's consideration.
- b) Councillors resolved the approval of the Accounting Statement.
- c) Accounting statement was signed and dated by the Chairman.

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APCM21/22 – 0508 Election of Meeting Representatives

- a) Following discussion, Councillors were elected to represent the Parish Council at the following outside meetings and events:
 - i) CEMEX Liaison Representatives – Cllrs Haddon, Mouncey and Cecil Purvis
 - ii) Low Villages Forum Representative – All Councillors
 - iii) Police/NAT Committee Representative – All Councillors

APCM21/22 – 0509 Election of Committee Representatives

- a) To agree to formation/continuation of any committees or work parties and to further agree their Functions and Terms of Reference.
 - i) Personnel Committee – Councillors considered and agreed its continuation with Cllr Bennett as Chair, Cllrs Sibson, Cecil-Purvis and Wilford appointed.
 - (i) Councillors reviewed and approved the Personnel Committee Terms of Reference
 - ii) South Ferriby Parish Council Flood Protection Committee – Councillors considered and agreed its continuation with Cllr Haddon as Chair, with Cllrs Bennett, Holloway and Fisher appointed.
 - (i) Review of Flood Protection Committee Terms of Reference deferred to July meeting.

APCM21/22 – 0510 Re-adoption of Code of Conduct and reminder of review of Register of Interests

The Parish Council unanimously agreed the re-adoption of the Code of Conduct and reviewed and updated the Register of Interests.

APCM21/22 – 0511 Policies and Procedures

- a) The Standing Orders were reviewed, approved, and adopted.
- b) The Financial Regulations were reviewed, approved, and adopted.
- c) The Asset Register was reviewed and approved.
- d) The Child Protection Policy was reviewed and approved.
- e) The Member and Officer Protocol was reviewed and approved.
- f) The Health and Safety Policy was reviewed and approved.
- g) The Safeguarding Vulnerable Adults Policy was reviewed and approved.
- h) The Equal Opportunities Policy was reviewed and approved.
- i) The Social Media Policy was reviewed and approved.
- j) The Updated Emergency Plan was reviewed and approved.
- k) The Risk Assessments were reviewed and approved.
- l) The Asset Register was reviewed and approved.
- m) The Insurance Provision was reviewed and approved.
- n) The Publication Scheme was reviewed and approved.

APCM21/22 – 0512 Devolved Responsibility for Decision Making

- a) Councillors discussed utilising its powers under the Local Government Act 1972, section 101, to devolve to the Clerk responsibility and authority to make decisions on any business of the Council.

Resolved – That responsibility and authority be devolved to the Clerk until the Parish Council can resume face-to-face meetings or lawful virtual meetings resume.

APCM21/22 – 0513 Public Comment

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None.

UNADOPTED

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Signed _____ Position _____ Date _____