

South Ferriby Parish Council

Minutes of the Parish Council Meeting

Minutes of the meeting of South Ferriby Parish Council held at 7pm on Monday 8th April 2019, at the Village Hall, South Ferriby.

Present: Chair – Cllr Roy Holloway.
Cllr Alan Fisher, Cllr Sara Haddon, Cllr Dave Mouncey, Cllr Noreen Cecil-Purvis, Cllr Sharron Sibson.
Clerk – Holly Hanson
1 x Member of the public

Public Participation

Mrs Smith of South Ferriby Post Office attended the meeting to donate £35 cash raised from the Carrier bag charge in the shop to the South Ferriby Community Flowerbeds.
Mrs Smith also made a personal donation of £393.50 to be spent in the Children's Play Area and requested that a memorial be placed in the Play Area for Mrs Fish.
Mrs Smith also highlighted the damage to the handle on the zipwire in the Play Area.

19/20 – 0401 Apologies

Cllr Andi Wilford, Cllr Dewi Bennet

19/20 – 0402 Declaration of Interest

Cllrs Holloway, Haddon, Mouncey and Bennett – Item 19/20 –0413 Flood Defences

Note - Dispensations given to Cllrs Holloway, Haddon, Mouncey and Bennett in respect of discussions around Flood Planning – 3rd December 2018

19/20 – 0403 Minutes of Previous meeting

Resolved – That the minutes of the Parish Council meeting held on Monday 11th March 2019 were reviewed and agreed as an accurate and true record and signed accordingly.

19/20 – 0404 Reports from Ward Councillors

No Ward Councillors attended

19/20 – 0405 Highways and Footpaths

a) Councillors discussed all outstanding issues on the Village Work list. There are no further updates to these.

b) Cllr Mouncey stated that he had received 3 complaints from residents about flooding on A1077, from parents whose children had been drenched by passing cars on their walk to or from school. Cllr Mouncey provided photos taken after heavy rain highlighting the issue.

Resolved – Clerk to forward complaints and photographs to highways requesting remedial action.

c) Cllr Fisher raised that the footpath on Low Street between Skinners Lane and School Lane needs resurfacing

Resolved – Clerk to raise this issue with North Lincs Council and add to Village Work List

19/20 – 0406 Police Matters / NAT

South Ferriby Parish Council

Minutes of the Parish Council Meeting

- a) The Clerk advised that the Police Drop-in with PCSO Danny Whitehead had been postponed due to Bank Holidays, and would now take place on 17th June, 4pm – 7pm in the Village Hall.

19/20 – 0407 Planning

- a) Planning applications received for discussion:
- i) East Riding of Yorkshire and Kingston upon Hull Joint Minerals Local Plan Main Modifications consultation
Resolved – Councillors had no comments or representations on this consultation
 - ii) PA/2019/323 – Planning permission for change of use from Methodist church to dwelling - AMENDED PLAN
Resolved – Councillors had no objections or comments on this planning application

19/20 – 0408 CEMEX Liaison

- a) Cllr Haddon gave an update on various topics. Currently 2 kilns are in operation, this is expected to reduce to one in the coming weeks. Emissions have been an issue, with excess foam being produced which may have escaped into the environment, however it is not believed to be toxic. The contract for materials for the flood defence works was signed on 21st March with 71k tonnes of material having already been moved
- b) Cllr Cecil-Purvis stated that she had received several resident complaints about the level of noise overnight, believed to be from the conveyor belt. Cllr Haddon confirmed that CEMEX are currently running a trial around operating the belt at night.
- c) Cllr Haddon circulated an updated Cemex contact list
Resolved – That Cllr Haddon be authorised to communicate with these contacts on behalf of the Parish Council over the next month.

19/20 – 0409 Beulah Courts

- a) No update as issues not resolved due to poor weather.
Resolved – To Defer this item to the May meeting

19/20 – 0410 Beulah Park

- a) Cllr Fisher gave a report following inspection of the playground highlighting some maintenance and repair items. Councillors discussed having a maintenance contract for the outdoor gym and play equipment. Councillors discussed that the majority of issues appeared to be caused by poor quality fittings, and that this may be covered under warranty.
Resolved – That the Clerk look into the warranty documentation for the play and gym equipment and contact Proludic regarding Councillors concerns.
- b) Quotes from Proludic for a maintenance contract were reviewed and felt to be excessively expensive.
Resolved – Clerk to contact neighbouring Parish Councils to enquire who they use for play equipment maintenance.

19/20 – 0411 Open Space Management

- a) Cllr Mouncey gave an update to the group, bluebells had been planted at the Horsepond and Pinfold, with the vision that the Pinfold would become a wildflower meadow; advising that refreshing bedding plants would take place over the forthcoming month due to the poor weather.

South Ferriby Parish Council

Minutes of the Parish Council Meeting

- b) Clerk updated the Council with sponsorship received to date, and those parties that were yet to pay.
Resolved – Cllr Mouncey to follow up the unpaid invoices
- c) Cllr Mouncey discussed projects that would be worked on over the forthcoming month and requested a budget of £150 for this.
Resolved – Cllr Haddon proposed a £150 budget for Open Space spending, this was seconded by Cllr Holloway.
- d) Councillors discussed entering Best Kept Village 2019
Resolved – To enter
- e) Councillors discussed entering East Midlands in Bloom and In Your Neighbourhood 2019
Resolved – To enter both
- f) Cllr Mouncey proposed renewing the CPRE Membership, this was seconded by Cllr Holloway.
Resolved – To renew membership

19/20 – 0412 **Neighbourhood Planning**

- a) Cllr Cecil-Purvis gave an update stating that some potential development sites had been identified during the Working Party's Village walkabout, with the next steps being to consult Dave Lofts of North Lincolnshire Council and Peter Jones of Worlaby Parish Council for guidance before progressing to public consultation.

19/20 – 0413 **Flood Defences**

- a) Cllr Haddon gave a summary of key dates and events since the last meeting stating that planning permission had now been granted, and all contracts signed. Next steps would be to ensure planning conditions were met prior to commencement of works. With an EA Consultation event being held at South Ferriby Village Hall on 9th April 2019 to gain public views on how traffic impacts can best be managed during construction on the A1077 – Sluice Road, South Ferriby.
- b) Councillors discussed the Website and Communication Plan for disseminating information on the Flood Defence works, with updates being placed on the South Ferriby Parish Council website and on Social Media
Resolved – Cllr Holloway proposed a budget of £200 for amendments to the website and admin support for initial set up, this was seconded by Cllr Cecil-Purvis
Resolved - Cllr Holloway proposed a budget of £50 per month for ongoing costs during the Flood Defence works, this was seconded by Cllr Cecil-Purvis.
Resolved – That admin support be provided by the Clerk, with any hours noted separately, and all costs associated with online communication for flood defences being paid for from the Website Account.
- c) Cllr Haddon proposed that letters of thanks be sent from the Parish Council to key local parties that had supported the process.
Resolved – That letters be sent.

Cllr Holloway thanked Cllr Haddon for all her hard work and efforts during the Flood Defence project

19/20 – 0414 **Playing Field Grounds Maintenance Service 2019/20**

- a) Cllr Holloway stated that he was still seeking an alternative provision for the 2019/20 year, however all councillors agreed that an initial cut was necessary.

South Ferriby Parish Council

Minutes of the Parish Council Meeting

Resolved – That the Clerk be authorised to spend up to £200 to get this initial cut don as soon as possible.

19/20 – 0415 Seat at Bird Hide

- a) Cllr Holloway requested that this item be deferred until the May meeting.

19/20 – 0416 Noticeboard at South Ferriby Shop

- a) Cllr Holloway to contact Cre8a to refurbish the noticeboard.

19/20 – 0417 South Ferriby Bootcamp

- a) Councillors discussed the request from South Ferriby Bootcamp to use the MUGA so this provision could be taken outside during the Summer months.

Resolved – To agree to this request with the conditions that the provider was aware of the potential conflict with children wishing to use the area in the evenings and provided evidence of appropriate insurance. Whilst no formal charge would be made for the use of the MUGA, it was also felt that a donation to the Parish Council for ongoing costs of maintenance to the area would be appreciated.

19/20 – 0418 South Ferriby Preschool

- a) Councillors discussed the request donation towards South Ferriby Pre-School trip to see the Pliosaur in Scunthorpe Museum.

Resolved – Cllr Holloway proposed a donation of £120 be made, this was seconded by Cllr Fisher

19/20 – 0419 Accounts

- a) Current financial position reviewed by all Councillors

Resolved – That the Financial Summary and Bank Reconciliation be noted and signed by Cllr Holloway

- b) Bank statements

Resolved – That the document be noted and signed by Cllr Holloway

- c) Payment of Clerks salary and expenses

Resolved – That payment be made

Resolved – That the following invoices be authorised for payment:

- d) Cllr Mouncey – Open Space - £152.55
- e) South Ferriby Village Hall - £150.00
- f) Autela Group Limited - £47.00
- g) Low Villages Forum Membership - £60.00
- h) ERNLLCA Membership Fees - £357.24
- i) North Lincs Council - £300.00
- j) East Midlands in Bloom Entry Fee - £10.00
- k) CPRE Membership Fee - £36.00

Resolved - To resolve banking arrangements for South Ferriby Shop £35 cash donation Cllr Haddon agreed to transfer £35 from her personal bank account into the South Ferriby Parish Council account and received £35 in cash in recompense.

19/20 – 0420 Low Villages Newsletter

South Ferriby Parish Council

Minutes of the Parish Council Meeting

- a) Cllr Holloway to write an update regarding change of use of General litter and Dog Waste bins, clarifying that any form of litter can be placed in any bin provided in the Village

19/20 – 0421 Clerk's Report

- a) The Clerk updated the Council on the following:
- i) PCSO Whitehead had been contacted re Speeding and parking issues in the Village.
 - ii) A link to the Councillors Secure site had been placed on the South Ferriby Parish Council to aid access for all.
 - iii) 2 x General Litter bins had been ordered for Andrew's Road bus stop and the bus stop at East Drain
 - iv) The Clerk stated that further to Councillor concerns, a quote for moving Cllr e-mails to a secure server had been obtained and that this would be entered onto the agenda for the May meeting for further discussion
 - v) The Clerk presented a number of options for an updated South Ferriby Parish Council letterhead. Councillors voted on their preferred option, and resolved that this should be used going forward.

19/20 – 0422 Minor Items

None

19/20 – 0423 Agenda for Next and Future Meetings

- a) Cllr Haddon requested that a review of the Chairman's allowance be placed as an agenda item for the Annual Meeting of the Parish Council.
- b) Cllr Mouncey requested that Parish Paths be added to the agenda for the May meeting of the Parish Council.

19/20 – 0424 Date and time of the Next Meeting

- a) The Annual Meeting of South Ferriby Parish Council will be held at South Ferriby Village Hall on Monday 13th May 2019 at 7pm
- b) The next meeting of South Ferriby Parish Council will be held at South Ferriby Village Hall on Monday 20th May 2019 at 7pm
- c) The Next meeting of the Flood Committee will be held at South Ferriby Village Hall on Monday 22nd July 2019 at 7pm.

19/20 – 0425 Exclusion of the public and press

Resolved – To exclude the public and press owing to the confidential nature of the business to be discussed accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2).

- a) To authorise payment of Clerk's salary and expenses

Resolved - To pay Clerks salary and expenses

- b) The Clerk raised that the workload of the Parish Council had increased significantly. This was discussed by Councillors.

Resolved – To increase the Clerk's hours by 10 hours per month in the short term due the increased workload from Flood Defences, Neighbourhood Planning together with Year End and Audit.