

South Ferriby Parish Council

Minutes of the Parish Council meeting held on Monday 11th July 2016 at 7.00pm
in South Ferriby Village Hall, Horkstow Road, South Ferriby

Present

Cllr Roy Holloway (Chair)
Cllr Noreen Cecil-Purvis

Cllr Sara Haddon
Cllr Paul Heathfield

Cllr Dave Mouncey

1 member of the public

Public Participation

- There is a suspected collapsing trench on Sluice Rd near Low Street. Patching of the road has not improved the vibration problem it is causing. Highways are aware and are looking into the matter.
- Cllr Mouncey has been approached by a resident of South End regarding its poor condition. The resident is still awaiting feedback from NLC as to whether they can assist (it could be an unadopted road).
- Member of the public requested an update regarding their March 2016 letter highlighting concern for pedestrian safety at the junction of A1077 Sluice Lane and also on the B1204 High Street, South Ferriby. Subsequent to the letter they had been witness to a near-miss between two lorries. Additionally more cars are mounting the pavement. Cllr Waltham advised that he received the letter and forwarded it on to the relevant department. He will chase.
- The parking of commercial vehicles on the path of Low Street is a police matter. Verge parking can be dealt with by the Community Wardens.
- Cllr Haddon raised the question as to whether there is a strategy for South Ferriby School to encourage an increase in its numbers. Cllr Waltham advised that they are aware of the issues and also reminded the Council that there is a vacancy for a Community Governor.
- Cllr Mouncey is involved with setting up vegetable beds at South Ferriby School. It will fulfil part of the national curriculum requirements as the children will help look after them.

1107/1 To receive Apologies and Approve Reasons for Absence
Cllr Alan Fisher – work commitments.

1107/2 Declarations of Interest

a) To record declarations of interest by any member of the council in respect of the agenda items listed below:

Item 9(a)	Cllr Haddon	Prejudicial	Neighbour
Item 13(c)	Cllr Holloway	Prejudicial	Business Sponsorship

b) No dispensations given to any member of the council in respect of the agenda items.

1107/3 Minutes of Previous Meeting

The minutes of the meeting held on the 13th June 2016 were approved and signed by the Chairman.

Proposer: Cllr Mouncey, seconded: Cllr Haddon.

1107/4 Reports from Ward/North Lincolnshire Councillors

Ward Councillors updated the Parish Council on activities within North Lincolnshire Council.

- Name sign for School Lane has been ordered.

Signed: _____

Position: _____

Date: _____

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- Cllr Holloway commented that a resident would like planning application assistance. Cllr Waltham advised that if a resident has an issue/enquiry regarding a proposed or refused planning application they should speak to the Planning Department directly who will be able to assist.
- Bus shelters are due to be cleaned and new timetables will be added.
- Cllr Waltham is now Chairman of the Humber Bridge Board. It will be resurfaced and litter-picked soon. They have determined to leave the tolls as £1.50 each way until 2021.
- Cllr Haddon commented that she understood there would be a referendum regarding devolution. However, it appears to be more along the lines of a public consultation with the onus on residents to complete an online questionnaire (there has been a leaflet drop outlining the plans). Cllr Waltham advised that there were three main areas to consider:
 - A Mayoral combined authority (MCA) would need to be created.
 - The transferral of powers for some public services such as housing and roads from central government.
 - The MCA would be able to make key decisions faster and therefore result in quicker action and outcomes.
- The Officer responsible for creating the new village name signs has now returned to work. Cllr Holloway suggested that he meets with him to progress the matter.

1107/5 Highways

- a) New village signs – ongoing – see above.
- b) Notification of any other issues – see Public Participation.

1107/6 Police Matters/NATS

Humberside Police latest online report is for May 2016:

- Sluice Rd, antisocial behaviour on or near the petrol station.
- North End, criminal damage/arson, under investigation.
- Queen Elizabeth Avenue, theft, investigation complete – no suspect identified.
- High Street, burglary, investigation complete – no suspect identified.

1107/7 Cemex Liaison

- a) Meeting scheduled for 29th July 2016 followed by Flood Defence Works Stakeholder meeting. Impact of brexit? They may go down to one kiln. Will it affect the defence work? It should be noted that there have been improvements to the environment due to EU regulations. These may reduce with brexit, therefore conditions in the village need to be monitored. Any changes for the worse need to be raised with Andrew Percy MP. It appears to be noisier during the warmer weather but that could be due to open windows.
Cllr Mouncey is working with the RSPB to create floating islands in lagoons.
- b) Cemex report and updated contact list. It was **RESOLVED** that the report was noted.
Proposed: Cllr Heathfield, Seconded: Cllr Mouncey.

1107/8 Correspondence

Correspondence received and noted:

- i. Website Statistic Server Reports (June/July 2016).
- ii. North Lincolnshire Council, Lincs Lakes Strategic Design Guide SPD Consultation.
- iii. ERNLLCA - Fly the flag for the Commonwealth in 2017.
- iv. North Lincolnshire Council – partial closure of car park near Hope & Anchor.

Signed: _____

Position: _____

Date: _____

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- v. ERNLLCA – Good Councillor’s Guide 2016. It was **RESOLVED** to purchase 7 copies for £2 each plus postage. **ACTION: Clerk**
- vi. Environment Agency – stakeholder liaison update.
- vii. North Lincolnshire Council’s Forthcoming Meetings Poster.
- viii. ERNLLCA June 2016 newsletter.

1107/9 Planning

- a) Applications made to North Lincolnshire Council:

Application: PA/2016/0868
Proposal: Planning permission to erect a detached house with integral garage.

Location: Land adjacent to Haith Barn, North End, South Ferriby, DN18 6HD

Applicant: Mr & Mrs Nigel Appleyard

No comment or objection.

ACTION: Clerk

Application: PA/2016/0841

Proposal: Planning permission to erect a replacement garage incorporating office and sun room with external walkway above.

Location: The Old Police House, 17 Sluice Road, South Ferriby, DN18 6JG.

Applicant: Mr & Mrs Moss

No comment or objection.

ACTION: Clerk

- b) Decision(s) made by North Lincolnshire Council:

- PA/2016/0579 – School Lane, South Ferriby – **REFUSED**.

- c) Planning applications received after the agenda has been posted:

Application: PA/2016/0903

Proposal: Non-material amendment to PA/2015/0848 – to render all external walls and change conservatory to kitchen.

Location: Le Wold, Horkstow Road, South Ferriby, DN18 6HU

Applicant: S Burnett

It was resolved **NOT** to include on the next agenda or request an extension to the consultation period from North Lincolnshire Council.

1107/10 Beaulah Courts

- a) Container donation plaque – ongoing.
- b) No other action required regarding its management.

1107/11 Beaulah Park

- a) No report from Cllr Fisher regarding the monthly inspections of the playground equipment as not present.
Cllr Mouncey advised that he will be removing the tender for the engine soon.
- b) New equipment update from Cllr Mouncey. Following a successful open morning on the 9th July 2016 for residents to view the four proposals, it was resolved to have a charity meeting on the 20th July 2016 to discuss who to award the contract to.

1107/12 Playing Field

No action required regarding the management of the playing field.

1107/13 Grounds Maintenance Contract/Open Space Management

- a) The June 2016 report from the Queen of Spades was noted.

Signed: _____

Position: _____

Date: _____

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- b) Village pond clean-up update. Once the sign is in place Cllr Mouncey will hand over to the Queen of Spades for maintenance.
- c) Village flower beds update:
- It was discussed and resolved to top up Cllr Mouncey's float by £218.17 (£150 plus £68.17 overspend from June 2016).
Proposed: Cllr Heathfield, seconded: Cllr Holloway.
 - Cllr Mouncey advised that sponsorship negotiations are going well with a number of businesses very interested. Asking businesses in South Ferriby first.
 - £150 sponsorship for the first year followed by £50 for the second year (first refusal available that year) for a 3 metre bed. £50-75 per metre for smaller beds.
Proposed: Cllr Mouncey, seconded: Cllr Haddon.
 - The QEII's birthday bed is too full and Cllr Mouncey will thin out.
 - A letter of thanks to be written to Bill Lowish, Wells's and other residents for their support of the village.
 - It was resolved to place an order for £150 of bulbs (bluebells, snowdrops etc) from Websters for planting on top of the wall.
Proposed: Cllr Heathfield, seconded: Cllr Holloway.
- d) It was discussed and resolved to purchase a strimmer for no more than £300 plus VAT, subject to advice from Zurich Insurance as to any measures that need to be put in place for its use.
Proposed: Cllr Cecil-Purvis, seconded: Cllr Mouncey.

1107/14 Telephone Kiosk

This item is deferred until next meeting.

1107/15 Accounts

The June/July/August 2016 accounts for payment (see Financial Reports) were approved and signed by the Chairman.

- a) Kyanite Consulting – June 2016 website updates - £36.00.
- b) Kyanite Consulting – Annual design & hosting package (to 20 Jul 2017) - £126.00.
- c) The Queen of Spades – QEII 90th birthday flower bed - £249.40. It was **RESOLVED** to continue payment by cheque as this method is preferred for ease of reconciling and auditing the accounts. The Parish Council encourages the early submission of invoices to ensure that they appear on the agenda when due.
- d) The Queen of Spades – 2nd quarter invoice - £336.00.
Proposed: Cllr Haddon, seconded: Cllr Mouncey.

1107/16 Policies & Procedures

- a) The Model Publication Scheme was reviewed and approved.
- b) The Equal Opportunities Policy statement was reviewed and approved.
- c) The Member/Officer Protocol was reviewed and approved.
Proposed: Cllr Mouncey, seconded: Cllr Haddon.

1107/17 Website/I.T./Telephone

- a) It was discussed and **RESOLVED** that the Post Office's fee for an advert on the Parish Council website should be £50.00.
Proposed: Cllr Holloway, seconded: Cllr Mouncey.
Cllr Mouncey will liaise with the Hope & Anchor pub to ascertain if they would be interested in having an advert on the website.
- b) No other issues surrounding the website, I.T. and telephone.

Signed: _____

Position: _____

Date: _____

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1107/18 Low Villages Newsletter

Items for submission by Cllr Holloway:

- Website advertising.
- Governor vacancy for South Ferriby School.
- QEII's 90th birthday celebration flower bed.

1107/19 Ongoing Items

Councillors updated the meeting on any progress with items not requiring a resolution.

- Cllr Holloway – Ivy Hamer Memorial Bench update – this item is ongoing.
- Anglian Water complaint regarding lack of notice of the road closure and overnight works on A1077, Sluice Road early in June 2016 – Clerk advised that she had been contacted by their complaints department on the 28th June 2016. They advised that they were only required to put out advance road sign warnings but took on board that a letter drop to residents would be a good idea and a consideration for the future.

1107/20 Minor Items

a) Correspondence received following publication of the agenda:

- NLC has appointed Cllr C Sherwood as their representative on South Ferriby Playing Field Management Committee.

b) Points from Councillors, questions or items of interest to note:

- Cllr Holloway attended a public meeting at Saxby All Saints PC regarding the continuing Public Rights of Way, due to landowner dispute, issues in the village (footpath between Horkstow Bridge and Carr Lane and path to Saxby Bridge). It will now go to Public Enquiry. The front page of the latest issue of the Low Villages' Newsletter highlights the problem and requests contact from residents of the surrounding villages if they have used these footpaths over a number of years to give testimony. Forms can be obtained from Ken Bates, Chair of Saxby Parish Council.

1107/21 Agenda for next and future meetings

- Tim Allen would like to attend to discuss the coastal path and also the Parish Path Scheme.
- Transferral of PC owned bus shelter to NLC.

1107/22 Next Meeting

The date and time of the monthly meeting, subject to any change, is 12th September 2016 at 7pm.

1107/23 It was resolved to exclude the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

Clerk's PAYE (see also report attached) – Cllr Haddon updated the meeting that the Clerk had liaised with Autela Payroll Ltd in Skirlaugh, Hull who advised that the Parish Council were required to register with the HMRC for PAYE/NI as the Clerk has additional employment. Mindful of a penalty that could be levied by HMRC for non-compliance and the glowing reference received for Autela it was determined to immediately engage the services of this payroll provider to administrate the Clerk's PAYE/NI at a cost of £7.50 per month (until 2020) using the Clerk's delegated powers.

Signed: _____

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