

# South Ferriby Parish Council

Minutes of the Parish Council meeting held on Monday 11<sup>th</sup> November 2013 at 7.00pm  
in South Ferriby Village Hall, Horkstow Road, South Ferriby

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## Present

Cllr Roy Holloway (Chair)  
Cllr Sara Haddon

Cllr John Bonham  
Cllr Dave Mouncey

Cllr Alan Fisher

Ward Cllr Nigel Sherwood

1 member of the public

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## Public Participation

The following matters were raised by members of the public.

1. The possibility of the Parish Council assisting with the building of a new car park next to St. Nicholas's Church on land owned by The Diocese of Lincoln. See item 6. It was also noted that St. Nicholas's could become a 'Traveller's/Walker's Church' – providing facilities such as refreshments and a W.C.

### 1111/1 Apologies

Apologies were received from Cllr Goudie, Cllr Heathfield, Ward Cllr Carl Sherwood and Ward Cllr Waltham.

### 1111/2 Declarations of Interest

- a) No declarations received.
- b) No dispensations were given.

### 1111/3 Minutes of Previous Meeting

The minutes of the meeting held on the 14<sup>th</sup> October 2013 were approved and duly signed. Proposed: Cllr Fisher, Seconded: Cllr Bonham.

### 1111/4 Reports from Ward/North Lincolnshire Councillors

Ward Councillors to update the Parish Council on activities within North Lincolnshire Council.

- The 20mph South Ferriby School and associated measures proposals are still in their consultation phase. Clerk to forward resident's letters that she has received.
- Car Park – a report is being drafted for Cabinet discussion.

### 1111/5 Car Park

North Lincolnshire Council's proposal to lease the car park to the Parish Council is ongoing – see above.

### 1111/6 St Nicholas Church

The proposal for the construction of a car park on their land with Parish Council assistance was discussed. It was **RESOLVED** that the Parish Council will explore the possibility of what is involved and will consider the implications for the village.

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# **South Ferriby Parish Council**

Cllr Haddon to liaise with Ward Cllr Waltham. Proposed: Cllr Haddon, Seconded: Cllr Fisher. **ACTION: Cllr Haddon**

## 1111/7 Highways

- a) No notification of any new issues.
- b) The South Ferriby Primary School 20mph zone and associated measures scheme was discussed following on from the consultation with the residents of South Ferriby. The Parish Council supports the plans for the 20mph limit, however, it does have concerns with regards to the impact on residential parking and hopes that North Lincolnshire Council will give consideration to this matter. **ACTION: Clerk**
- c) It was **RESOLVED** to request the relocation of the public footpath sign to Winterton out of the small park next to Cemex and erect it on the path. Proposed: Cllr Mouncey, Seconded: Cllr Bonham. **ACTION: Clerk**
- d) Update regarding the Migrating Toad sign replacement – Clerk advised that a new sign has gone up. As the migration is seasonal the sign will be closed up until February.

## 1111/8 Police Matters/NAT

The latest police report was noted. No other police matters.

## 1111/9 South Ferriby Hall

It was **RESOLVED** that the Parish Council write a letter to Scawby and South Ferriby Estates Company to communicate concern regarding incidences of unacceptable behaviour from tenants. Proposed: Cllr Fisher, Seconded: Cllr Haddon. **ACTION: Cllr Bonham and Clerk**

## 1111/10 Cemex Liaison Issues

- a) Liaison Meetings – Cllr Haddon reported that Cemex appear to be bouncing back from the economic downturn and as a result have two functioning kilns enabling them to react quickly to any upsurge in demand. There should be an end of year Air Quality report produced. Cemex have produced a Community Policy where their aim is to be a good neighbour and assist the locality where they can. The Clinker pile is going down and Cllr Haddon thinks introducing reduction targets would be a good idea. Cllr Mouncey is photographing the Clinker pile every month to ascertain whether or how fast it is reducing. With regards to the Bowls Club negotiations are under way for heads of term for a lease in the future. Cllr Mouncey expressed concern regarding parking when the Bowls Club have an event as they tend to park near the MUGA which can impact on children playing there.
- b) Receipt of the latest Cemex report and updated contact list. It was **RESOLVED** that the report was noted. Proposed: Cllr Fisher, Seconded: Cllr Bonham.

## 1111/11 Correspondence

The following items were noted.

- a) Website Statistic Server Reports (received 14/21/28 October & 4 November 2013).

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# **South Ferriby Parish Council**

- b) Aon UK Ltd letter regarding policy cover in connection with firework displays, bonfires and beacons.
- c) Email from the NAT secretary on how to be safe when 'Trick and Treating' (forwarded 17/10/2013).
- d) Email from ERNLLCA regarding the national update on Parish Council ability to make and submit proposals to Department for Communities and Local Government (forwarded 21/10/2013).
- e) Email regarding the LEADER programme evaluation (forwarded 21/10/2013).
- f) Email from Highways regarding the locations of Parish Council's green salt bins.
- g) ERNLLCA October 2013 newsletter (forwarded 24/10/2013).
- h) Email regarding North Lincolnshire Council's forthcoming meetings (forwarded 24/10/2013).
- i) Cemex presentation documents for meeting held on the 25<sup>th</sup> October 2013 (forwarded 24/10/2013).
- j) Email from ERNLLCA forwarding an NALC email regarding Council Tax support funding (forwarded 24/10/2013).
- k) Emails regarding Healthwatch North Lincolnshire's open day (forwarded 28/10/2013).
- l) Humber & Wolds Rural Community Council letter regarding the postponement of Annual General meeting to 9<sup>th</sup> December 2013.
- m) Barton Upon Humber Town Councils notification of their Christmas Festival on Saturday 30<sup>th</sup> November 2013.
- n) Email regarding the Town and Parish Council's Liaison meeting on the 14<sup>th</sup> November 2013 (forwarded 31/10/2013).
- o) ERNLLCA District Committee Meeting agenda - 14 November 2013 (forwarded 4/11/13).
- p) Humber Emergency Planning Service, Community Speed Training Event - 27<sup>th</sup> February 2014 (forwarded 4/11/2013).
- q) Email from David Drane regarding the resumption of the Low Villages Quiz on the 6<sup>th</sup> December 2013 at Worlaby Village Hall (forwarded 4/11/13). To resolve whether South Ferriby will be providing a team.

## 1111/12 Planning

- a) The following decisions made by North Lincolnshire Council were received following publication of the agenda:
  - PA/2013/1033 - Mr A Codd, Humber Airsoft Ltd  
Full planning permission **GRANTED** with conditions.
- b) No planning applications received after the agenda had been posted.

## 1111/13 Beaulah Courts

No action required regarding the management of the courts. It was noted that future consideration of storage of the equipment (rackets etc) needs to be given if the Nelthorpe Arms changes hands.

## 1111/14 Beaulah Field

No update from Cllr Fisher regarding the monthly inspections of the playground equipment. It was noted that Wicksteed Playscapes will be undertaking a

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comprehensive inspection on the 13<sup>th</sup> November 2013. Cllr Holloway and Clerk will be present.

## 1111/15 Playing Field

- a) No action required regarding the management of the Playing Field.
- b) The existing Occupational Licence agreement with Barton United Junior Football Club was discussed. It was determined to raise a proposal on the next meeting's agenda to extend it to 5 years.

## 1111/16 Gardening Contract/Open Space Management

- a) No additional gardening work to be undertaken.
- b) The existing contract with Hook & Oakley was discussed. It was resolved to review again next summer.

## 1111/17 Clerks Report

Clerk reported that the Community Asset and Land Registry registrations work is in progress. Cllr Haddon reminded the Council that due to the nature of these tasks the Clerk's hours for this work will be additional to her monthly contractual hours.

## 1111/18 Telephone Kiosk, High Street

It was discussed and **RESOLVED** to apply to English Heritage to list the kiosk as a heritage asset. Proposed: Cllr Fisher, Seconded: Cllr Mouncey. **ACTION: Clerk**

## 1111/19 Councillors Reports

Report from Cllr Haddon following on from her attendance at the Northern Lincolnshire Broadband rollout launch on the 7<sup>th</sup> October 2013.

The timetable is looking good and there should be a 90% coverage rate. South Ferriby and Worlaby are in an earlier phase than other villages and there is a high likelihood that it will be in by 2014/2015. Maps and timings are subject to change and also to BT. Delivery will be via fibre optics to another green box and then along copper wire. There are no guaranteed speeds, with the idea that wireless systems will pick up the shortfall. There is EU funding for start-up businesses and training is available on how businesses can make the most of the web.

## 1111/20 Accounts

The October 2013 accounts were approved for payment and duly signed (see Financial Reports).

- a) Kyanite Consulting – September & October 2013 website updates - £78.00
- b) MD Signs – 4 x PVC signs - £48.00.

Proposed: Cllr Bonham, Seconded: Cllr Mouncey. **ACTION: Clerk**

## 1111/21 Document/Policy Reviews

- a) The review of the layout of the existing Asset Register and resolve amendments where necessary has been carried forward to the next meeting.
- b) It was **RESOLVED** to give the power of resolution regarding employment matters to the Personnel Committee. Proposed: Cllr Fisher, Seconded: Cllr Mouncey.

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# ***South Ferriby Parish Council***

- c) It was **RESOLVED** to create an Appeals Committee and it was determined that Cllrs Goudie, Fisher and Mouncey will sit on it. Proposed: Cllr Mouncey, Seconded: Cllr Fisher.

## 1111/22 Neighbourhood Plan

- a) It was **RESOLVED** to form a Neighbourhood Planning Committee and determined that Cllrs Bonham, Holloway and Mouncey will sit on it.  
b) It was **RESOLVED** to designate the Neighbourhood Area as the Parish boundaries.

## 1111/23 Website

No issues surrounding the maintenance of the website.

## 1111/24 Storage of Equipment

The ongoing storage requirements were discussed and Cllr Haddon will continue to liaise with Cemex to facilitate the purchase of a container.

## 1111/25 Councillor Vacancies

- a) No Councillor applications received and no co-option's to consider.  
b) It was noted and confirmed that as Cllr Phil Riley has not attended any Parish Council meetings since the 8<sup>th</sup> April 2013 and has not written to acknowledge his desire to continue as a Councillor he ceases automatically to be a member of the Council (see Local Government Act 1972, s 85(1) and (2) ).

## 1111/26 Ongoing Items

Councillors to update the meeting on any progress with items not requiring a resolution.

- a) Update from Cllr Holloway regarding the formation of South Ferriby's Emergency Plan – ongoing. Cllr Holloway plans for it to evolve into an Emergency/Flood Plan.  
b) Update from Cllr Holloway and Cllr Fisher regarding the footpath stencils - ongoing.

## 1111/27 Minor Items

- a) The following correspondence was received following publication of the agenda:
- AON insurance - Snow Clearance, Salting and Gritting. Clerk to clarify item on letter. **ACTION: Clerk.**
  - Humberside Fire and Rescue – North Lincolnshire CPU wishing a happy and safe Christmas.
  - An invitation from Ward Cllr Waltham to Cllr Holloway for the opening of the second phase of the Brigg Heritage Centre in November.
- b) No points from Councillors, questions received or items of interest to note.

## 1111/28 Archive Boxes

Monday 18<sup>th</sup> November was decided as the date for the evaluation and sorting of the archive record boxes.

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# ***South Ferriby Parish Council***

1111/29 Agenda for next and future meetings

No items Councillors wish to agenda for the next or future meetings.

1111/30 Next Meeting

It was confirmed that the date and time of the next Parish Council meeting will be (subject to any change in circumstances) Monday 9<sup>th</sup> December 2013.

The meeting closed at 9.30pm.

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