

SOUTH FERRIBY

ANNUAL PARISH COUNCIL MEETING

**Un-Approved Minutes of the Annual Council Meeting held on Monday 14th May 2012
at 7.15pm in South Ferriby Village Hall**

Present

Cllr Roy Holloway (Chair)

Cllr Sara Haddon

Cllr Dave Mouncey

Cllr Alan Fisher

Cllr Nick Holmes

Cllr Phil Riley

Ward Cllr Nigel Sherwood and 5 members of the public

1205/1_{ACM}

To elect Chairperson

Cllr Fisher asked for nominations for Chairman. Cllr Haddon nominated Cllr Holloway for the position of Chairman and this was seconded by Cllr Riley. No further nominations were received and Cllr Holloway was unanimously voted into office and the Declaration of Acceptance of Office signed.

1205/2_{ACM}

Apologies

No apologies for absence were received.

1205/3_{ACM}

Minutes of Previous Meeting

Appendix A: The Minutes of the Annual Council Meeting held on 11th May, 2011 were duly approved and signed. Prop: AF, 2nd: DM, unanimous.

1205/4_{ACM}

To elect Vice-Chairperson

Cllr Mouncey proposed that Cllr Fisher be elected as Vice-Chairman and this was seconded by Cllr Holmes. No further nominations were received and Cllr Fisher was unanimously voted into office.

1205/5_{ACM}

Annual Account Statement

a. Appendix B: (i) Accounts to 31st March 2012 and (ii) Summary of Accounts.

The Council considered and discussed the pre-audit accounts and these were duly signed as a true record.

Prop: NH, 2nd: PR, unanimous

b. Cllr Holloway read out the Internal Auditors comments:

- The Fidelity Guarantee should be increased to £25,000 to ensure adequate cover; a minimum of year-end balance plus 50% of precept. **ACTION: Clerk**

(The Audit was undertaken by Deborah Hotson due to previously approved auditor's circumstances)

c. Cllr Holloway read out the Audit Commission Governance Statement and it was duly completed, approved and duly signed.

Prop: AF, 2nd DM, unanimous

1205/6_{ACM}

Election of Officers

Following discussion, Councillors were elected to represent the Parish Council at the following outside meetings and events:

- Cemex Liaison Cllrs Haddon and Mouncey Prop: RH, 2nd: AF
- Low Villages Forum Cllrs Holloway and Haddon Prop: NH, 2nd: PR
- NLC Liaison Committee Cllr Holmes Prop: PR, 2nd: AF
- Police NATS Committee Cllr Mouncey Prop: NH, 2nd: AF

Cllr Mouncey added that he is a representative on The Humber Advisory Group, Barton Clay Pits Committee and the E.A. Humber Catchment Management Plan Committee and will keep the Council informed of all relevant information.

1205/7_{ACM}

Committees

The Council considered and agreed to the formation of the following Committee and approved its Functions and Terms of Reference.

- Appendix C: Personnel Committee

Cllrs Holmes, Haddon and Riley were appointed to the Committee.

Prop: AF, 2nd: DM, unanimous

- Neighbourhood Plan Working Party

Cllrs Holloway, Haddon, Holmes, Riley and Mouncey agreed to meet to discuss the formation of a Neighbourhood Plan.

1205/8_{ACM}

Public Comment

Cllr Holloway reported on discussions with Dr. Margaret Duffy of Affinity Support Services and stressed that any concerns/complaints should be telephoned through to the Police on 101. The Parish Council will continue to monitor the situation.