

SOUTH FERRIBY PARISH COUNCIL

Approved Minutes of the Parish Council Meeting held on Monday 21st May, 2012 at 7.00pm in South Ferriby Village Hall.

Present

Cllr Roy Holloway (Chair)

Cllr Sara Haddon

Cllr Dave Mouncey

Cllr Alan Fisher

Cllr Nick Holmes

Cllr Phil Riley

Ward Cllr Rob Waltham

And 3 members of the public.

- 1205/1 Apologies
Apologies for absence were received from Cllr Paul Heathfield and Ward Cllrs Nigel and Carl Sherwood.
- 1205/2 Declaration of Interests
Declarations of Interests (Prejudicial) were received from:
Cllr Holloway regarding Item 19 on the Agenda – Chairman’s Allowance.
No further declarations were made.
- 1205/3 Minutes of Previous Meeting
The Minutes of the Meeting held on 2nd April 2012 were duly approved and signed.
Prop: AF, 2nd: DM, unanimous.
- 1205/4 Public Comment
The following matters were raised by / on behalf of members of the public:
(i) Following discussion, the Clerk was asked to write a letter of thanks to the Ward Councillors for all their help in getting the Sluice Road Bus Shelter Project completed.
ACTION: Clerk
(ii) The Council considered a letter from a member of the public regarding the Sluice Road footpath and the Clerk reported that she had taken the matter up with North Lincs. Council and will report back to the June meeting.
ACTION: Clerk
- 1205/5 Report from Ward / North Lincs. Councillors
a. The Ward Cllrs informed the Council that:
- Plans for the 20mph zone outside the school are progressing and Consultations should begin shortly.
 - The Neighbourhood Planning meeting at 7pm on 30th May in Bonby Village Hall is open to all Councillors and Clerks and it is hoped there will be good attendance.
 - The Library and other local links have moved into the Angel, Brigg and the new Heritage Centre is due to open on 1st June.
 - A bid of £300k has also been successful to purchase equipment to de-weed the River Ancholme and a further bid for £3.5M has been submitted with aims to open up the River from Brigg to South Ferriby on a much grander scale.
 - All the relevant paperwork has now been submitted regarding the P.R.O.W. Application to Amend the Definitive Map along the Ancholme at Saxby and will be dealt with by North Lincs. Council in due course. Ward Councillor Waltham assured the Council that progress with this case will be reviewed on a regular basis.

b. Litter from Waste Trucks

Cllr Waltham reported that they are putting together a multi-agency approach with regards to litter blowing from waste trucks and this is progressing. Further information will be available in due course. It was further requested that the opening times for the Winterton and Roxby Tips be confirmed as the trucks appear to be dumping waste earlier than expected and Cllr Waltham agreed to look into this. **ACTION: Ward Cllr Waltham / Clerk**

1205/6 Police Matters

- a. APPENDIX A: Council acknowledged receipt of the latest police report (*forwarded 13/4/12 and 1/5/12.*) No matters were raised.
- b. Cllr Mouncey reported on attendance at the recent N.A.T.S. meeting held on 5/4/12 and further informed the Council that he had met Sergeant Howard Garlick who has recently been appointed.

1205/7 Cemex Liaison Issues

- a. APPENDIX B: Cemex Issues - report by Cllr Haddon. **It was resolved** for Cllr Haddon to undertake the actions listed in her report. Prop: SH, 2nd PR, unanimous.

ACTION: Cllr Haddon

It was further reported/discussed:

- (i) There have been several complaints regarding the manner in which lorries are exiting the plant into the road-works and Cllr Haddon will raise this with Cemex.
- ACTION: Cllr Haddon**
- (ii) Cllr Mouncey asked that those Councillors wishing to visit the Climafuel Plant inform him of availability as soon as possible. Councillor Riley added that he would like to go and the Clerk was asked to confirm with Councillor Heathfield if he could take his place due to his heightened work responsibilities of late.
- ACTION: Clerk**
- (iii) An anti graffiti coating will be applied to the plinth of the Middlegate Map once fully dry.
- (iv) The plant is acknowledging an achievement within Health and Safety – 3 Years Lost Time Injury Free.
- b. APPENDIX C: Broadband – Cllr Haddon requested that approval of a Draft Case Study be re-agenda'd for the June meeting under its own heading. **ACTION: Cllr Haddon/ Clerk**
- c. Following discussion, **it was resolved** that a letter of thanks for the Middlegate Map be drafted by Cllr Haddon and sent from the Chairman. Prop: SH, 2nd: Dm, unanimous.

ACTION: Cllr Haddon/ Clerk

- d. Cemex have responded to the Member of the Public's letter of concerns regarding emissions and Cllr Haddon suggested she discuss the report with Bob Perks of the Environment Agency prior to writing an official response for the Clerk to forward and this was agreed.

ACTION: Cllr Haddon/ Clerk

e. Conference Centre

Cllr Haddon reported that she is being pressed for a response regarding the future of the Cemex Conference Centre and Cllr Mouncey replied that he is hoping to speak to the Bowls Club in the near future. It was added that there were hopes for a new independent Youth Club in the village who may also have an interest in using the facility. Following discussion, Cllr Mouncey was further asked to mention to the Club that there were concerns regarding Bowls Club Members parking their cars in front of the courts and possible damage that could result.

ACTION: Cllr Mouncey

1205/8 Beulah Courts

- a. Josh Pearson of RFL Boot Camp was introduced and reported on the course held at the MUGA. Following discussion **it was agreed that** the courses continue with any issues being addressed as they occur. Prop: PR, 2nd: NH, unanimous.
- Mr Pearson further agreed to provide a session demonstrating the course at the upcoming Jubilee Celebrations on Sunday 3rd June.
- b. Cllr Holloway updated the Council regarding the remedial work required to complete the courts and agreed to price up the required mesh and other materials and asked that the item be added to the June Agenda.
- ACTION: Cllr Holloway / Clerk**

c. The Clerk reported that Street-Sports is not currently running and the Council agreed to address this in the near future. No further Management Issues were reported.

1205/9 Clerks Report

The Clerk reported that:

- She has been liaising with a Member of the Public /Cllr Haddon/NLC regarding village flowers and all matters have been resolved satisfactorily.
- The Precept of £13,120 has been received from North Lincolnshire Council.
- A VAT reclaim of £386.94 has also been received.
- The recent reports into Dog Fouling have been filed with NLC and it was requested that any further incidents be reported through the Clerk. Discussion followed and the Clerk was asked to enquire as to the availability and cost of dog waste sacks.

ACTION: Clerk

- A general enquiry regarding Powell's Mount has been responded to and it was added that the ongoing work there should be finished this year.
- The Annual Playground Inspection is due and several minor repairs need making. Following discussion, **it was agreed** that a Working Party will meet at 9am on Saturday 26th May to complete and following this the Clerk should book the Inspection.

ACTION: Working Party / Clerk

1205/10 Councillor Vacancy

The Council discussed an Application for Co-Option onto the Parish Council from Mr John Bonham of Sluice Road, South Ferriby. Following discussion, **it was resolved** to accept his application and he was welcomed onto the Council. Clerk to administrate. Prop: AF, 2nd: PR, unanimous.

ACTION: Clerk

1205/11 Ferriby Hall

Cllr Holloway reported on discussions with Dr. Margaret Duffy of Affinity Support Services and stressed that any concerns/complaints should be telephoned through to the Police on 101. The Parish Council will continue to monitor the situation.

1205/12 North Lincs. Council – Town and Parish Council Liaison Meeting

No Councillors attended the meeting on 12/4/12 as no agenda item was believed pertinent to South Ferriby.

1205/13 Gardening Contract / Open Space Management

It was agreed that no additional gardening work would be required prior to the June meeting other than an additional tidy up prior to the Jubilee Weekend and the Clerk was asked to facilitate this.

ACTION: Clerk

1205/14 Playing Field

a. Cllr Holloway updated the Council on work to the Playing Field stating that this is nearing completion. Cllr Holloway added that he is working on the Contract with the Working Party and this should be available for approval at the June Meeting and suggested that following this Jonathan Wells be invited to the July Meeting for its formal signing.

ACTION: Cllr Holloway /Clerk

b. It is anticipated that the field will be ready to re-open in September.

c. Following discussion, the Council set a budget of £40 per month for grass cutting pending formal arrangement in the contract and Cllr Holloway agreed to advise Jonathan Wells of this. Prop: SH, 2nd: PR, unanimous

ACTION: Cllr Holloway

1205/15 Children's Playground

Following discussion, **it was resolved** that South Ferriby Parish Council be appointed as Administrator of the Children's Playground Charity from 1.4.12 to 31.3.13, a decision that can be reversed at any time by Order of the Charity's Trustees or Parish Council. Prop AF, 2nd: DM, unanimous.

- 1205/16 Training / ERNLLCA
a. Revised Code of Conduct
Following discussion, **the Council agreed** to adopt the Revised Code of Conduct as approved by North Lincolnshire Council in principle, pending agreement of the full document in due course. (*information forwarded 16/4/12*). Prop: NH, 2nd: PR, unanimous.
ACTION: Clerk
- b. The Clerk confirmed that 4 places have been reserved on the ERNLLCA Neighbourhood Planning Training Day on 14th June. No further training was advised nor requested.
- 1205/17 Risk Assessments
APPENDIX D: (i) General Risk Assessment
Following discussion, **it was agreed** for the Clerk and Cllr Holloway to re-address the impact aspect of parts of the Assessment and re-agenda the item for approval at the June Meeting.
ACTION: Clerk
- APPENDIX D: (ii) Clerk's Home-working Risk Assessment
It was agreed to re-agenda the Assessment for June pending some amendments by the Clerk.
ACTION: Clerk
- 1205/18 Insurance / Parish Council Assets
Appendix E: The Council considered the insurance cover (as per asset register) and its renewal at a cost of £1024.93 and **this was resolved**. Prop: AF, 2nd: DM, unanimous.
ACTION: Clerk
- 1205/19 Chairmans Allowance
Cllr Holloway declared an interest and left the room. The Council discussed **and then resolved** to pay a Chairman's Allowance of £240.00 for 2012/2013. Prop: AF, 2nd: DM, unanimous.
ACTION: Clerk
- 1205/20 Queen's Jubilee Celebrations
a. Cllr Holloway updated the Council on the meetings of the South Ferriby Jubilee Committee and the plans for the Jubilee.
b. Cllr Haddon informed the Council that the Money boxes for the village children have been ordered and will be available for distribution in September. It was requested that the item be re-agenda'd for the June Meeting to agree distribution.
ACTION: Clerk
- 1205/21 Low Villages Forum
The next meeting of the Forum is on 27th June and Cllr Holloway advised that he will report further on the L.V.F., including its finances, following this meeting.
- 1205/22 Ongoing Items
a. No items were raised.
b. The Council reviewed 'Cllrs Updates' (*forwarded 16/4/12*).
- 1205/23 Planning / Consultations
a. To consider the following Planning Applications/Orders:
(i) **Application Number:** PA/2012/0483
Proposal: Planning Permission to retain a single storey wooden artist studio/workshop
Site Location: Milldene, Sluice Road, South Ferriby
Applicant: Ms Janice Beevers
- (*information forwarded 9/5/12.*) The Council discussed the proposal and **resolved** to offer no objection. Prop: AF, 2nd: DM, unanimous. **ACTION: Clerk**
- (ii) **Application Number:** PA/2012/0559
Proposal: Planning Permission to erect a 57m high wind turbine with associated infrastructure including access track, substation, underground cable and crane hard-standing.
Site Location: Land North of Hall Farm Cottage, Main Street, Horkstow
Applicant: LFC Horkstow Ltd

- (information forwarded 14/5/12). The Council discussed the proposal and requested that the Clerk ask for an extension so that the Council have sufficient time to ascertain the views of the community as it appears there is very little local knowledge of the proposal. **ACTION: Clerk**

b. The following Planning Applications / Information were received following publication of the Agenda:

Application Number: PA/2012/0573

Proposal: Application for a new Outline Planning Permission to replace an extant Outline Planning Permission PA/2009/0891 dated 01/09/2009 to erect two dwellings (all matters reserved for subsequent approval)

Site Location: Land at Skinners Lane, South Ferriby

Applicant: Scawby and South Ferriby Estate Co.

(information forwarded 21/5/12). The Council discussed the application and resolved to offer no objections. Prop: SH, 2nd: NH. 6 for, 1 against. **ACTION: Clerk**

1205/24 Highways

a. New Issues

- It was reported that there have been several instances of adults riding along the Sluice Road footpath and being discourteous to pedestrians. It was requested that Council consider the implications of this and it was requested that the item be re-agenda'd for the June meeting. **ACTION: Clerk**

b. The Clerk updated Council on the following outstanding issues:

- A1077 (information forwarded 1/5/12) –
- Anglian Water – Rising Main Scheme – Following the meeting between Cllrs Holloway and Mouncey and Anglian Water's contractor it was agreed that the situation will continue to be monitored and re-agenda'd if required. Ward Cllr Waltham advised that he would make enquiries about the scheme and the concern that the contractors only appear to be working a five day week. **ACTION: Ward Cllr Waltham**

1205/25 Accounts

a. The Clerk presented April paid accounts:

General Account

300287	Clerks Salary and Expenses	£415.14
300288	Roy Holloway (expenses at Lincs. Fencing – Light Storage Units)	£130.00
300289	NLC (VAT on previous account – dog bin)	£ 18.18
300290	Hook & Oakley (Jan – Mar 2012)	£300.00
300291	Transport Solutions (Donation)	£125.00
300292	South Ferriby Friendship Club (Donation)	£ 75.00
300293	South Ferriby Jubilee Committee (Donation)	£650.00

Website Account

400081	Clerks Salary and Expenses	£ 23.98
--------	----------------------------	---------

b. The following accounts were approved for payment:

Clerks Salary and Expenses	£360.40
BT Phone Bill (direct debit)	£156.22
ERNLLCA (Annual Membership)	£269.48
Deborah Hotson (Internal Audit)	£ 19.50
Andrew Mitchell (Computer tune-up and hard drive purchase)	£120.46

Website Account

Clerks Salary and Expenses	£252.10
----------------------------	---------

Prop: NH, 2nd: DM, unanimous

ACTION: Clerk

1205/26 Correspondence

a. For discussion/decision/action:

NLC – 20's plenty campaign – The Council considered taking part in the campaign.
(*information forwarded 11/5/12*) however following discussion no proposal was made.

b. For Information

SLCC Newsletter

ERNLLCA Newsletter (*forwarded 14/5/12*)

Co-Op Bank – 3 x bank statements

NLC Forward Plan (*forwarded 24/4/12*)

NLC – Neighbourhood Services restructuring info

Life on the Verge – general info (*forwarded 9/5/12 and 14/5/12*)

Floodsax – sales info

Yards Apart – Sales Lit

Clerks and Councils Direct Magazine

The Playing Field Magazine

The Clerk Magazine

Co-Op Bank – 3 x Bank Statements

1205/27 Minor Items

The following correspondence was received following publication of the agenda:

Yards Apart – Sales Literature

Life on the Verge – Posters displayed

NLC Forward Plan (*forwarded 21/5/12*)

NLC Accommodation Needs of Gypsies – Clerk to respond that there is no current need.

HWRCC – Voluntary Car Service – letter of thanks for donation.

b. (i) Following discussion, Cllr Mouncey offered to liaise with Vic Leaning to find a copy of the 'Village Logo' and to pass this to Cllr Holloway. **ACTION: Cllr Mouncey**

(ii) Cllr Mouncey further advised that he has been asked to join the Humber Catchment Plan Committee and will report on any matters affecting the village.

1205/28 Agenda for next and future meeting

It was requested that the Clerk Agenda publication of a Summer Newsletter for the June Meeting. **ACTION: Clerk**

1205/29 Next Meeting

The date and time of the next Parish Council meeting was confirmed as (subject to any change in circumstances):

Monday 18th June, 2012 at 7.00pm in South Ferriby Village Hall

Diarised Items

Speeding Trucks (DM)

Highways – consider spending cuts policy (SH)

Tri-fold Flood Strategy Leaflet (SH)

Pond Top Seat

Village Allotments (SH)

Village Bulb Planting (RH)

Flood Plan

Tree Planting

Village Car Park - letter to Chief Exec., NLC

Donations Policy

Parish Council Events Policy

Village Youth Club