

SOUTH FERRIBY PARISH COUNCIL

**Approved Minutes of the Parish Council Meeting held on
Monday 25th July, 2011 at 7.00pm in South Ferriby Village Hall.**

Present

Cllr Roy Holloway (Chair)
Cllr Ian Clark
Cllr Dave Mouncey

Cllr Alan Fisher
Cllr Sara Haddon
Cllr Phil Riley

Ward Cllr Nigel Sherwood (part)
Bob Dawson – NLC Countryside Department (part)
and 4 members of the public.

- 1107/1 Apologies
Apologies for absence were received from Ward Cllrs Carl Sherwood and Rob Waltham.
- 1107/2 Declaration of Interests
A Declaration of Interests was received from:
(i) Cllr Holloway regarding Item 17 on the Agenda – Donation to the Village Heritage Map as he is involved in the project in a personal capacity.
- 1107/3 Minutes of Previous Meeting
The Minutes of the Meeting held on 20th June, 2011 were duly approved and signed.
Prop: AF, 2nd: DM, unanimous.
- 1107/4 Public Comment
The following items were raised by / on behalf of Members of the Public and agenda'd for action:
a. Sluice Road Bus Shelters
Ward Cllr Nigel Sherwood informed the Council that following discussions and a site visit, it has been confirmed that NLC are in the process of arranging the turning round of the Sluice Road bus shelter and further, will cover all costs.
b. Dog Fouling
The Council considered a complaint of serious dog fouling on the Humber Bank between the East Drain and the Bird Hide. Following discussion, **it was resolved** for the Clerk to contact the Dog Control team to enquire about additional signage and bins and agenda the item for the September meeting. **ACTION: Clerk**
The following items were raised by / on behalf of Members of the Public at the meeting; any actions only under powers previously delegated to the Clerk.
c. Playing Field – Please also see Minute 12
Following several letters of concern regarding the renovation of the Playing Field and its future use, Cllr Holloway explained that under the terms of the contract to be drawn up between the Parish Council and Barton Football Club, all players and their visitors attending the site will be encouraged to use the car park to the rear of the Nelthorpe Arms and that should there be legitimate reports of illegal or problem parking the contract will be terminated. All parties have agreed to this. Further, the Clerk informed the residents present at the meeting that once the contract was written and signed a copy will be made available for any interested parties to view. **ACTION: Clerk**
The Clerk was further asked to respond to the letters received. **ACTION: Clerk**
d. Localism Bill and Precept
A resident expressed interest in the Localism Bill which is in the process of being made law. This is of interest to the Parish Council and the Clerk is in the process of undertaking training to familiarise herself with the new powers that will be available. The Clerk offered to discuss both

this matter and any precept concerns with the Member of the Public concerned and agenda the item for the September meeting should this be deemed necessary. **ACTION: Clerk**

e. Path to Playing Field

The Clerk reported that she had been informed that three trees in the hedge alongside the path were overgrown and damaging the neighbouring properties driveway and that there were also concerns about their long term safety. The Clerk offered to look into the matter and agenda the item for the September meeting.

ACTION: Clerk

f. The Clerk reported that there had been two reports of the village glass bank being emptied at 6.30am and 6.55am and she had complained about this to NLC who were following it up. Ward Cllr Sherwood asked that he be notified of the details.

ACTION: Clerk

g. The Clerk informed the Council of a letter received regarding speeding on Ferriby Hill and throughout the village. She advised that she would respond informing the resident of the measures being currently taken, for example, the Speed Limit Review.

ACTION: Clerk

1107/5 Report from Ward / North Lincs. Councillors

Ward Councillor Nigel Sherwood reported that the Winter Review Meeting was well attended and a report is being drafted for publication in September.

1107/6 Police Matters

a. APPENDIX A: Council acknowledged receipt of the latest police reports (*forwarded 13/7/11*). No matters were raised.

The Parish Council agreed to bring forward item 15 of the Agenda.

1107/15 Bird Hide

Bob Dawson of NLC Countryside Department attended the meeting and informed the Council that they would be happy to fund the Council's request for a new bird-hide should the Council be willing to undertake basic routine maintenance and litter picking. Discussion followed and **it was resolved** to accept the conditions and agree to the bird-hide being reinstated. Clerk to liaise with Bob Dawson. Prop: AF, 2nd: IC, unanimous.

ACTION: Clerk

The Parish Council agreed to bring forward item 15 of the Agenda.

1107/19 Planning

a. The Council considered the following Planning Applications:

(i) **Application Number:** PA/2011/0809

Proposal Planning permission for the construction of a new pitched roof upon existing flat roof

Site Location: Cemex Ltd Sluice Road South Ferriby (*information forwarded 13/7/11*)

- Following discussion, the Council **approved** the application.

Prop: AF, 2nd: PR, unanimous

ACTION: Clerk

(ii) **Application Number:** PA/2011/0648

Proposal: Planning permission for alterations, extensions and to raise height of roof and building [Amended plans omitting rear window and adding rooflights and moving solar panels]

Site Location: The Old Chapel School Lane, South Ferriby (*information forwarded 13/7/11*)

- Following discussion, the Council **approved** the application.

Prop: AF, 2nd: PR, unanimous

ACTION: Clerk

(iii) **Application Number:** WF/2011/0734

Proposal: Saxby Wold Wind Farm (*information forwarded 18/7/11*)

Mr Ken Bates, Chairman of Saxby Parish Council was invited to address the meeting and outlined his main concerns regarding the application. The Council then discussed the application **and it was resolved** to **oppose** it based on concerns about local wildlife. Prop: IC, 2nd: PR, 3 for, 3 against, Chairman's casting vote against.

ACTION: Clerk

b. No Planning Applications / Information were received following publication of the Agenda.

c. For Information:

(i) NLC Local Development Framework – Core Strategy DPD : Adoption

The above was adopted at the Full North Lincolnshire Council Meeting held on 28/6/11.

1107/7

Cemex Liaison Issues

a. APPENDIX B: Cemex Issues - report by Cllr Haddon. **It was resolved** for Cllr Haddon to undertake the actions listed in her report. Prop: SH, 2nd AF, unanimous.

ACTION: Cllr Haddon

It was further reported/discussed:

(i) The next Liaison Meeting will take place on Friday 29th July and it was requested that Cllr Haddon forward any notes on this to the Clerk for circulation.

ACTION: Cllr Haddon/Clerk

(ii) Cemex is currently renovating their office block.

(iii) An award has been won for burning alternative fuels.

(iv) Bob Perks has returned to his E.A. role as Senior Environmental Protection Officer with responsibility for this aspect of plant management.

(v) The new UK Chief Executive has visited the plant.

(vi) Broadband matters are still under consideration. It was agreed that the letter regarding the closure of the Digital Inclusion Unit be forwarded to the ward Councillors along with Cllr Haddon's April and July updates.

ACTION: Cllr Haddon/Clerk

b. Following discussion, it was agreed that little can be done with regard to the reinstatement of the Low Villages Youth Club (a member of the LVYC Committee did not attend the meeting) without their involvement so it was agreed to re-agenda the item as and when any more information is forthcoming.

1107/8

Beulah Courts

a. (i) Cllr Holloway updated the Council regarding the remedial work required to complete the courts and it was agreed for a working party to meet to consider the options and report further at the September meeting if necessary.

**ACTION: Cllr Holloway
and Working Party**

(ii) Following discussion, **it was resolved** to purchase materials to complete the courts at a cost of up to £500. Prop: AF, 2nd: IC, unanimous.

ACTION: Cllr Holloway

b. Court Management

(i) The Clerk informed the Council that the court signage had been delivered and was available for erection and that the equipment/log book will shortly be delivered to the Nelthorpe Arms.

ACTION: Cllr Holloway/Clerk

(ii) The Council considered quotations received for the insurance of the MUGA panels (c.£480) and following discussion **resolved** to insure the courts with Aon, the current insurance provider. Prop: SH, 2nd: DM, unanimous.

ACTION: Clerk

(iii) The Council considered writing to the Bowling Club regarding parking arrangements at the facility and **it was resolved** for the Clerk to undertake this following the Cemex Liaison meeting on Friday when the matter will be raised.

ACTION: Clerk

c. StreetSports

(i) The Clerk updated the Council on StreetSports provision.

(ii) The Council considered funding training for a further two volunteers at an approximate cost of £75 per person and following discussion **this was resolved**.

Prop: IC, 2nd: PR, unanimous.

ACTION: Clerk

1107/9

Clerks Report

The Clerk reported that:

- SLCC are providing training in September on the Localism Bill.
- History updates have been made to the website.
- She has reported issues both with the Horkstow Bridge to Ferriby and the Viking Way paths and these are being looked into by the Public Rights of way Officer.
- The annual website maintenance cheque from Cemex has been received.

- 1107/10 Councillor Vacancy
The Council discussed an application from Paul Heathfield of Sluice Road, South Ferriby and following discussion it was **resolved** to co-opt him onto the Council. Clerk to administrate.
Prop: RH, 2nd: DM, unanimous. **ACTION: Clerk**
- 1107/11 Gardening Contract / Open Space Management
a. It was agreed that no additional work would be required prior to the September meeting.
b. Following discussion , **it was resolved** that a Working Party would meet to weed the car park to the ear of the Nelthorpe Arms. **ACTION: Cllr Holloway and Working Party**
The Clerk was asked to inform Ward Cllr Nigel Sherwood of the issues with the management of the car park and re-agenda the item for the September meeting. **ACTION: Clerk**
c. Following discussion, **it was resolved** for Cllr Holloway to speak with the property owner regarding the overgrown bank opposite the Post Office Stores.
Prop: RH, 2nd: DM, unanimous. **ACTION: Cllr Holloway**
- 1107/12 Playing Field – please also see item Minute 4c
a. The Council considered the work currently being undertaken at the Playing Field and following discussion **resolved to close the field** (subject to approval from NLC) until further notice and display signage advising of this. Prop: SH, 2nd: PR, unanimous. **ACTION: Clerk/Cllr Holloway**
It was further resolved to leaflet drop the village explaining the work to be undertaken and the timescales involved. Cllr Holloway to draft and pass to the Clerk to arrange printing and distribution. Prop: AF, 2nd: IC, unanimous. **ACTION: Cllr Holloway/Clerk**
b. APPENDIX C: Playing Field Contract - Following discussion it was agreed that a Working Party meet to discuss the contract wording and for the item to be re-agenda'd for the September meeting. **ACTION: Cllr Holloway and Working Party**
- 1107/13 Localism Bill
(i) The Council considered the formation of a consortium with other local parishes with the aim of producing a joint Neighbourhood Plan as set out under the proposed Localism Bill. Following discussion, it was agreed for two Councillors to attend a meeting of the Low Villages Forum to gain further insight into the proposal and to re-agenda the item for the September meeting. **ACTION: Clerk**
(ii) Following discussion, **it was resolved** that Cllrs Holloway and Haddon attend such meeting as representatives of South Ferriby Parish Council. Clerk to advise L.V.F. of current decision. **ACTION: Cllrs Holloway/Haddon**
- 1107/14 I.T. Training
Cllr Haddon reported that South Ferriby school has offered use of their facility for I.T. Training purposes and the teaching material is also available. It was agreed that Cllr Haddon should liaise with Cllr Clark regarding tutoring and that the item be re-agenda'd for the September meeting if required. **ACTION: Cllr Haddon/Clerk**
- 1107/16 Playground
The Council considered the items raised following the recent Playground Inspection. (*forwarded 18/7/11*) **and it was resolved** for a Working Party to meet to undertake the actions required and agenda the item for the September meeting if necessary. **ACTION: Cllr Holloway and Working Party**
- 1107/17 Donations
Cllr Holloway declared a prejudicial interest in this item. He was asked for information regarding the project and then left the room whilst discussion and resolution were made.
Cllr Fisher took the Chair whilst the Council considered a request for a donation towards a Heritage Map from the remains of the Millennium Fund. Discussion followed and **it was resolved** to make a donation of the remains of the fund (c. £402.00) prior to the account being closed. Prop: DM, 2nd: SH, unanimous. **ACTION: Clerk**

- 1107/18 Ongoing Items
a. No ongoing items were raised.
b. The Council reviewed ‘Cllrs Updates’ (*forwarded 7/7/11*).
- 1107/20 Highways
a. The Clerk was asked to report:
(i) The old school canteen has been broken into and needs attention.
(ii) The ‘South Ferriby’ and speed limit signs at the bottom of the hill are in need of attention.
(iii) The white lines at the top of North End are in need of painting.
ACTION: Clerk
b. The Clerk reported that there are no outstanding Highway issues.
- 1107/21 Accounts
a. The Clerk presented June paid accounts:
- | | | |
|------------------------|----------------------------|---------|
| <u>General Account</u> | | |
| 300249 | Clerks Salary and Expenses | £352.31 |
| 300250 | Village Hall- donation | £200.00 |
| 300251 | Aon Ltd | £488.10 |
| <u>Website Account</u> | | |
| 400067 | Clerks Salary and Expenses | £ 46.16 |
- b. The following accounts were approved for payment:
- | | |
|--|---------|
| Clerks Salary and Expenses (General) to include 20 hours O/T | £539.03 |
| Clerks Salary and Expenses (Website) | £ 43.16 |
| Hook & Oakley (April – June) | £475.00 |
| B.T. Telephone Bill | £134.82 |
| N.L.C. Playground Inspection | £ 25.00 |
- Prop: AF, 2nd: DM, unanimous. **ACTION: Clerk**
- c. The Clerk reported that no issues were raised by External Audit and the accounts had been returned approved.
d. The Clerk presented 1st Quarter Accounts and records to prove the Council are working within budget.
- 1107/22 Correspondence
a. For discussion/decision/action:
BT – Adopt a Phone Kiosk Promotion – to consider participation – Following discussion, the Clerk was asked to make further enquiries and re-agenda the item for the September meeting.
ACTION: Clerk
ERNLLCA – To consider the submission of any resolutions to the 2011 AGM of ERNLLCA and to approve attendance. (*forwarded 4/7/11*) – No submissions made.
Broadband Comparison Site info – to consider placing on website (*information forwarded 13/7/11*)
- Following discussion, **it was resolved not** to include the information as provided.
- b. For Information
Fields In Trust – SITA Fund open and additional info (*forwarded 4/7/11*)
NLC – Forward Plan (*forwarded 4/7/11*)
NLC – Adoption of Core Strategy Development Plan (*forwarded 4/7/11*)
Communities and Local Government – re Localism Bill (*forwarded 4/7/11*)
ERNLLCA Newsletter (*forwarded 4/7/11*)
Sovereign – Play equipment sales literature
The Clerk – magazine
Barton Directory News – have provided links between websites.
Nat West – Bank Statement
Co-Op Bank – 3 x Bank Statements
Clerks and Councils Direct - magazine

- 1107/23 Minor Items
- a. The following items of correspondence were received following publication of the agenda:
 - Kenwood & Sons Construction – Sales Literature
 - Kompan Playgrounds – Sales Literature
 - Glasdon Direct – Sales Literature
 - b. Items of interest
- Cllr Mouncey informed the Council that:
- (i) There have been complaints of an H.G.V. parking in the Sluice Road car park overnight and this has been reported.
 - (ii) There has been a Rave in Leggett’s Quarry.
- 1107/24 Agenda for next and future meeting
No additional items were requested for the next or future Agendas.
- 1107/25 Next Meeting
The date and time of the next Parish Council meeting was confirmed as (subject to any change in circumstances):

Monday 5th September, 2011 at 7.00pm in South Ferriby Village Hall

Diarised Items	Speeding Trucks (DM)	
	Highways – consider spending cuts policy (SH)	
	Tri-fold Flood Strategy Leaflet (SH)	Tree Planting
	Pond Top Seat	Village Car Park - letter to Chief Exec., NLC
	Village Allotments (SH)	Donations Policy
	Village Bulb Planting (RH)	Parish Council Events Policy
	Flood Plan	