# SOUTH FERRIBY PARISH COUNCIL

# Approved Minutes of the Parish Council Meeting held on Monday 6<sup>th</sup> February, 2012 at 7.00pm in South Ferriby Village Hall.

Present

Cllr Roy Holloway (Chair)
Cllr Sara Haddon
Cllr Nick Holmes
Cllr Paul Heathfield
Cllr Dave Mouncey
Cllr Phil Riley

Ward Cllrs Carl and Nigel Sherwood and Rob Waltham Lynn Findley – Head Teacher – South Ferriby Primary School 2 Members of the Public

#### 1202/1 Apologies

There were no apologies for absence.

#### 1202/2 Declaration of Interests

No Declarations of Interests were made.

#### 1202/3 Minutes of Previous Meeting

The Minutes of the Meeting held on 5<sup>th</sup> December, 2011 were duly approved and signed. Prop: AF, 2<sup>nd</sup>: DM, unanimous.

# 1202/4 Public Comment

Cllr Holloway welcomed Lynn Findley, the new Head of the village Primary School to the meeting and she was introduced to the Parish and Ward Cllrs. A letter was then read thanking Cllr Mouncey and associates for their help with snow clearing at the school.

a. Sluice Road Bus Shelter (information forwarded 22/11/11)

The Council discussed the matter with Ward Cllr Nigel Sherwood and it was asked that the item be re-agenda'd for the March meeting pending a site visit. Clerk to liaise with Ward Cllr Nigel Sherwood to arrange.

ACTION: Clerk

- b. Following several requests from Members of the Public the Council considered the purchase of an additional dog bin on Middlegate at a cost of approximately £100.00. Following discussion, it was resolved to purchase the bin subject to agreement from NLC. Clerk to action. Prop. PH, 2<sup>nd</sup>: AF, unanimous.

  ACTION: Clerk
- c. A member of the public voiced concerns regarding Ferriby Hall; now named Affinity House. Following discussion, it was requested that the Clerk liaise with Cllr Holmes and PC Jane Proud and make enquiries as to its running and management. Clerk to agenda the item for the March meeting.

  ACTION: Cllr Holmes / Clerk
- d. Cllr Mouncey informed the meeting that work to the trees adjacent to the path to the playing field should commence next week subject to weather conditions. **ACTION: Cllr Mouncey**

It was resolved to extend Public Comment to include information on the Jubilee and bring forward that item on the Agenda.

#### 1202/15 Queen's Jubilee Celebrations

a. Cllr Holmes reported on several liaison meetings with other Town and Parish Councils to agree joint celebrations and the Beacon lightings. Several members of the public offered additional suggestions for the occasion and after closing the public session the Council discussed this and agreed that a Working Party of both Councillors and members of the public should meet on 15/2/2 to discuss the ideas and costings further and bring their comments and ideas to the March meeting for approval.

ACTION: Working Party / Clerk

b. The Working Party further agreed to consider the merchandise available for the Queen's Jubilee and the Clerk was asked to Agenda this for the March meeting.

Lynn Findley asked that she be kept informed of any decisions made as the school were also making plans for the Jubilee. Clerk to liaise.

ACTION: Clerk

#### 1202/5 Report from Ward / North Lines. Councillors

- a. The Ward Cllrs informed the Council that:
  - (i) <u>Snow Clearing</u> –An update was given and the Ward Cllrs were thanked for the time and effort given to this new plan.

Cllr Holloway agreed to liaise with Cllr Mouncey to finalise the Snow Clearing Risk Assessment (forwarded 27/1/12) and return to the Clerk for signing.

ACTION: Cllrs Holloway / Mouncey / Clerk

- (ii) <u>Saxby Wold Wind Farm</u> The Hearing will be held on Wednesday 8/2/12 with the Officers recommending refusal of the application.
- (iii) <u>A1077</u> The E.A. are again undertaking surveys to the A1077 to determine if/when it will be eroded by the River Humber and the options available.
- (iv) Youth Club Cllr Waltham advised the Council that he is trying to secure funding to enable transport to be provided from South Ferriby to the Youth Club held in Saxby All Saints.
- (v) <u>Local Development Framework</u> The Parish Council will be asked to provide information on the need for housing within the village. **ACTION: Clerk**
- (vi) <u>Smart Water Marking Kit</u> Following discussion, Cllr Waltham offered to supply the Council with a Smart Water Marking Kit and this was gratefully received.

**ACTION: Clerk** 

#### 1202/6 Police Matters

a. APPENDIX A: Council acknowledged receipt of the latest police report (forwarded 18/1/12.) No matters were raised. The Clerk informed the council that PC Proud is hoping to attend the March Meeting.

#### b. Conference Centre

Cllrs Haddon and Mouncey asked that 'discussions with the Bowls Club and Youth Club regarding the future of the Centre' be re-agenda'd for the March meeting.

**ACTION: Clerk** 

#### 1202/7 Cemex Liaison Issues

a. APPENDIX B: Cemex Issues - report by Cllr Haddon. **It was resolved** for Cllr Haddon to undertake the actions listed in her report. Prop: SH, 2<sup>nd</sup> AF, unanimous.

**ACTION: Cllr Haddon** 

It was further reported/discussed:

- (i) Cllrs Haddon and Mouncey attended the recent Liaison Meeting and the latest Dust Report will be forwarded imminently.

  ACTION: Clerk
- (ii) A new Mill is being installed and maintenance work undertaken in anticipation of the plant running two kilns for a short period.
- (iii) Noise issues are ongoing and tests are still being undertaken to identify the cause.
- (iv) Cemex has agreed to present a quarterly report on the Clinker Pile.
- (v) The Viking Way map has been completed and an official unveiling is currently being planned for March.
- (vi) Cllr Mouncey is arranging a trip to the Climafuel Plant in Lincolnshire and Cllrs Holloway and Heathfield asked to attend. Cllr Mouncey to arrange.

ACTION: Cllr Mouncey

#### 1202/8 Beaulah Courts

- a. (i) Cllr Holloway advised that the remedial work to complete the courts is ongoing and further information should be available at the March Meeting.
  - (ii) The Clerk advised that she has been invited by WREN to meet with Andrew Percy MP to discuss the benefits that the Landfill Communities Fund and WREN in particular offers in his constituency.

    ACTION: Clerk

- (iii) The credit note with Danby Electrical has been used to purchase a new lamp head and bulbs.
- b. (i) Following discussion, **the Council resolved** to delegate to the Clerk the power to spend up to £50 to meet administration costs for StreetSports volunteers and to report any spend at the next Council meeting. Prop: PR, 2<sup>nd</sup>: AF, unanimous. **ACTION: Clerk** 
  - (ii) The Council considered the purchase of additional sporting equipment and **this was unanimously resolved.** Prop. AF, 2<sup>nd</sup>: NH **ACTION: Cllr Holloway**
- c. Cllr Holloway informed the Council that the storage containers for the portable lights have been completed.

#### 1202/9 <u>Clerks Report</u>

The Clerk reported that:

 She had applied to Ordnance Survey for a Public Sector Mapping Agreement which has since been granted. This enables the Council to use Ordnance Survey maps free of charge.

#### 1202/10 Councillor Vacancy

No Councillor applications were received and the vacancies will continue to be advertised.

**ACTION: Clerk** 

#### 1202/11 Gardening Contract / Open Space Management

It was agreed that no additional gardening work would be required prior to the March meeting.

#### 1202/12 Playing Field

The Council were informed that the grass has had its first cut. It was agreed that the Working Party (Cllrs Holloway, Fisher and Reilly) should meet to draft the contract for approval by Council.

ACTION: Working Party

#### 1202/13 Training / ERNLLCA

- a. No training was advised nor requested.
- b. The Council acknowledged receipt and understanding of information received from North Lines. Council on the Localism Act 2011 Standards/Ethical Governance and Predetermination. (forwarded 18/1/12)

#### 1202/14 Environment Agency / Village Insurance

Cllr Haddon updated the Council on discussions currently taking place between the Environment Agency and the Government regarding home insurance for areas classified as being at risk of flooding. Further information to be made available in due course and the item re-agenda'd.

ACTION: Cllr Haddon

#### 1202/16 <u>Low Villages Forum – Localism Bill / Neighbourhood plan</u>

- a. Cllr Holloway reported that he had attended a recent meeting of the L.V.F. with Cllr Haddon to discuss the implications of the Localism Bill and the possibility of a Joint Neighbourhood Plan. Further information will be made available in due course as little headway can be made until the Localism Bill and its statutes come wholly into force.
- b. Cllr Haddon proposed that she compile the information available along with relevant ideas for consideration at the March meeting for Cllrs Holloway and Haddon to present to the L.V.F. at their next meeting and this was agreed.

  ACTION: Cllr Haddon

#### 1202/17 Community Engagement

- a. The Council considered a letter from North Lindsey College offering their services to local communities (*information forwarded 23/1/12*) and resolved that the Clerk should write suggesting the Engineering department consider the issue and any alternatives for the Sluice Road bus shelter. Prop: PH, 2<sup>nd</sup>: DM, unanimous

  ACTION: Clerk
- b. The Council considered joining C.P.R.E. (Campaign to Protect Rural England) (*Information forwarded 30/1/12*). Following discussion, **this was not proposed** and it was suggested that Cllrs join as individuals should they see fit.

#### 1202/18 I.T.

The Council considered the purchase of an external hard drive and full service of the Parish Council computer at a cost of approximately £150.00 and following discussion **this was resolved.** Prop: PR, 2<sup>nd</sup>: DM, unanimous.

ACTION: Clerk

# 1202/19 Ongoing Items

- a. No items were raised.
- b. The Council reviewed 'Cllrs Updates' (forwarded 5/1/12).

#### 1202/20 Planning / Consultations

- a. The Council considered the following Scoping Requests. No comments were made.
  - (i) **Application Number:** Scoping Request

**Proposal:** Town and Country Planning (environmental Assessment) (England

and Wales) Regulations 1999 – Scoping Opinion Site Location: Eastfield Farm, Ferriby Road, Winteringham

**Applicant:** Mr A M Hey

- b. No Planning Applications / Information were received following publication of the Agenda.
- c. For Information:
  - (i) **Application Number:** PA/2011/1058

**Proposal:** To erect a pair of semi-detached dormer bungalows and garages

**Site Location:** Wayside, Sluice Road, South Ferriby, DN18 6JD

**Applicant:** Mrs K Smith

Full Planning Permission Granted

## 1202/21 Highways

- a. (i) No highway issues were reported.
  - (ii) The Council requested that consideration of any action required to alleviate waste blowing from trucks be re-agenda'd for the March meeting. **ACTION: Clerk**
- b. The Clerk reported that there are no outstanding Highway issues.

#### 1202/22 Accounts

a. The Clerk presented December paid accounts:

General A	<u>Account</u>	
300274	Clerks Salary and Expenses (December)	£328.50
300275	Clerks Salary and Expenses (January)	£318.90
300276	NLC – CRB Check	£ 15.60
300277	R Holloway – Expenses (Beaulah Courts)	£ 36.97
300279	HWRCC (Community Transport Donation)	£100.00

#### Website Account

400075	Clerks Salary and Expenses (December)	£ 43.16
400076	Clerks Salary and Expenses (January)	£ 28.77

b. The following accounts were approved for payment.

Clerks Salary and Expenses	£485.93
Clerks Salary and Expenses (website)	£ 28.77
Gardening Contract (October – December 2011)	£300.00
Scawby & South Ferriby Estates (Christmas Tree)	£ 80.00
British Telecom (retrospective approval)	£178.71
Chairman's Allowance	£240.00

Prop: DM, 2<sup>nd</sup>: PH, unanimous. ACTION: Clerk

c. APPENDICES C(i &ii): The Clerk presented the 3<sup>rd</sup> Quarter Accounts and Budget check.

#### 1202/23 Correspondence

#### a. For discussion/decision/action:

Anglian Water – Rising Main Replacement (*information forwarded 21/11/11 and24/1/12*)) Following discussion the Clerk was asked to request further information.

**ACTION: Clerk** 

HWRCC - Fuel Poverty Conference – to consider attendance (*information forwarded 27/1/12*) - attendance not required.

#### b. For Information

The Clerk Magazine

Clerks and Councils Direct Magazine

Co-Op Bank -3 x bank statements

NLC – Budget Consultation (*information forwarded 16/1/12*) Clerk requested that each Councillor complete as an individual due to time constraints and nature of consult.

LEADER - Information for 'Funding for communities, free environmental reviews and training sessions' (information forwarded 16/1/12)

NLC – information regarding Dog Control Orders (information forwarded 18/1/12)

C.P.R.E. – Guide to Neighbourhood Planning

Barton Directory - Feedback questionnaire

Triton Knoll Wind Farm Application – update (available to view at www.npower-renewables.com)

Fields In Trust – update (information forwarded 30/1/12)

ERNLLCA Newsletter (forwarded 30/1/12)

Bonby PC – December Minutes / February Agenda

NLC – Forward plan (forwarded 31/1/12)

#### 1202/24 Minor Items

a. The following items of correspondence were received following publication of the agenda: Playing Fields Association newsletter – passed to Cllr Mouncey

Co-op Bank -3 x bank statements

East Riding and Hull – Consultation on New Minerals Planning Document – passed to Cllr Haddon. To be agenda'd for March if necessary. **ACTION: Cllr Haddon** 

- b. (i) Cllr Haddon advised the Council that there would be a demonstration from Quickline of the new village broadband provision on Monday 13<sup>th</sup> February from 6pm in the Village Hall.
  - (ii) The Clerk advised that she is due an Annual Appraisal and it was agreed for this to be arranged for March; the Personnel Committee responsible to consist of Cllrs Haddon, Holmes and Riley. Prop: DM, 2<sup>nd</sup>: NH, unanimous ACTION: Clerk

#### 1202/25 Agenda for next and future meeting

It was requested that the Council agenda the consideration of the purchase of a salt spreading machine and snow shovels. Following discussion the Clerk advised that she would arrange the purchase of the snow shovels under her emergency delegated powers and agenda the other item.

ACTION: Clerk

#### 1202/26 Next Meeting

a. APPENDIX D: The Council considered and provisionally confirmed the 2012/13 meeting dates (attached). Clerk to distribute.

ACTION: Clerk

b. The date and time of the next Parish Council meeting was confirmed as (subject to any change in circumstances):

# Monday 5<sup>th</sup> March, 2012 at 7.00pm in South Ferriby Village Hall

Diarised Items Speeding Trucks (DM)

Highways – consider spending cuts policy (SH)

Tri-fold Flood Strategy Leaflet (SH)

Tree Planting

Pond Top Seat Village Car Park - letter to Chief Exec., NLC

Village Allotments (SH) Donations Policy

Village Bulb Planting (RH) Parish Council Events Policy

Flood Plan Village Youth Club

Playing Field Contract