

SOUTH FERRIBY PARISH COUNCIL

Un-Approved Minutes of the Parish Council Meeting held on Monday 5th December, 2011 at 7.00pm in South Ferriby Village Hall.

Present

Cllr Roy Holloway (Chair)

Cllr Alan Fisher

Cllr Sara Haddon

Cllr Paul Heathfield

Cllr Nick Holmes

Cllr Dave Mouncey

Cllr Phil Riley

Ward Cllrs Carl and Nigel Sherwood

Cllr Holloway welcomed Cllr Nick Holmes to the Council.

1112/1

Apologies

Apologies for absence were received from Ward Cllr Rob Waltham.

1112/2

Declaration of Interests

A Declaration of Interests (Prejudicial) was received from:

- (i) Cllr Haddon regarding Item 11 on the Agenda – Gardening Contract.

No further declarations were made.

1112/3

Minutes of Previous Meeting

The Minutes of the Meeting held on 7th November, 2011 were duly approved and signed.

Prop: PR, 2nd: DM, unanimous.

1112/4

Public Comment

- a. Sluice Road Bus Shelter (*information forwarded 22/11/11*)

The Council discussed the matter with Ward Cllr Nigel Sherwood and various options were considered. It was agreed for Ward Cllr Sherwood to continue discussions with NLC Highways to try and make progress and it was asked that the item be re-agenda'd for the February meeting.

ACTION: Clerk

No further issues were raised.

1112/5

Report from Ward / North Lincs. Councillors

- a. Ward Cllr Nigel Sherwood informed the Council that:

- (i) Snow Clearing – (*Report forwarded 29/11/11*) An update was given.

- (ii) 30mph Limits - This matter has been to Cabinet and the priorities list will be published shortly.

- (iii) Car Park Following discussion, Ward Cllr Nigel Sherwood agreed to assist in getting the car park to the rear of the Nelthorpe Arms cleared of vegetation. Clerk to liaise.

ACTION: Clerk

- (iv) Speed Monitors – Following discussion, the Clerk was asked to make enquiries as to the provision of speed monitoring equipment on Sluice Road as promised earlier in the year.

ACTION: Clerk

- (v) Pittwood House – The Council were informed that the Scunthorpe Registry Office is to move to Pittwood House from 1/4/12. Pittwood House is to be renamed as The Scunthorpe Civic Centre.

1112/6

Police Matters

- a. APPENDIX A: The Clerk informed the Council that she would forward the latest Police Report on receipt. It was further requested that the Clerk ask that PC Proud attend a meeting as it had been several months since her last attendance.

ACTION: Clerk

b. Extraordinary N.A.T.S. Meeting

The Council received the Minutes of the meeting (*forwarded 21/11/11*). No comments were made.

1112/7 Cemex Liaison Issues

a. APPENDIX B: Cemex Issues - report by Cllr Haddon. **It was resolved** for Cllr Haddon to undertake the actions listed in her report. Prop: SH, 2nd AF, unanimous.

ACTION: Cllr Haddon

It was further reported/discussed:

- (i) Following complaints about noise from the plant, a new filter has been fitted and it is believed that this has rectified the problem.
- (ii) Cllr Haddon reported on the visit by representatives from Cemex Croatia.
- (iii) The Middlegate Map is progressing and further information should be available for the February Meeting.
- (iv) Cemex is dealing with several complaints of blocked gullies close to the plant.
- (v) Cemex is providing new signage and information to its employees to alleviate issues with flashing lights and reversing sirens being used inappropriately.

b. No comments were made on the October Air Quality Report (*forwarded 29/11/11*).

1112/8 Beaulah Courts

a. Court Management

- (i) Councillor Holloway advised the Council that the lights have been fastened to the courts and were working well.
- (ii) Cllr Fisher agreed to replace several bulbs. **ACTION: Cllr Fisher**
- (iii) The Clerk reported that she had submitted the Sports England Reconciliation and reporting Form.

b. Cllr Holloway informed the Council that storage for the portable lights and any other Parish Council equipment is in progress . **ACTION: Cllr Holloway**

c. The Council discussed the credit note held by Danby Electrical **and resolved that** Cllr Fisher cost a spare lamp head and bulbs and purchase if appropriate. Prop: RH, 2nd: PR, unanimous. **ACTION: Cllr Fisher**

d. Cemex Conference Centre - Cllr Riley reported that the Committee Members of the Low Villages Youth Club who reside in South Ferriby have all resigned. Discussion followed on this and it was requested that the item be agenda'd for the February meeting. It was further agreed that Cllrs Haddon and Mouncey should liaise with the Bowls Club together information.

ACTION: Cllrs Haddon & Mouncey / Clerk

1112/9 Clerks Report

The Clerk reported that:

- She had submitted the Children's Playground Annual Return.
- She had received an email from a member of the public thanking the Council for their ongoing work.

1112/10 Councillor Vacancy

No Councillor applications were received and the vacancies will continue to be advertised.

ACTION: Clerk

1112/11 Gardening Contract / Open Space Management

a. APPENDIX C: To agree to renew the existing Gardening Contract for 2012.

Cllr Haddon declared a Prejudicial Interest and left the meeting. The Council considered the Contract and **agreed its renewal** for 2012. Clerk to administrate. Prop: PR, 2nd: DM, unanimous. **ACTION: Clerk**

b. It was agreed that no additional gardening work would be required prior to the December meeting.

1112/12 Playing Field

Cllr Mouncey informed the Council that work to the Playing Field is progressing and that part of the field has been re-drilled.

- 1112/13 Training / ERNLLCA
a. The Council considered the Clerk's attendance at a training event with regard to minute taking (*information forwarded 21/11/11*) and agreed this course unnecessary.
c. No further training was advised nor requested.
- 1112/14 Poster Competition
The Council considered all the entries for the anti dog fouling poster competition submitted by the children of South Ferriby Primary School and **it was resolved** to award a £10 prize in each category. Cllr Mouncey offered to arrange printing of the winning designs and the Clerk was asked to liaise with the school to arrange an official prize-giving and publicity as well as the display of the posters around the village. Prop: AF, 2nd: NH, unanimous.
ACTION: Cllr Mouncey / Clerk
- 1112/15 Queen's Jubilee Celebrations
Cllr Holmes informed the Council that he would be attending a meeting to discuss local plans for the Queen's Jubilee on 21/12/11 and that he would report further at the February meeting.
ACTION: Cllr Holmes / Clerk
- 1112/16 Low Villages Forum
a. Cllr Holloway reported that he had been unable to attend the recent meeting of the forum due to illness however he has now been appointed Chairman and will report any relevant information on receipt.
b. The Council discussed joining other member councils of the Low Villages Forum in the preparation of a joint Neighbourhood Plan. Following discussion, it was agreed prudent to postpone any decision until after the scheduled meeting with Andrew Percy in January. **It was further resolved** that Councillors Holloway and Haddon attend any further meetings of the Forum with regard to the Localism Bill. Prop: SH, 2nd: DM, unanimous.
- 1112/17 Donations
The Council considered a donation request from HWRCC towards the costs of providing community transport in South Ferriby and following discussion **resolved to award** £100. Clerk to administrate. Prop: SH, 2nd: DM, unanimous. **ACTION: Clerk**
- 1112/18 Ongoing Items
a. No items were raised.
b. The Council reviewed 'Cllrs Updates' (*forwarded 21/11/11*).
- 1112/19 Planning / Consultations
a. To consider the following Planning Applications:
(i) **Application Number:** PA/2011/1363 (*forwarded 24/11/11*)
Proposal: Planning permission for the construction of dropped kerbs including the creation of hardstanding areas
Site Location: 2,3,4,5,6 and 7 The Rise, South Ferriby
Applicant: North Lincolnshire Homes
(ii) **Application Number:** PA/2011/1347 (*forwarded 24/11/11*)
Proposal: Planning permission for the construction of dropped kerbs including the creation of hardstanding areas
Site Location: 6 and 12 Andrew's Road, South Ferriby
Applicant: North Lincolnshire Homes
The Council considered the above applications **and resolved to support** them with no further comments made. Clerk to administrate. Prop: PH, 2nd: PR, unanimous.
ACTION: Clerk
b. No Planning Applications / Information were received following publication of the Agenda.
c. Following discussion, **it was resolved** to delegate to the Clerk any minor Planning Applications received prior to the February meeting. Prop: AF, 2nd: DM, unanimous.

d. The Council considered the purchase of a projector and screen to assist with the consideration of Planning Applications but agreed it to be a considerable expense and generally considered it more prudent to arrange the photocopying of any major Planning Application documents where applicable. The Clerk was asked to make further enquiries.

ACTION: Clerk

1112/20 Highways

a. The Clerk reported that she had been asked to request that the road markings on Farishes Lane be redrawn to discourage parking over the entrance.

ACTION: Clerk

b. The Clerk reported that work had been undertaken to the gullies on Ferriby Hill.

1112/21 Accounts

a. The Clerk presented November paid accounts:

General Account

300270	Clerks Salary and Expenses	£345.23
300271	Crawford's (firework donation)	£120.00
300272	Cemex- Tennis Court Lease	£120.00
300273	SLCC – Clerk's Training	£ 10.00

Website Account

400074	Clerks Salary and Expenses	£ 28.77
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b. The following accounts were approved for payment:

Clerks Salary and Expenses	General – December 2011	£328.50
	General – January 2012	£318.90
	Website – December 2011	£ 43.16
	Website – January 2012	£ 28.77

NLC - CRB Administration Charge £ 15.60

Prop: DM, 2nd: PR, unanimous

ACTION: Clerk

c. APPENDICES D(i) and (ii): Following discussion the Council **agreed the attached budget and resolved** to request a Precept of £13,120, a 0% on the previous year.

Prop: PH, 2nd: NH, unanimous. Clerk to administrate.

ACTION: Clerk

1112/22 Correspondence

a. For discussion/decision/action:

none

b. Consultations

For Information: Planning for Renewable Energy Development – Supplementary Planning Document (Adopted)

c. For Information

Playing Field Association Newsletter (*forwarded 21/11/11*)

Anglian Water – Rising Main Replacement (*information forwarded 21/11/11*)

- Following discussion, it was requested that the Clerk ask for further information to include a Method Statement and the duration of works and agenda the item for discussion at the February meeting.

ACTION: Clerk

ERNLLCA Newsletter - October - and other information (*forwarded 21/11/11*)

ERNLLCA Newsletter -November (*forwarded 24/11/11*)

Ordnance Survey - Information on Public Sector Mapping (*forwarded 24/11/11*)

NLC – Forward Plan (*forwarded 24/11/11*)

Andrew Percy – contact details update – placed in noticeboard

The Clerk Magazine

1112/23 Minor Items

a. The following items of correspondence were received following publication of the agenda:

Humbrella Magazine

Co-Op Bank – 3 x Bank Statements

NLC – Transaction Team – office relocation details

NLC – Register of Electors

CPRE – Donation Request – Clerk to request further information and agenda for February Meeting. **ACTION: Clerk**

North Lindsey College – Offer of community help. Clerk to forward to councillors and agenda for the February Meeting. **ACTION: Clerk**

b. Cllr Mouncey reported that there had been a tidal surge in the previous week which had largely been unforeseen by the Environment Agency. This was now being looked into.

1112/24 Agenda for next and future meeting

Cllr Heathfield asked that he would like to address rubbish being blown from waste trucks and asked that this be agenda'd for the February meeting. **ACTION: Clerk**

1112/25 Next Meeting

The date and time of the next Parish Council meeting was confirmed as (subject to any change in circumstances):

Monday 6th February, 2011 at 7.00pm in South Ferriby Village Hall

Diarised Items

Speeding Trucks (DM)

Highways – consider spending cuts policy (SH)

Tri-fold Flood Strategy Leaflet (SH)

Pond Top Seat

Village Allotments (SH)

Village Bulb Planting (RH)

Flood Plan

Playing Field Contract

Tree Planting

Village Car Park - letter to Chief Exec., NLC

Donations Policy

Parish Council Events Policy

Village Youth Club