

SOUTH FERRIBY PARISH COUNCIL

Approved Minutes of the Parish Council Meeting held on Monday 2nd April, 2012 at 7.00pm in South Ferriby Village Hall.

Present

Cllr Roy Holloway (Chair)

Cllr Sara Haddon

Cllr Nick Holmes

Cllr Phil Riley

Cllr Alan Fisher

Cllr Paul Heathfield

Cllr Dave Mouncey

Ward Cllrs Nigel Sherwood and Rob Waltham

1204/1

Apologies

Apologies for absence were received from Ward Cllr Carl Sherwood.

1204/2

Declaration of Interests

Declarations of Interests (Prejudicial) were received from:

Cllr Holloway regarding Item 14 on the Agenda – Queen’s Jubilee.

No further declarations were made.

1204/3

Minutes of Previous Meeting

The Minutes of the Meeting held on 5th March 2012 were duly approved and signed.

Prop: AF, 2nd: PH, unanimous.

1204/4

Public Comment

a. The following matters were raised by / on behalf of members of the public:

(i) The Clerk reported that NLC Neighbourhood and Environmental Services have written to several people regarding dog fouling and that the Council has been asked to report any further instances.

(ii) The old canteen has been secured following a break in.

(iii) A letter has been received asking that the grass to the Church Bank be cut after the spring flowers have died and the Clerk confirmed she has passed this request to NLC. The letter further queried the need for chalk chippings adjacent to the Middlegate map and seat and the Clerk was asked to respond stating that the area enabled wheelchair access but that should a list of wildflowers be supplied then these would be replanted nearby.

ACTION: Clerk

(iv) The Clerk reported on email correspondence with Inspector Ruty regarding Ferriby Hall. Following discussion, the Clerk was asked to contact the police to ask for a contact name and email address for members of the public to use should they have any further concerns.

ACTION: Clerk

Ward Cllr Waltham further offered to check the correct licences are in place.

(v) The Clerk reported on an email received from a gentleman now living in South Africa and this was passed to Cllr Mouncey.

b. The Council were informed that following a recent meeting with Ward Cllrs and NLC, **it has finally been resolved** that the bus shelter on Sluice Road is to have front panels fitted. Thanks were given to all involved.

1204/5

Report from Ward / North Lincs. Councillors

a. The Ward Cllrs informed the Council that:

(i) The new bus shelter frontage has been ordered and should be in place in the near future.

(ii) The school 20mph zone consultations will begin shortly with the aim that the project will be completed prior to the September term.

(iii) NLC has allocated £25k for Parish Councils/Community Groups to access towards any Jubilee Celebrations; a letter should be received soon and will be forwarded.

ACTION: Clerk

b. Litter from Waste Trucks

Ward Cllr Nigel Sherwood reported that due to the expense of clearing the Humber Bridge slip-road of rubbish, the Council are looking into several longer term solutions to this ongoing problem including who is responsible. Further information will be made available in due course

1204/6

Police Matters

No police report was received. The Clerk informed the Council that the next meeting of NATS will be held on 5/4/12 at Worlaby and Cllr Mouncey advised he would be attending. No further matters were raised.

ACTION: Cllr Mouncey / Clerk

1204/7

Cemex Liaison Issues

a. APPENDIX B: Cemex Issues - report by Cllr Haddon. **It was resolved** for Cllr Haddon to undertake the actions listed in her report. Prop: SH, 2nd PR, unanimous.

ACTION: Cllr Haddon

It was further reported/discussed:

(i) The next Liaison Meeting will take place on 27/4/12 when issues concerning emissions and other national concerns will be addressed.

(ii) The plant is still running on two kilns while Rugby rebuilds its stock following its recent temporary closure.

(iii) Middlegate Map – The Official Unveiling of the Middlegate Map will take place on 27/4/12 and invitations will be issued shortly.

b. APPENDIX C: Broadband – Cllr Haddon requested that approval of a draft Case Study be re-agenda'd for the May meeting.

ACTION: Clerk

c. Conference Centre

Cllr Mouncey informed the Council that he had spoken with several members of the Bowls Club and hoped to attend a Committee Meeting in the near future.

1204/8

Beulah Courts

a. The Council discussed the remedial work required to complete the courts and Cllr Holloway agreed to price up the various options for consideration at the May meeting.

ACTION: Cllr Holloway

b. (i) It was confirmed that StreetSports would recommence on 16/4/12 and Cllr Heathfield agreed to display posters informing of this.

ACTION: Cllr Heathfield

(ii) It was reported that the grass-cutters had run over glass and failed to pick it up and Cllr Haddon agreed to raise the matter with Cemex.

ACTION: Cllr Haddon

(iii) The 'RFL Boot Camp' commences at the courts on 2/4/12 for a period of four weeks.

1204/9

Clerks Report

The Clerk reported that:

- A letter of thanks has been sent to GW & TJ Wells.
- A dog bin has been ordered for Middlegate Lane.

1204/10

Councillor Vacancy

No Councillor applications were received and the vacancies will continue to be advertised.

ACTION: Clerk

1204/11

Gardening Contract / Open Space Management

It was agreed that no additional gardening work would be required prior to the April meeting.

ACTION: Cllr Holloway/WP

1204/12 Playing Field

a. It is anticipated that the field will be open for use within the near future.

b. It was agreed for the Working Party to meet to consider the grass cutting arrangements and costs and bring any comments to the May meeting. **ACTION: Cllr Holloway/WP**

It was further requested that the Clerk ask Hook & Oakley for a price per cut.

ACTION: Clerk

c. APPENDIX D: The Council discussed the Draft Football Contract as presented by Cllr Holloway and it was agreed to meet to amend the draft for presentation at the May meeting.

ACTION: Cllr Holloway/WP

1204/13 Training / ERNLLCA

a. **The Council resolved that** the Clerk attend a SLCC Training Event at no cost to the council. Prop: DM, 2nd: NH, unanimous.

b. There were no further training requirements.

c. The Clerk informed the Council that the Information Commissioner's Office issued guidance which confirms that information concerning the official business of parish and town councils, even held in private email accounts, is subject to the Freedom of Information Act 2000. Discussion followed and **it was resolved** that the Council provide dedicated email accounts for each Councillor for use while in office. Clerk to administrate. Prop: SH, 2nd: PH, unanimous.

ACTION: Clerk

1204/14 Queen's Jubilee Celebrations

a. Cllr Holloway updated Council on the meetings of the South Ferriby Jubilee Committee and then left the room due to his Prejudicial Interest. The Council then considered a request for funding and following discussion **resolved** to donate £650 towards the planned events.

Prop: PR, 2nd: DM, unanimous.

ACTION: Clerk

b. Cllr Haddon updated Council on the purchase of:

(i) A money box designed with Parish Council's in mind at £2.35 a head (c. £250.00) – Cllr Haddon advised that due to the number of items to be purchased, the cost will now be approximately £400. The Council considered this **and resolved to pay** the revised amount.

Prop: SH, 2nd: DM, unanimous.

ACTION: Cllr Haddon

It was requested that consideration of the distribution of the money boxes be re-agenda'd for the May meeting.

ACTION: Clerk

(ii) Royal Mint £5 coin (£13.00 each) – to be raised through sponsorship – Cllr Haddon to advise on progress with sponsorship at the May meeting. **ACTION: Cllr Haddon**

Cllr Holmes updated the Council on his attendance at the meetings of the Humber Diamond Jubilee Committee and the events planned which include a Firework Display, Flotilla, Soap Box Derby and numerous parties.

Cllr Riley left the meeting.

1204/15 Low Villages Forum

a. (i) Cllr Holloway reported on attendance (at the meeting of the LVF and read a letter to Council asking for their attendance at a Full Meeting of the Forum. Discussion followed and it was agreed that each Councillor would email Cllr Holloway with their preferred dates in w/c 23/4/12. **ACTION: All Councillors**

(ii) Cllrs Holloway and Haddon agreed to liaise regarding the passing on of information about South Ferriby Broadband to the next L.V.F. meeting.

ACTION: Cllrs Holloway / Haddon

b. The Council discussed the proposed rise in the cost of annual membership of the Forum (£86 per annum - *statement of account forwarded 20/3/12*) and resolved that Cllr Holloway should take the costings back to the Forum for clarification as it was agreed that the sum was not acceptable. Prop: DM, 2nd: PH, 6 for, Cllr Holloway abstained. **ACTION: Cllr Holloway**

- 1204/16 Donations
- a. The Council considered the following donation requests:
- (i) Lincoln and Lindsey Blind Society – As there are currently no villagers using the Societies services it was not proposed that the Council make a donation at the current time.
 - (ii) Transport Solutions (HWRCC) – Following discussion, **it was resolved** to make a donation of £125.00 and invite a representative to the Annual Parish Meeting when a cheque will be presented. Prop: SH, 2nd: PH, unanimous **ACTION: Clerk**
 - (iii) South Ferriby Friendship Club - Following discussion, **it was resolved** to make a donation of £75.00 and invite a representative to the Annual Parish Meeting when a cheque will be presented. Prop: SH, 2nd: NH, unanimous. **ACTION: Clerk**
- 1204/17 Ongoing Items
- a. No items were raised.
- b. The Council reviewed ‘Cllrs Updates’ (*forwarded 14/3/12*).
- 1204/18 Planning / Consultations
- a. The Council considered the following Order:
- (i) **IPC Reference:** EN010005 – Triton Knoll Wind Farm Order (*information forwarded 22/3/12*)
- No comments were made.
- b. No Planning Applications / Information were received following publication of the Agenda.
- 1204/19 Highways
- a. New Issues
- (i) Following discussion, The Clerk was asked to inform Ward Cllr Nigel Sherwood of the apparent deterioration of the road surface on and around Ferriby Hill causing a noticeable rise in vibration. **ACTION: Clerk**
 - (ii) It was remarked that the signs adjacent to the top seat are becoming discoloured and Cllr Holloway agreed to look into this and inform the Clerk should any action be required. **ACTION: Cllr Holloway**
- b. Outstanding issues - None
- c. To consider any action required to alleviate waste blowing from trucks – Matter passed to Ward Cllrs; see Minute 1204/5b.
- 1204/20 Accounts
- a. The Clerk presented March paid accounts:
- | | | |
|----------------------------|---------------------------------------|---------|
| <u>General Account</u> | | |
| 300284 | Clerks Salary and Expenses | £518.53 |
| 300285 | SLCC Annual Membership | £ 97.00 |
| 300286 | Cllr Haddon - expenses (Snow Shovels) | £ 77.88 |
|
<u>Website Account</u> | | |
| 400080 | Clerks Salary and Expenses | £ 19.18 |
- b. The following accounts were approved for payment:
- | | |
|---|---------|
| Clerks Salary and Expenses | |
| Roy Holloway (expenses at Lincs. Fencing – Light Storage Units) | £130.00 |
| Snow Shovels (retrospective approval) | £ 77.88 |
- Prop: DM, 2nd: AF, unanimous **ACTION: Clerk**
- c. Following discussion, **the Council resolved** to appoint Mr Bryan Metcalfe of 2 Garth lane, Ambleton, Y08 9QA as the Internal Auditor for the year 2011/12. Prop: DM, 2nd: SH, unanimous. **ACTION: Clerk**

- 1204/21 Correspondence
a. For discussion/decision/action:
 Anglian Water – Rising Main Replacement (*further information forwarded 21/3/12*). Following discussion, the Clerk was asked to query several issues and further, invite the Contracts Manager to the May meeting. **ACTION: Clerk**
 CPRE – to consider entering the CPRE Best Kept Village Competition 2012 (*information forwarded 14/3/12*) – Not proposed.
- b. For Information
 Walking For Health – Posters displayed
 E.A. Letter informing that they are to conduct a topographical survey (*forwarded 14/3/12*)
 NLC – Community Public Health Improvement (*forwarded 14/3/12*)
 Came and Co – Sales info (Insurance)
 Co-Op Bank – 3 x bank statements
 Arbor Age – Magazine
 Anglian Water – info re the hosepipe ban and drought permits. Further information is available to view at www.anglianwater.co.uk
 The Clerk Magazine
 Clerks and Councils Direct Magazine
 NLC Forward Plan (*forwarded 22/3/12*)
 NLC – Revised bus timetables (displayed)
 NLC Markets Policy (*information forwarded 26/3/12*)
- 1204/22 Minor Items
 a. No correspondence was received following publication of the agenda.
 b. No other matters were raised.
- 1204/23 Agenda for next and future meeting
 It was requested that the Council consider the positioning of the village Salt Bins and that this be agenda'd for October. **ACTION: Clerk**
- 1204/24 Next Meeting
 Subject to any change in circumstances, the date and time of the next Parish Council meeting was confirmed as

Monday 21st May, 2012 at 7.00pm in South Ferriby Village Hall

PLEASE NOTE

The ANNUAL PARISH MEETING
 will be held on

Monday 14th May at 7.00pm in South Ferriby Village Hall
 to be followed by the ANNUAL PARISH COUNCIL MEETING

Diarised Items	Tri-fold Flood Strategy Leaflet (SH) Pond Top Seat Village Allotments (SH) Village Bulb Planting (RH) Flood Plan	Tree Planting Village Car Park - letter to Chief Exec., NLC Donations Policy Parish Council Events Policy Salt Bins (October)
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