

South Ferriby Parish Council

**Minutes of the Parish Council meeting held on Monday 11th December 2017 at 7.00pm
in South Ferriby Village Hall, Horkstow Road, South Ferriby**

Present

Cllr Roy Holloway (Chair)

Cllr Sara Haddon

Cllr Andrea Wilford

Cllr Noreen Cecil-Purvis

Cllr Dave Mouncey

Cllr Alan Fisher

Cllr Sharron Sibson

5 members of the public

Public Participation

Cllr Holloway spoke briefly about the recent Environment Agency (EA) installation of a temporary flood defence, which will be in situ for at least two years. The EA will also be monitoring the bank erosion and putting measures in place for this.

111217/1 **Apologies**

Ward Cllr's R Waltham, C Sherwood and N Sherwood.

111217/2 **Declarations of Interest**

- a) Declarations of interest by any member of the council in respect of the agenda items:
Cllr R Holloway Agenda Item 10(viii) Personal Village Hall Committee Member
Cllr A Fisher Agenda Item 10(viii) Personal Village Hall Committee Member
- b) No dispensations given to any member of the council in respect of the agenda items.

111217/3 **Minutes of Previous Meeting**

The minutes of the meeting held on the 13th November 2017 were approved by members and signed by the Chairman.

Proposed: Cllr Fisher, seconded: Cllr Wilford.

111217/4 **Reports from Ward/North Lincolnshire Councillors**

None present.

111217/5 **Highways & Footpaths**

- a) Purchase additional dog waste bins and village litter bins – Clerk is awaiting contact from Paul Harling, Ward Officer to confirm if the bins can be replaced free of charge.
- b) Notification of any other issues:
- Dog waste bin at the back of the church is damaged. Cllr Mouncey will assess to see if the PC can repair.
 - Middlegate Lane – a horse rider is concerned that the new 'Viking Way Footpath' sign could be misinterpreted as it is also a bridleway. The horse rider does not want walkers etc to think they are using a route not permitted to them. Clerk to contact Colin Wilkinson, PROW Officer at NLC.
 - Protected Verges Scheme – Clerk to request an update from Tim Allen at NLC.
 - The salt bin on School Lane needs moving to the top. Clerk to contact NLC.

111217/6 **Police Matters/NATS**

None.

Signed: _____

Position: _____

Date: _____

South Ferriby Parish Council

111217/7 Cemex Liaison

- a) There was no NLC Air Quality Control representation at the most recent Liaison meeting, however, there has been no reported irregularities. There was a presentation on ammonia use and advisement that new NO x lines will be introduced soon. There will also be a new ammonia plant on site shortly. This will be a high-quality piece of kit. There will be breaches for a short time on site due to the new regulations, but this should cease once the new kit is in place. The distributed Community Matters has been received positively by residents. The fly-tipped fridges are still there and Cllr Holloway advises that the PC are unable to assist with their removal. Cllr Holloway will liaise with Kevin Groombridge to progress the matter. The Environment Agency is taking samples of materials from the quarry with a view to potentially use them in the flood defence works. The results will be available early in the new year and utilising these materials should help reduce the cost of the project.
- b) The Cemex report and updated contact list was approved and noted.
Proposed: Cllr Haddon, seconded: Cllr Fisher.

111217/8 Environment Agency

Temporary flood defence installation.

Cllr Holloway has received concerns from residents regarding the narrowness of the temporary pathway which they thought would be a danger to users. After a brief conversation with Highways at North Lincolnshire Council, an Officer advised that the width of the path (1.2M) met all current legislation. During a meeting with the Environment Agency (EA) at their South Ferriby depot, a suggestion was made that there may be a possibility of providing an alternative route for the footpath i.e. in the field. A meeting was held at Cllr Holloway's house to discuss this proposal further. Following an in-depth discussion regarding the access through the wall (causing a weak spot?), an alternative route across the road through the car park and up through the play area was proposed. This was accepted by all as a viable option. Unfortunately, the following day, that option was deemed unviable due to cost. However, the EA had liaised with Highways to implement a 20mph speed limit past the area, which Cllr Holloway agreed was sensible. The Parish Council are aware that several members of the community, with concern for their safety, are refusing to access the local shop/post office, village hall and primary school via the new footpath; preferring to access that area of the village via car or bus. The safety and well-being of parishioners is of the utmost importance to the Parish Council. Members understand that this may be a temporary installation, but this has yet to be confirmed in writing.

It was resolved that a letter will be sent outlining the above and expressing the Parish Council's extreme concern about the safety of residents using the pathway over a prolonged period. Additionally, it would like to see further investigation into providing an alternative route in the long-term, possibly though the car park and up into the play area. This would give everyone a chance to avoid a potentially dangerous access way.

Proposed: Cllr Fisher, seconded: Cllr Haddon.

111217/9 Assets of Community Value – Nelthorpe Arms

The Parish Council has met twice with Andrew Proctor who seems to be the owner, although this has not yet been corroborated with the Land Registry. The building currently appears to be fit for purpose.

ERNLLCA, a local council advisory service, has confirmed that a PC is not allowed to trade as precept money cannot be spent supporting a business. The PC could only enter into a lease agreement with the owner of the pub by forming a Community Interest Company (CIC) or similar with limited indemnity. The CIC would comprise of a board of

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Position: _____

Date: _____

South Ferriby Parish Council

directors, who would select a landlord. The owner wants £18,000 pa for a lease and the PC has had discussions with a prospective landlord who said this could be an achievable business prospect but a reduced lease of £6,500, suggested by another interested party, would be preferable.

It was agreed that a letter is sent to Andrew Proctor at his registered office with a brief outline of the terms of business.

Proposed: Cllr Holloway, seconded: Cllr Sibson.

Cllr Bennett is considering what is required to list it as a protected building with Historic England as this could prevent it from future demolition.

111217/10 Correspondence

Correspondence received and noted:

- i. South Ferriby School – redundant display boards. PC to request that the school store them on its behalf.
- ii. NLC - Brigg NAT Minutes - 28 September 2017.
- iii. NLC - Forthcoming Meetings poster for December 2017.
- iv. Environment Agency - South Ferriby Temporary Defence.
- v. ERNLLCA November 2017 Newsletter.
- vi. NLC - Community Safety Fund.
- vii. South Ferriby PCC – 11th November 2018 commemoration.
- viii. South Ferriby Village Hall Committee – grant application withdrawal.
- ix. MKS Groundcare Ltd – requested letter of reference was agreed. Proposed: Cllr Mouncey, seconded: Cllr Cecil-Purvis.

Item 10viii – Meeting closed to allow a member of the Village Hall Committee to speak outlining their disappointment in last month's decision on their funding application for the bonfire and fireworks display. They reiterated that the village hall needs a great deal of money to keep it running. The village hall charity does not own the building; it is leased from the Diocese.

Meeting reopened. Cllr Haddon chaired the following discussion as Cllr Holloway declared an interest.

Cllr Haddon clarified that it was understood that the Christmas tree (application one) may have been donated for free and therefore the PC did not want those granted funds back, hence the comment regarding donating surplus funds. Cllr Haddon confirmed that the bonfire/fireworks application had been submitted after the event and no grant request amount had been specified. The PC is fully supportive of the village hall and its activities, however, on this occasion the funding protocol had not been followed.

Cllr Haddon suggested that now it is the village hall charity that is applying for funds, rather than the redundant non-charitable Events Committee, a funding application is made at the start of the financial year (i.e. May) for unspecified activities. The village hall will then be able to spend it how they wish. Cllr Haddon offered her assistance in filling in the application form if so required. Any application needs to focus on the benefits and charitable activities of the village hall. Proposed: Cllr Haddon, seconded: Cllr Wilford.

111217/11 Planning

- a) No applications made to North Lincolnshire Council.
- b) Decisions made by North Lincolnshire Council:
 - PA/2017/1572 – Tree Preservation Order – South Ferriby Hall, South Ferriby. **Approved.**
 - PA/2017/1573 – Tree Preservation Order – Manor Farm, South Ferriby. **Approved.**

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Position: _____

Date: _____

South Ferriby Parish Council

- PA/2017/873 – Nelthorpe Arms Public House, School Lane, South Ferriby.
Refused.

c) No planning applications received after the agenda had been posted.

111217/12 Beaulah Courts

The purchasing of netting to stop tennis balls going through the bars was deferred until March 2018. Cllr Mouncey will measure the required area and obtain a price.

111217/13 Beaulah Park

a) Update received from Cllr Fisher regarding the monthly inspections of the playground equipment. A tree is encroaching again into a resident's garden – Cllr Mouncey will contact MKS Groundcare for a quotation to trim back.

b) New play equipment update:

£76,000 has been fundraised and the final quotation from Proludic is for £72,993 which leaves a small contingency amount. Following an order placement this week, and mindful of delays due to Christmas and new year, the project will begin in approximately mid-February 2018, with completion 3-4 weeks later. The play area will be closed completely during the works. Cllr Holloway will meet with Proludic's project manager early in the new year. Members agreed with the above arrangements and resolved to proceed with the order placement.

Proposed: Cllr Sibson, seconded: Cllr Fisher.

111217/14 Playing Field

The 2017/2018 Occupational Licence fee of £1 has been received from Barton United Junior Football Club. Clerk will forward a receipt.

111217/15 Grounds Maintenance Contract/Open Space Management

a) Village flower beds update and additional float for Cllr Mouncey – Nov/Dec 2017 overspend of £44.04. It was resolved to top up the float by £144.04.

Proposed: Cllr Cecil-Purvis, seconded: Cllr Sibson.

b) Action with regards to North Lincolnshire In Bloom – funding application submitted and currently awaiting outcome.

111217/16 Accounts

The Nov/Dec 2017 accounts for payment and bank statements (see Financial Reports) were approved for payment and signed by the Chairman.

a) Wicksteed Playgrounds – Annual Inspection 2017 - £54.00.

b) MKS Groundcare Ltd – play area and MUGA works - £276.00.

c) BT – 1 Nov 17 to 31 Jan 18 - £171.60 (Direct Debit).

d) Autela Payroll Services – Q3 2017/2018 & pension assessment - £32.00.

Proposed: Cllr Sibson, seconded: Cllr Mouncey.

111217/17 2018/2019 Budget & Parish Council Precept Demand

a) Budget for 2018/2019 – deferred to 8th January 2018 due to NLC not confirming the tax base and potential grant.

b) Precept demand for 2018/2019 – deferred to 8th January 2018 due to NLC not confirming the tax base and potential grant.

111217/18 Website/I.T./Telephone

None.

111217/19 Low Villages Newsletter

February 2018 – play equipment installation, Environment Agency joint statement, and village parking issues.

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South Ferriby Parish Council

111217/20 Ongoing Items

- Cllr Haddon will draft a short reply to the village hall.
- Flood defence works – NLC have met with the Internal Drainage Board and others, however, the meeting did not focus on South Ferriby specifically. Cllr Haddon advised that Deborah Campbell of the EA is off sick. Hopefully the PC will have sight of the new version of option 4 soon. Cllr Haddon will continue to press that the timetable is adhered to.

111217/21 Minor Items

- a) Correspondence received following publication of the agenda:
 - Environment Agency - thank you letter to Cllr Holloway for purchasing refreshments on behalf of the Parish Council for the team who were constructing the concrete barrier.
- b) No points from Councillors, questions or items of interest to note.

111217/22 Agenda for next and future meetings

- 2018/2019 budget and precept demand.
- Planning applications.
- Newsletter.
- Flood defences.

111217/23 Next Meeting

- a) The date and time of the next Flood Protection Committee meeting is, subject to any change, 22nd January 2018 at 7pm.
- b) The date and time of the next monthly meeting is, subject to any change, 8th January 2018 at 7pm.

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Date: _____