

South Ferriby Parish Council

Minutes of the Parish Council meeting held on Monday 10th October 2016 at 7.00pm
in South Ferriby Village Hall, Horkstow Road, South Ferriby

Present

Cllr Roy Holloway (Chair)

Cllr Dewi Bennett

Cllr Sara Haddon

Cllr Heathfield

Cllr Dave Mouncey

Cllr Noreen Cecil-Purvis

10 members of the public

Public Participation

- Resident has offered to be an informal advisor to the Parish Council on disability matters.
- Resident advised that Mr A Wilson, owner of the previously reported caravan and two cars in the Nelthorpe Arms car park, has now moved on to Scunthorpe.
- Resident asked the Council to introduce themselves.
- Resident advised that the footpath which runs on the north side of Sluice Road from Bill Lowish's yard gates to the where it meets the refurbished path is in a poor state.
- Resident felt that an additional dropped kerb is needed between High Street and Middlegate lane.
- Streetlight in Beulahland is permanently on although it has been reported to NLC.
- There is still an issue with speeding/overtaking cars on Sluice Road.

1010/1 Apologies and Reasons for Absence

Cllr Fisher – work commitments.

Ward Councillors – meeting at Civic Centre.

1010/2 Declarations of Interest

a) No declarations of interest by any member of the council in respect of the agenda items.

b) No dispensations given to any member of the council in respect of the agenda items.

1010/3 Minutes of Previous Meeting

The minutes of the meeting held on the 12th September 2016 were approved by members and signed by the Chairman.

Proposed: Cllr Bennett, seconded: Cllr Haddon.

1010/4 Reports from Ward/North Lincolnshire Councillors

No Ward Councillors present.

1010/5 Highways & Footpaths

a) Street/path lighting on the footpath that runs alongside children's play area (Beulah Park). Cllr Holloway discussed the proposal of solar-powered lights that are triggered by movement and then would stay on for a short period of time. This could be funded by inclusion in the playground applications.

b) New village signs – meeting with designer has not happened yet. Cllr Holloway will chase. **ACTION: Cllr Holloway**

c) It was discussed and **RESOLVED** to purchase an additional salt bin for the east side of Andrews Road at a cost of £145 plus VAT.

Proposed: Cllr Heathfield, seconded: Cllr Mouncey.

ACTION: Clerk

d) Notification of further issues:

- See public participation.

ACTION: Clerk

Signed: _____

Position: _____

Date: _____

South Ferriby Parish Council

- Clerk will write to NLC to thank them for their prompt action in resolving the footpath problem outside the school. **ACTION: Clerk**
- Clerk to contact the Community Wardens regarding parking in School Lane. **ACTION: Clerk**

1010/6 Police Matters/NATS

It was agreed to invite the police to attend a meeting once a quarter. **ACTION: Clerk**

1010/7 Cemex Liaison

- a) A quarterly review is due at the end of October 2016. One kiln is off for maintenance. Cllr Heathfield reported roller noise from the conveyor. Regarding flood meetings, promises are not being kept. The contractors and NLC meeting has not happened. No meeting with the new Project Manager. The flood defence strategy is being worked on out of the Leeds office. Cllr Haddon advised that she will be even more resolute in her determination to get matters moving. Cllr Haddon also advised residents to practice using their flood gates now that winter is approaching.
- b) It was **RESOLVED** to note the Cemex report and updated contact list.
Proposed: Cllr Haddon, seconded: Cllr Bennett.

1010/8 Correspondence

Correspondence received and noted:

- i. Website Statistic Server Reports (Sept/Oct 2016).
- ii. Children, Young People and Flooding Project Report Launch – 22nd September 2016, London.
- iii. ERNLCCA - Capping of parish and town councils precept demands.
- iv. ERNLLCA ANNUAL CONFERENCE 2016 – 18th November 2016 - £85.00 plus VAT. It was discussed and **RESOLVED** for Cllr Holloway to attend. **ACTION: Clerk**
- v. Low Villages' Forum minutes 31st August 2016.
- vi. ERNLCCA – handling complaints update.
- vii. Children, Young People and Flooding Project Report.
- viii. Worlaby Village Hall, Dickensian Fayre, 20th November, 10-4pm.
- ix. ERNLLCA Newsletter - September 2016.
- x. Town and Parish Liaison reminder - 13 October 2016.

1010/9 Planning

- a) No applications made to North Lincolnshire Council.
- b) No decisions made by North Lincolnshire Council received.
- c) Planning applications received after the agenda has been posted:
PA/2016/1509 – single storey extension to the side and rear – The Farrishes, North End, South Ferriby, DN18 6HD.
It was resolved not to include on the next agenda or to request an extension to the consultation period from North Lincolnshire Council.

1010/10 Beaulah Courts

- It was agreed that Cllr Mouncey would dispose of the batteries for the portable lights via NLC Waste Management.
- Cllr Heathfield and Cllr Fisher will look at the portable lights to see if they can be used.
- Clerk will obtain a price for 1000 hessian sand bags. **ACTION: Clerk**

1010/11 Beaulah Park

- a) Due to Cllr Fisher's absence no update was received regarding the monthly inspections of the playground equipment.

Signed: _____

Position: _____

Date: _____

South Ferriby Parish Council

- b) The Annual Inspection report from Wicksteed was noted. Most of the recommendations will be remedied in the refurbishment works. Cllr Mouncey will address any of the landscaping issues.
- c) It was discussed and **RESOLVED** for the Parish Council financial contribution to the new play equipment project to be between 5-10% of whole project.
- d) It was discussed and **RESOLVED** to form a working group to assist the Clerk with fundraising applications. Working group to meet before the next Parish Council meeting.

1010/12 Playing Field

Action required regarding the management of the playing field including maintenance of the trees – Clerk is waiting for Cllr C Sherwood to confirm the Council's responsibilities regarding the trees.

1010/13 Grounds Maintenance Contract/Open Space Management

- a) The September 2016 report was noted.
- b) Village flower beds update:
 - Cllr Mouncey has continued to plant mixed bulbs and aconites. This includes 1000 crocuses and snowdrops. Daffodils have been planted in clumps around the village. School lane is to be undertaken soon and the Queen Elizabeth II birthday bed will be planted with grasses.
 - It was discussed and **RESOLVED** to top up Cllr Mouncey's float by £495.25 which includes £200 for this month's spend and will repay last month's overspend.
Proposed: Cllr Bennett, seconded: Cllr Haddon.
 - Action regarding sponsorship – Cllr Mouncey will chase outstanding monies and will provide the Clerk with more sponsorship names.
- c) Review the Grounds Maintenance contract with The Queen of Spades. It was discussed and **RESOLVED** to not renew existing contract. A new contract which will now include flowerbed maintenance will be drafted and put out for tender in December/January with a commencement date of March/April 2017.
Proposed: Cllr Holloway, seconded: Cllr Bennett.
- d) Resident donation of £100 – it was **RESOLVED** to create a flower bed near Sands Lane. Clerk to contact family to see if they would like a memorial plaque.
Proposed: Cllr Mouncey, seconded: Cllr Holloway.
- e) No other action.

1010/14 Telephone Kiosk

Light & electrical work – this item is deferred due to Cllr Fisher's absence.

1010/15 Accounts

The September/October 2016 accounts for payment (see Financial Reports) were approved by members and signed by the Chairman.

- a) Kyanite Consulting – September 2016 updates - £36.00.
- b) MD Signs – 2no flowerbed sponsorship signs - £36.00.
- c) MD Signs – 9no signs – container, dog poo & SF Friendship club - £206.28.
- d) PKF Littlejohn – Limited Assurance review Annual Return (YE Mar 16) – £120.00.
- e) The Queen of Spades – 1st July to 30th September 2016 - £336.00.
- f) Cllr Mouncey – tarmac for children's playground (Wickes) - £28.83.

Proposed: Cllr Bennett, seconded: Cllr Mouncey.

1010/16 Notice boards

It was discussed and **RESOLVED** to accept the revised quotation from MD Signs for 2no notice boards.

Signed: _____

Position: _____

Date: _____

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Proposed: Cllr Mouncey, seconded: Cllr Bennett.

1010/17 Policies & Risk Assessments

- a) It was discussed and **RESOLVED** to adopt ERNLLCA's Model Grievance and Disciplinary policy.
- b) It was discussed and **RESOLVED** to adopt the 'Use of Strimmer' risk assessment.

Proposed: Cllr Mouncey, seconded: Cllr Bennett.

1010/18 Website/I.T./Telephone

It was discussed and **RESOLVED** to apply for the Transparency Code grant via ERNLLCA.

Proposed: Cllr Haddon, seconded: Cllr Bennett.

1010/19 Low Villages Newsletter

Items for submission:

- Flower beds.
- Presentation to Jess.

1010/20 Ongoing Items

Councillors to update the meeting on any progress with items not requiring a resolution.

- Cllr Holloway – Ivy Hamer Memorial Bench update – this item is ongoing.

1010/21 Minor Items

a) Correspondence received following publication of the agenda:

- ERNLLCA District Committee meeting (13th October 2016), NLC forthcoming meetings, death of Gareth Roberts (ERNLLCA) and HWRCC membership renewal.

b) Points from Councillors, questions and items of interest to note:

Cllr Haddon – update following attendance at a meeting with NLC's Tourism Manager, Denise Berry regarding a tourism leaflet for the Low Villages. South Ferriby will have approximately one page and Denise Berry will edit the final product. Cllr Haddon proposed that the description is used from the existing Heritage Trails leaflet. Cllr Haddon will circulate before the next meeting.

1010/22 Agenda for next and future meetings

Items Councillors wish to agenda for the next or future meetings:

- Grounds maintenance contract.
- Resident email log used in conjunction with the Emergency Plan.

1010/23 Next Meeting

The date and time of the monthly meeting is, subject to any change, 14th November 2016 at 7pm.

Meeting closed at 9.20pm.

Signed: _____

Position: _____

Date: _____