

# **South Ferriby Parish Council**

**Minutes of the Parish Council meeting held on Monday 9<sup>th</sup> September 2013 at 7.00pm  
in South Ferriby Village Hall, Horkstow Road, South Ferriby**

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## **Present**

**Cllr Roy Holloway (Chair)  
Cllr Sara Haddon**

**Cllr Alan Fisher**

**Cllr Jonathon Goudie**

**Ward Cllr Nigel Sherwood and Ward Cllr Rob Waltham**

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### 0909/1 Apologies

Apologies were received from Cllr John Bonham and Cllr Paul Heathfield.

### 0909/2 Declarations of Interest/Dispensations

- a) No declarations received.
- b) No dispensations were given.

### 0909/3 Minutes of Previous Meeting

The minutes of the meeting held on the 12<sup>th</sup> August 2013 were approved and duly signed. Proposed: Cllr Fisher, Seconded: Cllr Goudie.

### 0909/4 Reports from Ward/North Lincolnshire Councillors

Ward Cllr Sherwood:

- All the signage for the new 30mph is in place. Will look into 30mph repeater signs or roundels.
- School safety zone letters will be sent out on Wednesday 11<sup>th</sup> September 2013 requesting consultation feedback. Measures will include a no waiting section and an advisory speed limit of 20mph on the High Street.
- Will obtain terms of a potential lease/ownership of the village car park by the next meeting.

Ward Cllr Waltham:

- Work continues on the River Ancholme Path Project with discussions with land owners and plans for funding being developed. Early phases of the project to begin next year. Displays will not only cover the Ancholme Valley as a whole but individual village's as well. Cllr Haddon stressed the historical importance of South Ferriby and suggested that it does not get overlooked.
- Gateway to the Wolds signs ready in the next month.
- On the 7<sup>th</sup> October 2013 there is the launch of the rollout of the Northern Lincolnshire Broadband Programme.

### 0909/5 Police Matters/NAT

- a) The latest police report was noted. No other police matters.
- b) The latest NAT report (forwarded 17/8/13) was noted.

### 0909/6 Cemex Liaison Issues

- a) No issues arising from minutes of Liaison Meetings.

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# **South Ferriby Parish Council**

- b) Receipt of the latest Cemex report and updated contact list. It was **resolved** that the report was noted. Proposed: Cllr Fisher, Seconded: Cllr Goudie.
- c) Other - Cllr Haddon advised that subsequent to a number of noise incidences, there has been a determined effort made to keep the doors shut on the cement mill.

## 0909/7 Correspondence

The following items of correspondence were noted:

- a) Website Statistic Server Reports (received 5/12/19/26 August & 2 September 2013).
- b) ERNLLCA Annual General meeting invitation – 19<sup>th</sup> September 2013, 7pm, Winterton Community Pavillion (forwarded 20/8/13).
- c) Email from Michelle Fonte, Community Engagement Fieldworker (NATs), North Lincolnshire Council regarding Community Interest Group: Health Matters (forwarded 13/8/2013).
- d) ERNLLCA August 2013 newsletter (forwarded 1/9/2013).
- e) Email from Rachel Credland, Senior Policy and Projects Officer, North Lincolnshire Council regarding the Ancholme Cycle Path (forwarded 1/9/2013).
- f) Healthwatch North Lincolnshire newsletter and consultation (forwarded 1/9/2013).
- g) Email from Sean Brennan, Project Manager, Northern Lincs Broadband – invitation to launch the Northern Lincolnshire Broadband rollout on the 7 October 2013 (forwarded 1/9/2013).

## 0909/8 Highways

- a) Notifications of any new/existing issues:
  - Anglian water hydrant near Old Warp Lane – now due for repair November 2013. Road will be closed with access only.
  - The salt bins on Middlegate Lane were missed by North Lincolnshire Council this summer and will not be refurbished until next year.
- b) It was noted that the seven-day period of traffic flow and speed monitoring is due in September 2013.

## 0909/9 Planning

- a) No received decisions made by North Lincolnshire Council or planning applications.
- b) No planning applications received after the agenda has been posted.

## 0909/10 Beaulah Courts

It was agreed to take the nets down at the end of September.

## 0909/11 Beaulah Field

- a) On the 5<sup>th</sup> September Cllr Fisher did the monthly inspection of the playground equipment. It was **resolved** to use North Lincolnshire Council's Neighbourhood Services to repair the safety surfacing at a cost of £58.43 plus VAT. Proposed: Cllr Fisher, Seconded: Cllr Goudie. **Action: Clerk**
  - i. Clerk to liaise with Wicksteed Playscapes with regard to repair/replacement of the Multi-play unit. **Action: Clerk**

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# South Ferriby Parish Council

- b) Following on from the complaint of overgrowing trees and invasive ivy from the playground, Hook & Oakley have undertaken the necessary work to address the issue.

## 0909/12 Playing Field

- a) No actions required regarding the management of the Playing Field.  
b) It was **resolved** that the Parish Council seek an access from Scawby Estates through their land to avoid going via the old school canteen. Proposed: Cllr Haddon, Seconded: Cllr Holloway. **Action: Clerk**

## 0909/13 Gardening Contract/Open Space Management

No additional gardening work to be undertaken over the following two months.

## 0909/14 Clerks Report

- a) Update regarding the 30mph repeater signs – the Clerk has been advised that the presence of carriageway lighting means that a road automatically has a speed limit of 30mph with the lamps taking the place of repeater signs. Placement of repeater signs on such a carriageway would result in the limit being open to legal challenge and the police would be unable to carry out enforcement.  
b) Update regarding salt bins on Middlegate Lane – see item 0909/8a.  
c) The External Audit of Annual Return for year ended 31 March 2013 has been returned with no matters arising.

## 0909/15 Accounts

The August 2013 accounts were approved for payment and duly signed (see Financial Reports).

- a) Information Commissioner's Office – data protection registration renewal fee - £35.  
b) ERNLLCA – Being a Good Employer Day Training Seminar (Cllr Heathfield) on 28/9/13 - £70 plus VAT.  
c) Hook & Oakley – Remove weeds from village Car park (August 2013) - £100.  
d) BT phone bill – 1 May to 31 October 2013 - £147.64.  
e) PKF Littlejohn – External Audit of Annual Return for year ended 31 March 2013 - £120.

Proposed: Cllr Fisher, Seconded: Cllr Haddon. **Action: Clerk**

## 0909/16 Humber Keel and Sloop Preservation Society

It was **resolved** to donate £120.00 to produce high quality photographic display mounts of the Society's archive photographs for display on-board the Humber Sloop 'Amy Howson' during her sailing season (see donation application form for more information – appendix a). Proposed: Cllr Fisher, Seconded: Cllr Haddon.

## 0909/17 Training

The following attendance at ERNLLCA courses at a cost of £35 per person excluding VAT was **resolved**.

1. **Councillors' Financial Responsibilities** (various dates in October 2013 in Worlaby, Hull, Driffield and Goole). No attendance.

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# **South Ferriby Parish Council**

2. **Introduction/Refresher for New (or newish) Clerks** (various dates in November 2013 in Hessle, Wetwang, Worlaby, Thorngumbald, Driffield and Pocklington). Clerk to attend.

3. **The Role of the Clerk – A Seminar for Councillors** (various dates in December 2013 in Driffield, Wetwang, Worlaby and Goole). Cllr Holloway to attend.

Proposed: Cllr Fisher, Seconded: Cllr Haddon. **Action: Clerk**

## 0909/18 Community Assets

a) It was **resolved** to register an interest in the following items (appendix b):

- 2 Public Houses
- Village Shop
- Bowling Green
- Village Hall
- Allotments
- Small Park to the west of the Ancholme
- Car Park at Ferriby Sluice

b) It was **resolved** that Powell's Mount and Pinfold are registered with the Land Registry.

c) Car Park – see item 0909/4.

Proposed: Cllr Haddon, Seconded: Cllr Holloway. **Action: Clerk**

## 0909/19 Document/Policy Reviews

Review the Asset Register (appendix c) – it was determined that the Clerk would contact ERNLLCA or SLCC to obtain a proforma asset register. **Action: Clerk**

## 0909/20 Website

No issues surrounding the maintenance of the website.

## 0909/21 I.T.

Options for Cloud and portable storage of digital data were discussed. It was resolved to use Fasthosts' Cloud provision at £10 per month for 10GB per month. Clerk to obtain costs associated with portable storage for next meeting. Proposed: Cllr Fisher, Seconded: Cllr Goudie. **Action: Clerk.**

## 0909/22 Storage of Equipment

Storage requirements were discussed. Cllr Holloway to liaise with the Bowls Club regarding the location of a container. **Action: Cllr Holloway.**

## 0909/23 Low Villages Forum

a) Update from Cllr Holloway regarding the latest meeting. Amongst issues discussed were the footpath on the Ancholme and the future direction of the forum. Cllr Holloway is keen for there to be greater community interaction between the members i.e. supporting member council's events.

b) It was resolved that the member council annual donation payment of £75.00 for 2013/2014 would be paid. Proposed: Cllr Holloway Seconded: Cllr Haddon. **Action: Clerk**

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# **South Ferriby Parish Council**

## 0909/24 Fish and Chip Service

The request received from Mr Paul Jessney to offer this service to the village for one night per week between 4.30pm and 6.30pm in a trailer outside the Village Hall was discussed. It was agreed to support his venture and entrepreneurial spirit.

## 0909/25 Copies of Agenda/Minutes

It was discussed and **resolved** to placing a copy of the monthly meeting agenda/minutes in South Ferriby Post Office shop/cafe. Clerk to offer large print and delivery help to those parishioners that need it. Proposed: Cllr Fisher  
Seconded: Cllr Holloway. **Action: Clerk**

## 0909/26 Councillor Vacancy

No Councillor applications were received or co-options to consider.

## 0909/27 Ongoing Items

Councillors to update the meeting on any progress with items not requiring a resolution.

- a) Update from Cllr Holloway regarding the formation of South Ferriby's Emergency Plan – near completion. **Action: Cllr Holloway.**
- b) Update from Cllr Holloway regarding contact with Stephen Coulman, Environmental Health Manager, North Lincolnshire Council and the Dog Exclusion Order – ongoing. **Action: Cllr Holloway**
- c) Update from Cllr Holloway and Cllr Fisher regarding the footpath stencils – ongoing. **Action – Cllr Holloway and Cllr Fisher.**

## 0909/28 Minor Items

- a) No matters of correspondence received following publication of the agenda; any actions as previously delegated to the Clerk.
- b) To take any points from Councillors, receive any questions and to note items of interest.
  - Cllr Haddon – appears to be accessibility issues along the Viking Way in South Ferriby. Cllr Holloway to look into it.

## 0909/29 Archive Boxes

Dates for the evaluation and sorting of the archive record boxes were discussed. Cllr Haddon to forward the Clerk her availability for October 2013. **Action: Cllr Haddon.**

## 0909/30 Agenda for next and future meetings

No further items Councillors wish to agenda for the next or future meetings.

## 0909/31 Next Meeting

The date and time of the next Parish Council meeting (subject to any change in circumstances) was confirmed as Monday 14<sup>th</sup> October 2013.

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