

South Ferriby Parish Council

**Minutes of the Parish Council meeting held on Monday 10th June 2013 at 7.00pm
in South Ferriby Parish Hall, Horkstow Road, South Ferriby**

Present

**Cllr Roy Holloway (Chair)
Cllr Sara Haddon**

**Cllr Alan Fisher
Cllr Paul Heathfield**

**Cllr Jonathan Goudie
Cllr Dave Mouncey**

Ward Cllr Nigel Sherwood

1006/1 Apologies

Apologies received from Ward Cllr's Rob Waltham and Carl Sherwood.

1006/2 Declarations of Interest

- a) Cllr Holloway declared a prejudicial interest with item 22 (Chairman's Allowance).
- b) No dispensations were given.

1006/3 Minutes of Previous Meeting

The minutes of the meeting held on the 20th May 2013 were approved and duly signed. Proposed: Cllr Fisher, Seconded: Cllr Mouncey.

1006/4 Reports from Ward/North Lincolnshire Councillors

- Speed Limit Review Update – although objections were received from Humberside Police and Winteringham Parish Council the order was passed. Legal proceedings due to be completed by the 18th June 2013 and then commencement of the work soon after.
- 20mph speed limit outside school – The Traffic department will begin consultations this week and all should be in place by September 2013.
- Ancholme Cycle Path – this project is ongoing, although there are some difficulties land owners.
- Cllr Mouncey informed Cllr Sherwood that the salt bins (Andrews Rd, Middlegate and Ferriby Sands) have yet to be removed. Cllr Sherwood to look into it.
- Cllr Heathfield raised the issue of rainwater drainage by the bus shelter near Andrews Road. Cllr Sherwood will look into the placement of a grate.

1006/5 Police Matters/NAT

- a) Receipt of the latest police report was noted.
- b) Clerk to contact PC Jane Proud regarding the recent incident at the quarry and to determine when that will appear in the report. **Action: Clerk**

1006/6 Cemex Liaison Issues

- a) Cllr Haddon advised that unfortunately at this time there is no Air Quality Report to present to the Council. Cllr Haddon reported that Cemex are going to refurbish Kiln 3 and therefore run 2 kilns. This is good news as this will increase the profitability of the plant. Cemex have also agreed to purchase a

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container for the Parish Council to resolve the storage issue. Cllr Mouncey will liaise with Cllr Haddon regarding container providers. Finally, Cemex has launched a working with schools programme. This outreach work will include school trips to the plant.

- b) Receipt of the latest Cemex report and updated contact list. It was **RESOLVED** that the report was noted. Proposed: Cllr Fisher, Seconded: Cllr Heathfield.

1006/7 Beulah Courts

Cllr Heathfield has re-secured the wound down tennis net.

1006/8 Beulah Field

- a) Cllr Fisher on the 7th June did the monthly inspection of the playground equipment. Repairs are necessary but it was decided to delay these until after the annual inspection.
- b) It was agreed and **RESOLVED** for the annual inspection to be conducted by North Lincolnshire Council Neighbourhood and Environmental Services at a cost of £75.00 plus VAT. **Action: Clerk**

1006/9 Correspondence

For information and duly noted:

- a) Website Statistic Server Reports (received 20/27 May & 3rd June 2013).
- b) Rural Services Network Newsletters (received 20/27 May 2013).
- c) Forthcoming North Lincolnshire Council June 2013 meetings (forwarded 3/6/13).

1006/10 Clerks Report

- a) Update regarding the status of footpaths/roads in the village (meeting with Anita Greener, Public Rights of Way Officer, North Lincolnshire Council 5th June 2013). Ms Greener will provide the Clerk with a map highlighting North Lincolnshire Council owned land/footpaths. Clerk to liaise with Cllr Holloway and Cllr Mouncey to determine Parish Council Land and private land ownership, ideally in a map format. **Action: Clerk.**
- b) Update regarding North Lincolnshire Council's plans for the old school canteen. Paul Nicholson, Estates and Valuation Manager, North Lincolnshire Council advised that they intend to extend the development limit in South Ferriby to include the old school canteen. An amendment has been made to the development limit but the next stage of consultation on the revised Submission Draft Housing and Employment Land Allocations DPD is on hold until agreement from members regarding DPD progression. Clerk to contact Paul Nicholson to feedback that the Parish Council would be resistant to a change in the development boundaries. **Action: Clerk**
- c) Footpath stencils (dog-fouling) – it was **RESOLVED** to purchase 2 stencils at a cost of £9.00 each and Cllr Fisher to source temporary spray paint. Proposed: Cllr Holloway, Seconded: Cllr Goudie. **Action: Clerk and Cllr Fisher**
- c) Update regarding the car park sign. Clerk has liaised with North Lincolnshire Council who has advised that the signs will go up at the same time as the new Speed Limit Review ones.

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- d) Update regarding the car park lease. Paul Nicholson, Estates and Valuation Manager, North Lincolnshire Council advised that the land was bought for housing. He will produce a report to take to Cabinet to finally determine the future of this land e.g. options, repercussions etc. He acknowledges the need to formalise its future use. Response due by September 2013. Cllr Sherwood also advised that the Parish Council write a letter to the Ward Councillors regarding this matter too. **Action: Clerk**
- e) Update regarding the playing field lease extension. Paul Nicholson, Estates and Valuation Manager, North Lincolnshire Council advised that this was possible. Clerk to request an additional 80 years to facilitate control of this asset for the long-term use of the village. **Action: Clerk**

1006/11 Website

- a) No issues surrounding the maintenance of the website.
- b) Clerk to liaise with Kyanite Consulting with regards to a revamp of the website with a budget of £300. Improvements to include the possibility of a page for South Ferriby Events Committee. **Action: Clerk**

1006/12 Councillor Vacancy

- a) No Councillor applications were received.
- b) Clerk to contact the Low Villages Newsletter with regards to placing a quarter page advertisement. **Action: Clerk**

1006/13 Gardening Contract/Open Space Management

No additional gardening work to be undertaken.

1006/14 Playing Field

- a) Barton United Junior Football Club - Cllr Holloway has spoken with Mr J Wells to ask that parents/visitors park in the car park. Mr Wells agreed and further advised that he has encouraged parking at the farmyard. There will now be no Sunday morning matches only on Saturday afternoons. Also there will be a reduction in the number of away games played there. New goal posts are being made and will be left there for the summer.
- b) See 1006/10(e)

1006/15 Storage of Equipment

See item 1006/6(a).

1006/16 Ongoing Items

Councillors to update the meeting on any progress with items not requiring a resolution.

- a) Update from Cllr Holloway regarding the formation of South Ferriby's Emergency Plan. Awaiting response from South Ferriby School regarding their permission to use the school as an Emergency Co-ordination location.
- b) Update from Cllr Holloway regarding contact with Stephen Coulman, Environmental Health Manager, North Lincolnshire Council and the Dog Exclusion Order. Ongoing.
- c) Update from Cllr Mouncey regarding the meeting to discuss Ancholme Cycle Path proposal on Wednesday 22nd May. Tied in with Brigg Heritage Centre.

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In its early stages of formation but Cllr Mouncey was not impressed with the plans.

1006/17 Highways

- a) No new issues.
- b) Anglian Water stop valve near Sands Lane update. – There will be a road closure and diversion in place in August 2013 to accommodate this repair.

1006/18 Planning

- a) The following applications were received:
 - PA/2013/0521 – Mr Dewi Bennett, Packet House, Sluice Rd, South Ferriby – Erection of a domestic garage and construction of a new driveway. **NO OBJECTION. Action: Clerk**
 - SCO/2013/0003 - RES UK & Ireland – North Lincolnshire Council Scoping Opinion – Proposed Carrs Wind Farm at Appleby Carrs, North Lincolnshire. **OBJECTION:** The Parish Council is resistant to the development of wind farms throughout North Lincolnshire, especially the Wolds area. **Action: Clerk**
- b) No planning applications received after the agenda had been posted.

1006/19 Community Assets

Following discussion, a list of items were determined and it was resolved for them to be registered. Clerk and Cllr Haddon to liaise. **Action: Clerk and Cllr Haddon**

1006/20 Village Car Park

See item 1006/10(d).

1006/21 Accounts

The May 2013 accounts were approved for payment and duly signed (see Financial Reports).

- a) BT phone bill – 1st May to 31st July 2013 - £145.99
Proposed: Cllr Mouncey, seconded: Cllr Heathfield. **Action: Clerk**

1006/22 Chairman's Allowance

Cllr Holloway declared a prejudicial interest and left the room. It was discussed and **RESOLVED** to pay a Chairman's Allowance of £240.00 for 2013/2014. Proposed: Cllr Haddon, seconded: Cllr Heathfield **Action: Clerk**

1006/23 Bank Accounts

- a) It was discussed and resolved for the Clerk to apply for a BREAD credit card. **Action: Clerk**
- b) It was discussed and determined that the Clerk look further into transfer of unallocated reserves/determined amount into a higher interest deposit account especially with regards to safeguarding the funds if the bank/building society have financial problems. **Action: Clerk**

1006/24 Document/Policy Reviews

The following documents were reviewed:

- Councillor contact details (appendix a) – Update needed. **Action: Clerk**

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- Asset Register (appendix b) – Updates needed – agenda item for July meeting.
- Policy for retention/destruction of information/documents (appendix c) – Update needed – **Action: Clerk**
- Freedom of Information publication scheme (appendix d) – No update needed.
- Risk Assessments (appendix e) – Updates needed – **Action: Clerk**

1006/25 Insurance/Parish Council Assets

Insurance cover was agreed (as per Asset Register) and renewal at a cost of £991.76 was **RESOLVED**. Proposed: Cllr Heathfield, seconded: Cllr Fisher **Action: Clerk**

1006/26 Minor Items

- a) Correspondence received following publication of the agenda:
- June 2013 Police Report (forwarded 10/6/13).
 - Community Champions Awards nominations.
 - Email regarding ERNLLCA office closure from 5pm on 14th June and reopening at 9am 1st July 2013.
- b) See 1006/27.

1006/27 Agenda for next and future meetings

Cllr Holloway enquired if the following could appear as agenda items:

- Friends of South Ferriby School donation request.
- Humber Keel and Sloop Preservation Society donation request.

1006/28 Next Meeting

Date and time of the next Parish Council meeting as (subject to any change in circumstances) Monday 8th July 2013 was confirmed.

The meeting closed at 9.55pm.

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