

# South Ferriby Parish Council

Minutes of the Parish Council meeting held on Monday 17<sup>th</sup> December 2012 at 7.00pm  
in South Ferriby Parish Hall, Horkstow Road, South Ferriby

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## Present

Cllr Roy Holloway (Chair)

Cllr Alan Fisher

Cllr Paul Heathfield

Cllr John Bonham

Cllr Dave Mouncey

Ward Cllr Nigel Sherwood

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1712/1 **Apologies**

Apologies for absence were received from Cllr Jonothan Goudie, Cllr Sara Haddon, Cllr Phil Riley, Ward Cllr Carl Sherwood and Cllr Ward Rob Waltham

1712/2 **Declaration of Interests**

No Declarations of Interest (Prejudicial) were received.

Disclosable Pecuniary Interests: Cllr Holloway, Cllr Fisher, Cllr Heathfield, Cllr Bonham, Cllr Mouncey live in South Ferriby.

1712/3 **Minutes of Previous Meeting**

It was **RESOLVED** to approve and sign the minutes of the previous meeting held on the 12<sup>th</sup> November 2012 as true and accurate.

Proposed: Cllr Fisher, Seconded: Cllr Holloway.

1712/4 **Public Comment**

Meeting was closed to allow members of the public to speak.

- a) It was **RESOLVED** that South Ferriby Parish Council would facilitate the placement of a memorial bench for Mr Steve Earle Snr by Mr Steve Earle Jnr. It was agreed that its best location would be near the wall by the pumping station. Cllr Mouncey to liaise with the Environment Agency regarding siting and Cllr Holloway to contact Mr Steve Earle.

**ACTION: Cllrs Mouncey and Holloway.**

1712/5 **Reports from Ward / North Lincs. Councillors**

Update from Ward Cllr Nigel Sherwood:

- A1077 – program of traffic management to get work done commencing early 2013.
- New signs will be ordered for those that can't be cleaned – tree sap is causing the discolouration.
- One gas pipeline under the Humber has shut down. The tide has moved the substrate underneath it and caused it to move and crack. Repair works due to commence 2018.

Cllr Holloway reiterated the problem of the gulley's on Middlegate Lane and Cllr Mouncey advised that the gulley's on the A1077 are blocked with leaves. Additionally there is a flashing street light on School Lane, a salt bin at North End has been smashed, tarmac cracking on Low Street and a spring on Skinner's Lane is causing ice.

**Action: Clerk to email list of issues to Ward Cllr N Sherwood.**

Signed: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

# South Ferriby Parish Council

## 1712/6 Police Matters

- a) No comments were raised in regard to the latest police report. Cllr Heathfield raised concerns that residents of Ferriby Hall have been out after their curfew and trying to buy drinks at the Nelthorpe Arms. **ACTION: Clerk to advise Neighbourhood Policing Team.**
- b) It was **RESOLVED** to note that a police representative will only attend parish council meetings when requested.

## 1712/7 Cemex Liaison Issues

- a) No issues arising from minutes of Liaison Meetings and the Agenda for the 25/1/13.
- b) Cemex report and updated contact list from Cllr Haddon. Proposed: Cllr Heathfield, Seconded, Cllr Holloway. It was **RESOLVED** that the report was noted.

## 1712/8 Beulah Courts

- a) Cllr Heathfield has taken down the tennis courts' net, serviced the mechanism and they are now stored in his garage along with the other set and the rest of the equipment.
- b) Cllr Mouncey has taken down the lights and Cllr Heathfield will ensure that all moisture has been removed prior to storage.

## 1712/9 Beulah Field

Update from Cllr Riley regarding the monthly inspections. Nothing to report.  
**ACTION: Cllr Riley**

## 1712/10 Clerks Report

- a) ICO Renewal Confirmation. Noted.
- b) ERNLLCA Newsletter Part 2 (forwarded 29/11/12). Noted.
- c) Letter from Carers Support Centre (forwarded 26/11/12) – It was **RESOLVED** to issue flyers to the shop. **ACTION: Cllr Holloway**
- d) Letter from Electrical Safety Register (forwarded 26/11/12). Noted.
- e) Email from The Barton Directory. Discuss and resolve free entry (forwarded 19/11/12) – Cllr Haddon suggested via email to use the wording from the website that has been approved previously. It was **RESOLVED** to proceed with her suggestion. Proposed: Cllr Fisher, Seconded, Cllr Mouncey. **ACTION: Clerk.**
- f) Email from ERNLLCA regarding Changes to the Council Tax Base (forwarded 4/12/12). Noted.
- g) Low Villages Forum minutes (forwarded 16/11/12) – Cllr Holloway advised that the forum will be used in a facilitation/guidance role. It is not to be used as a tool to stop development.
- h) Website Statistic Server Reports (forwarded 16/11/12, 19/11/12, 3/12/12 & 10/12/12) – **RESOLVED** for Clerk to send out quarterly going forward. **ACTION: Clerk.**
- i) Rural Services Network Newsletters (forwarded 19/11/12, 26/11/12, 3/12/12, 5/12/12 & 10/12/12) – **RESOLVED** for Clerk to cease forwarding. Clerk will notify if any points of interest arise from future emails. **ACTION: Clerk.**
- j) Kimberley Performing Arts Centre Xmas Fayre Poster (forwarded 20/11/12). Noted.
- k) Lesley Barley, Democratic Services, North Lincolnshire Council forthcoming meeting poster (forwarded 30/11/12). Noted.
- l) LEADER Newsletter (forwarded 5/12/12). Noted.

Signed: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

# South Ferriby Parish Council

## 1712/11 New Clerk's IT Requirements

- a) Cllr Bonham recommended a business telephone line that would need a new number as the Clerk is not on the same telephone exchange as the existing number. A standard line costs £99 for installation and then £36 per month for 24 months. This includes 5000 minutes of local/national/0845/0870 and 500 minutes to UK mobiles. Minutes used over this allowance will be capped at £0.05 per call up to an hour (£0.02 for the first minute). Cost to cancel current contract would be £13.20 plus current usage. Once the new line is active a Customer Number Interception (CNI) can be set up on the old number advising callers of the new number. Cost of CNI would be £33 per quarter. It was **RESOLVED** for the Clerk to proceed with the recommendation and furthermore purchase a telephone/answerphone with a cost up to £50.00. Proposed: Cllr Heathfield, Seconded, Cllr Mouncey. **ACTION: Clerk**
- b) It was **RESOLVED** that the purchase of a laptop for use by the Clerk will appear on January 2013's agenda.

## 1712/12 Training/Clerks Resources

- a) It was **RESOLVED** for the Clerk to complete Working With Your Council course commencing in January 2013 at a cost of £30. Proposed: Cllr Bonham, Seconded, Cllr Heathfield. **ACTION: Clerk**
- b) It was **RESOLVED** for the Clerk to purchase a copy of Local Council Administration by Charles Arnold-Baker (Eighth Edition) at a cost of £62.90 from Society of Local Council Clerks' website. **ACTION: Clerk**

## 1712/13 Councillor Vacancy

No Councillor applications have been received.

## 1712/14 Gardening Contract/Open Space Management

It was **RESOLVED** that no additional gardening work is needed over the following month.

## 1712/15 Playing Field

- a) It was **RESOLVED** that no action is required with regards to the management of the playing field.
- b) It was **RESOLVED** that agreement for summer grass cutting arrangements is ongoing and will appear on February 2013's parish council meeting agenda.

## 1712/16 Newsletter

No progress on Newsletter draft. It was **RESOLVED** that the matter appears on the agenda of the next meeting of the parish council.

## 1712/17 Website

- a) Update from the Clerk who advised that she had been in contact with Nick Burton of Kyanite Consulting and he had amended the minutes, contact details and various hyper-links as per the resolution of the meeting of November 12<sup>th</sup> 2012.
- b) The Clerk presented costs/information from Purple Panda, an IT company who have provided a quotation for our business. It was **RESOLVED** that the parish council will continue to use Kyanite Consulting to update the website going forward.
- c) It was **RESOLVED** that a decision regarding how May 2013's Fasthosts (Website hosting, email and domain name) renewal shall be paid, renewal cost £171.96, will be deferred until the meeting in February 2013.

Signed: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

# ***South Ferriby Parish Council***

1712/18 **Storage of equipment**

It was **RESOLVED** that discussions relating to storage requirements are an on-going matter.

1712/19 **Parish Precept**

- a) Email from Hazel Collingwood, Financial Planning, Capital and Treasury (forwarded 23/11/12) – Noted.
- b) Email from Steve Whittemore, Democratic Services (forwarded 7/12/12) – Noted.
- c) ERNLLCA Granting of Dispensation email (forwarded 10/12/12) – Noted. Forms completed by Cllr Bonham, Cllr Holloway, Cllr Mouncey and Cllr Fisher. Cllr Holloway to pass forms onto Cllr Haddon, Cllr Goudie and Cllr Riley. **ACTION: Cllr Holloway.**
- d) It was **RESOLVED** to set a date for an ordinary meeting to be held in January 2013 to agree 2013-2014 Precept once further instructions had been received from North Lincolnshire Council.

1712/20 **Ongoing Items**

Councillors to update the meeting on any progress with items not requiring a resolution.

- a) Update from Cllr Heathfield and Cllr Goudie regarding meeting with Dave Boreham to progress Street Sports. Cllr Heathfield advised that he would contact Mr Boreham as soon as possible.
- b) Update from Cllr Goudie and Cllr Holloway regarding the formation of South Ferriby's Emergency Plan. Cllr Holloway advised that he would work on it over Christmas.
- c) Update from Cllr Bonham and Cllr Mouncey regarding the Rotary Club of Barton Upon Humber's Tree Planting scheme. Nothing to report.
- d) Update from Cllr Bonham and Cllr Haddon regarding their Community Assets meeting with Graeme Moore. Cllr Bonham advised that communities would have to pay market value for assets and it would therefore be unfeasible for this parish council.
- e) Consideration needs to be given for the relocation of the Christmas tree from the Nelthorpe Arms car park to the Pinfold or the bank by the church next year. Possibility of using low voltage lights to be determined.

1712/21 **Planning/Consultations**

No Planning Applications/Consultations received following publication of the agenda.

1712/22 **Highways**

- a) To receive notification of any new issues and to resolve any action required. See Ward Cllr's Report.
- b) Further to contact with Bill Lowish it was **RESOLVED** that a reply would be sent to Anita Greener of NLC (letter forwarded 16/11/12) about Public Footpath 32. It will advise that due to the unsafe nature of the path a diversion is the best solution and that is the recommendation of the parish council. **ACTION: Clerk**

1712/23 **Accounts**

It was **RESOLVED** that November's accounts are approved and signed for payment. See Financial Report.

It was **RESOLVED** that an overtime approval mechanism for the Clerk will appear on February 2013's agenda.

# ***South Ferriby Parish Council***

1712/24 **Minor Items**

- a) Correspondence received from Janet Stopper, North Lincolnshire Central Library requesting feedback on proposed changes to the mobile library service. It was **RESOLVED** that the parish council raises no objections and that a reply will be sent. **ACTION: Clerk.**

1712/25 **Agenda for next and future meetings**

See items 9, 11, 17, 19 & 23. No further items were raised for the next meeting.

1712/26 **Next Meeting**

See item 19 (d) regarding confirmation that the next meeting would be held in January 2013 to set the 2013/2014 precept. Venue will be South Ferriby Village Hall, Horkstow Road, South Ferriby

The meeting closed at 9.20pm.

Signed: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_