

# **South Ferriby Parish Council**

**Parish Clerk: Louise Ward, 9 New Road, Worlaby, Brigg,  
North Lincolnshire, DN20 0PE**

3<sup>rd</sup> October 2016

Dear Councillor,

You are summoned to attend the meeting of South Ferriby Parish Council on **Monday 10<sup>th</sup> October 2016**. Proceedings will commence at 7.00pm in South Ferriby Village Hall, Horkstow Road, South Ferriby. The agenda is set out below.

Members of the public and press are welcome to attend.

Louise Ward (Clerk to the Council)

## Public Participation

Members of the public may raise subjects that they wish to bring to the attention of the Parish Council. Items relating to matters on the Agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

## Recording of Meetings

This council supports the right of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded. The Public Participation period is not part of the council meeting as such and legal advice should be taken as to the recorders' rights to make any recording during that period.

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## **AGENDA**

1. To receive Apologies and Approve Reasons for Absence
2. Declarations of Interest
  - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
  - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. Minutes of Previous Meeting

To approve and sign minutes of the meeting held on the 12<sup>th</sup> September 2016.
4. Reports from Ward/North Lincolnshire Councillors

Ward Councillors to update the Parish Council on activities within North Lincolnshire Council. Any items requiring an action must be raised under a separate agenda item.
5. Highways & Footpaths
  - a) Street/path lighting on the footpath that runs alongside children's play area (Beaulah Park). To discuss and resolve action with associated cost.
  - b) New village signs – To discuss and resolve any action.
  - c) To discuss and resolve whether to purchase an additional salt bin for the east side of Andrews Road at a cost of £145 plus VAT.
  - d) To receive notification of any issues and to resolve action required.
6. Police Matters/NATS

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To discuss any police or NATS matters.

7. Cemex Liaison
  - a) Any issues arising and associated actions.
  - b) To receive the Cemex report and updated contact list.
  
8. Correspondence

Correspondence received:

  - i. Website Statistic Server Reports (Sept/Oct 2016).
  - ii. Children, Young People and Flooding Project Report Launch – 22<sup>nd</sup> September 2016, London.
  - iii. ERNLCCA - Capping of parish and town councils precept demands.
  - iv. ERNLLCA ANNUAL CONFERENCE 2016 – 18<sup>th</sup> November 2016 - £85.00 plus VAT. To discuss and resolve Cllr Holloway's attendance.
  - v. Low Villages' Forum minutes 31st August 2016.
  - vi. ERNLCCA – handling complaints update.
  - vii. Children, Young People and Flooding Project Report.
  - viii. Worlaby Village Hall, Dickensian Fayre, 20<sup>th</sup> November, 10-4pm.
  - ix. ERNLLCA Newsletter - September 2016.
  - x. Town and Parish Liaison reminder - 13 October 2016.
  
9. Planning
  - a) To receive any applications made to North Lincolnshire Council and resolve a comment.
  - b) To receive decisions made by North Lincolnshire Council.
  - c) To note any planning applications received after the agenda has been posted. To resolve their inclusion on the next agenda and request an extension to the consultation period from North Lincolnshire Council.
  
10. Beulah Courts

To agree any action required regarding its management including disposal of the batteries for the portable lights.
  
11. Beulah Park
  - a) To receive an update from Cllr Fisher regarding the monthly inspections of the playground equipment. To discuss and resolve any action.
  - b) To note the Annual Inspection report from Wicksteed and to resolve any action.
  - c) To discuss and resolve the Parish Council financial contribution to the new play equipment project.
  - d) To discuss and resolve the formation of a committee to assist the Clerk with fundraising applications.
  
12. Playing Field

To discuss and agree any action required regarding the management of the playing field including maintenance of the trees.
  
13. Grounds Maintenance Contract/Open Space Management
  - a) To receive the September 2016 report and recommendations. To discuss and resolve any action with associated cost.
  - b) Village flower beds update:
    - To discuss and resolve additional float for Cllr Mouncey.
    - To discuss and resolve any action regarding sponsorship with associated cost.
  - c) To review the Grounds Maintenance contract with The Queen of Spades. To consider any action with regards to the 2017 contract.
  - d) Resident donation of £100 – to discuss and resolve action.
  - e) To discuss and resolve any other action(s).

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14. Telephone Kiosk  
To discuss and resolve any actions with associated costs.
15. Accounts  
To approve and sign the September/October 2016 accounts for payment (see Financial Reports).
  - a) Kyanite Consulting – September 2016 updates - £36.00.
  - b) MD Signs – 2no flowerbed sponsorship signs - £36.00.
  - c) MD Signs – 9no signs – container, dog poo & SF Friendship club - £206.28.
  - d) PKF Littlejohn – Limited Assurance review Annual Return (YE Mar 16) – £120.00.
  - e) The Queen of Spades – 1<sup>st</sup> July to 30<sup>th</sup> September 2016 - £336.00.
  - f) Cllr Mouncey – tarmac for children’s playground (Wickes) - £28.83.
16. Notice boards  
To discuss and resolve whether to accept the revised quotation from MD Signs for 2no notice boards.
17. Policies & Risk Assessments
  - a) To discuss and resolve whether to adopt ERNLLCA’s Model Grievance and Disciplinary policy.
  - b) To discuss and resolve whether to adopt the ‘Use of Strimmer’ risk assessment.
18. Website/I.T./Telephone  
To discuss and resolve any issues surrounding the website, I.T. and telephone.
19. Low Villages Newsletter  
To discuss and resolve items for submission.
20. Ongoing Items  
Councillors to update the meeting on any progress with items not requiring a resolution.
  - Cllr Holloway – Ivy Hamer Memorial Bench update.
21. Minor Items
  - a) To note any matters of correspondence received following publication of the agenda; any actions as previously delegated to the Clerk.
  - b) To take any points from Councillors, receive any questions and to note items of interest:  
Cllr Haddon – update following attendance at a meeting with NLC’s Tourism Manager, Denise Berry regarding a tourism leaflet for the Low Villages. To resolve content for the South Ferriby page.
22. Agenda for next and future meetings  
To determine any items Councillors wish to agenda for the next or future meetings.
23. Next Meeting  
To confirm the date and time of the monthly meeting as, subject to any change, 14<sup>th</sup> November 2016 at 7pm.