

# **South Ferriby Parish Council**

**Parish Clerk: Louise Ward, 9 New Road, Worlaby, Brigg,  
North Lincolnshire, DN20 0PE**

5<sup>th</sup> September 2016

Dear Councillor,

You are summoned to attend the meeting of South Ferriby Parish Council on **Monday 12<sup>th</sup> September 2016**. Proceedings will commence at 7.00pm in South Ferriby Village Hall, Horkstow Road, South Ferriby. The agenda is set out below.

Members of the public and press are welcome to attend.

Louise Ward (Clerk to the Council)

## Public Participation

Members of the public may raise subjects that they wish to bring to the attention of the Parish Council. Items relating to matters on the Agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

## Recording of Meetings

This council supports the right of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded. The Public Participation period is not part of the council meeting as such and legal advice should be taken as to the recorders' rights to make any recording during that period.

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## **AGENDA**

1. To receive Apologies and Approve Reasons for Absence
2. Declarations of Interest
  - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
  - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. Minutes of Previous Meeting

To approve and sign minutes of the meeting held on the 22<sup>nd</sup> August 2016.
4. Reports from Ward/North Lincolnshire Councillors

Ward Councillors to update the Parish Council on activities within North Lincolnshire Council. Any items requiring an action must be raised under a separate agenda item.
5. Parish Paths Scheme

Mr T Allen, North Lincolnshire Council will discuss this initiative and also the Ancholme Way.
6. Highways
  - a) New village signs – To discuss and resolve any action.
  - b) To discuss and resolve any action regarding the bus stop owned by the Parish Council.
  - c) To receive notification of any issues and to resolve action required.

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7. Assets of Community Value
  - a) To discuss and resolve action concerning the complaint from Mr & Mrs Smith regarding the nomination of the Post Office & shop as an asset of Community Value (see letter dated 4<sup>th</sup> September 2016).
  - b) Nelthorpe Arms - To discuss and resolve any action.
8. Police Matters/NATS

To discuss any police or NATS matters.
9. Cemex Liaison
  - a) Any issues arising and associated actions.
  - b) To receive the Cemex report and updated contact list.
10. Correspondence

Correspondence received:

  - i. Website Statistic Server Reports (July/Aug/Sept 2016).
  - ii. NAT meeting reminder 19<sup>th</sup> July 2016.
  - iii. ERNLLCA Newsletter July 2016.
  - iv. ERNLLCA District Committee meeting Thursday 28 July 2016.
  - v. North Lincolnshire Council Standards Committee - Annual Report 2015/16.
  - vi. Children, Young People and Flooding Final Report Launch 22<sup>nd</sup> September 2016 in London. To discuss and resolve any action.
  - vii. Ross Jones Tree Maintenance Services - grounds maintenance and tree work speculative email.
  - viii. North Lincolnshire Council Public Rights of Way - Definitive Map Modification (Byway Open to All Traffic 1, South Ferriby and Horkstow) Order 2016(1)". To discuss and resolve any action.
  - ix. North Lincolnshire Council Forthcoming Meetings August/September 2016.
  - x. ERNLLCA - Request To Relay Link To NALC Community Led Housing Survey [30/9 Response Deadline] To Member Councils.
  - xi. Humber Newsletter July 2016.
  - xii. North Lincolnshire Council CallConnect update.
  - xiii. North Lincolnshire Council, Public Rights of Way - "Definitive Map Modification (Restricted Byway 2, South Ferriby) Order 2016(1)". To discuss and resolve any action.
  - xiv. ERNLLCA Annual General Meeting 15 September 2016.
  - xv. Contribution towards South Ferriby flowerbeds upkeep (resident letter).
  - xvi. ERNLLCA Newsletter August 2016.
  - xvii. Mr A Wilson – currently residing in a caravan in the car park of Skinners Lane. To discuss and resolve any action.
  - xviii. North Lincolnshire Council – Family Information Service activity guide.
11. Planning
  - a) To receive any applications made to North Lincolnshire Council and resolve a comment.
  - b) To receive decisions made by North Lincolnshire Council:
    - PA/2015/1573 (PA/2016/0659) – Cemex, South Ferriby – non-material amendment to office planning permission.
    - PA/2016/0868 – Haith Barn, North End, South Ferriby.
    - PA/2016/0841 – Old Police House, Sluice Road, South Ferriby.
  - c) To note any planning applications received after the agenda has been posted. To resolve their inclusion on the next agenda and request an extension to the consultation period from North Lincolnshire Council.
12. Beaulah Courts
  - a) Container donation plaque – to discuss and resolve any action.
  - b) To agree any other action required regarding its management.

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13. Beaulah Park
  - a) To receive an update from Cllr Fisher regarding the monthly inspections of the playground equipment. To discuss and resolve any action.
  - b) To discuss and resolve whether to appoint Wicksteed Playgrounds to perform the Annual Inspection at £45.00 plus VAT.
  - c) To discuss and resolve any action regarding the new play equipment.
14. Playing Field

To discuss and agree any action required regarding the management of the playing field including maintenance of the trees.
15. Grounds Maintenance Contract/Open Space Management
  - a) To receive the July/August 2016 report and recommendations. To discuss and resolve any action with associated cost.
  - b) Village flower beds update:
    - To discuss and resolve additional float for Cllr Mouncey.
    - To discuss and resolve any action regarding sponsorship with associated cost.
  - c) To discuss and resolve any other action(s).
16. Telephone Kiosk

To discuss and resolve any actions with associated costs.
17. Accounts

To approve and sign the July/August/September 2016 accounts for payment (see Financial Reports).

  - a) BT – telephone (regular charges) 1 Aug to 31 Oct - £159.71 (inc VAT) – Direct Debit.
  - b) Fleetgate Glass Co Ltd – telephone kiosk refit labour - £120.00 (inc VAT).
  - c) ERNLLCA – Good Councillor Guides x 7 - £18.05.
  - d) ICO renewal 2016/2017 - £35.00.
  - e) Kyanite Consulting – website updates (July 2016) - £60.00 (inc VAT).
  - f) Autela Payroll Services – April to September 2016 - £45.00.
  - g) MD Signs – flower bed sponsorship - £151.20.
  - h) Low Villages Forum – 2016/2017 membership donation - £60.00.
18. Website/I.T./Telephone

To discuss and resolve any issues surrounding the website, I.T. and telephone.
19. Low Villages Newsletter

To discuss and resolve items for submission.
20. Ongoing Items

Councillors to update the meeting on any progress with items not requiring a resolution.

  - Cllr Holloway – Ivy Hamer Memorial Bench update.
  - Cllr Haddon – update following attendance at Low Villages Forum meeting.
21. Minor Items
  - a) To note any matters of correspondence received following publication of the agenda; any actions as previously delegated to the Clerk.
  - b) To take any points from Councillors, receive any questions and to note items of interest.
22. Agenda for next and future meetings

To determine any items Councillors wish to agenda for the next or future meetings.

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23. Next Meeting

To confirm the date and time of the monthly meeting as, subject to any change, 10<sup>th</sup> October 2016 at 7pm.

24. To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

- To discuss and resolve any action subsequent to the Clerk's appraisal including pay scale and allowances for 2016/2017.