

# **SOUTH FERRIBY PARISH COUNCIL**

**Approved Minutes of the Parish Council Meeting held on  
Monday 6<sup>th</sup> September, 2010 at 7.00pm in South Ferriby Village Hall.**

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**Present**

Cllr Roy Holloway (Chair)	Cllr Alan Fisher
Cllr Sara Haddon	Cllr Dave Mouncey
Cllr Carol Smith	Cllr Kate Smith
Cllr Sally Yarrington	

Ward Cllr Nigel Sherwood and one Member of the Public

- 1009/1 **Apologies**  
Apologies for absence were received from Cllr Gavin Richards and Ward Cllrs John Berry and Carl Sherwood
- 1009/2 **Declaration of Interests**  
No Declarations of Interests were made.
- 1009/3 **Minutes of Previous Meeting**  
The Minutes of the Meeting held on 26<sup>th</sup> July, 2010 were approved and signed.  
Prop: CS, 2<sup>nd</sup>: SH, unanimous.
- 1009/4 **Public Comment**  
The Clerk informed the Council that:  
(i) She had written to Mr Crabtree of the Old School House regarding future works to the property but was yet to receive a reply.  
(ii) She had written to both parties involved in the dispute on Andrew's Road as requested at the July meeting.
- 1009/5 **Speedwatch Signs**  
The Clerk informed the Council that members of the Low Villages Forum had decided against a joint agreement to rent two speedwatch signs but instead had agreed to rent them as individual Councils which would entitle each Council to manage its own affairs more efficiently and have the option of reclaiming the VAT. The Council considered this **and resolved to** rent a speedwatch sign for a period of three months at a cost of £419.19 plus VAT. Clerk to administrate and agenda for next month to agree its positioning.  
Prop: RH, 2<sup>nd</sup>: KS, unanimous **ACTION: Clerk**
- 1009/6 **Report from Ward / North Lincs. Councillors**  
Ward Councillor Nigel Sherwood was asked for information on the closure of the Flixborough Recycling Unit and he agreed to look into the matter and report back at the October meeting of the Council.  
**ACTION: Cllr Sherwood**
- 1009/7 **Police Matters**  
APPENDIX A: Council acknowledged receipt of the latest police reports. The Clerk was asked to inform PC Jane Proud that several incidents in the village have not been included in the latest report including a break in at the Cemex Conference Centre and Cllr Haddon was asked to find out the date of this.  
**ACTION: Cllr Haddon**  
**Clerk**  
Discussion followed on the local policing boundaries and the Clerk was asked to agenda this item for the October meeting.  
**ACTION: Clerk**

Cemex Liaison Issues

a. APPENDIX B: Cemex Issues - report by Cllr Haddon. **It was resolved** for Cllr Haddon to undertake the actions listed in her report. Prop: SH, 2<sup>nd</sup> KS, unanimous.

**ACTION: Cllr Haddon**

It was further reported/discussed:

- (i) Cllr Haddon reported that the mill is now back running following a period out of action.
- (ii) £4M expenditure has been approved for a new precipitator (filter) for the 2<sup>nd</sup> kiln.
- (iii) Cllrs Haddon and Mouncey had attended the recent Cemex Liaison Meeting but had nothing further to report.
- (iv) John Chapman has left North Lincs. Council's planning department and any matters relating to the Clinker pile are now to be handled by Ron White.
- (v) Cllr Haddon offered dates for the proposed visit to the Cemex Climafuel Plant however these were unsuitable and she was asked to request others towards the end of October. It was resolved that Cllrs Holloway and Mouncey would attend.

**ACTION: Cllr Haddon**

- (vi) Cllr Haddon further requested that any Councillors wishing to visit the Ferriby Plant speak to the Clerk who can arrange this directly with Cemex.

**ACTION: All**

b. Middlegate Map – The Council discussed the final design of the map and plinth and the following amendments/additions were made:

- (i) Line extended on the Ancholme Valley
- (ii) Spelling correction on Read's Island
- (iii) Addition of Horkstow Bridge
- (iv) Inclusion of Viking Way logo – Clerk to email design to Lincolnshire Council.

**ACTION: Clerk**

The map and plinth were then approved. Prop: SH, 2<sup>nd</sup> AF, unanimous. Cllr Haddon to implement.

**ACTION: Cllr Haddon**

Cllr Haddon added that it is hoped that should funds allow in the future then a feature could be made of the viewing platform at the quarry close to the Middlegate Map.

Beaulah Courts

a. Cllr Holloway read a letter received from Russell Leisure following the recent meeting to try and resolve issues with the courts. The Council discussed the matter at length and **it was finally resolved** for the Clerk to liaise with Ward Cllr Nigel Sherwood to arrange a meeting with Playground Construction specialists from North Lincs. Council to ask for their opinion and guidance. It was further agreed for a letter to be sent to Russell Leisure stating that the Council were not prepared to accept their proposals at this time and that the Council would be seeking professional advice. Prop: AF, 2<sup>nd</sup> DM, unanimous **ACTION: Clerk**

b. (i) The Clerk reported that the LEADER Programme are to issue a final contract which cannot be broken; previous contracts having overrun on time due to the issues described above. Following discussion, Cllr Haddon proposed that the Clerk write to Russell Leisure (confirming that many issues remained unresolved) enclosing the final payment for the project to save breaking contract with the LEADER Programme who could then withdraw their funding and **this was resolved**. Prop: SH, 2<sup>nd</sup>: KS, unanimous

**ACTION: Clerk**

(ii) The Council considered the purchase of 6 floodlights for the courts as funding has now been received from Sport England. Following discussion, it was resolved for the Clerk to liaise with Cllr Fisher on the purchase of the lights to a maximum spend of £2,700 plus VAT. Prop: AF, 2<sup>nd</sup>: KS, unanimous.

**ACTION: Cllr Fisher  
Clerk**

(iii) The Clerk reported that Street Sports were willing to cover the cost of the training of six local people to continue the Street Sports provision in the village and further information will be made available at the October meeting.

**ACTION: Clerk**

c. Cllr Haddon reported that the ditch covering at the courts had been completed and **it was resolved** for the Clerk write a letter of thanks to Cemex.

**ACTION: Clerk**

- 1009/10 Clerks Report
- a. The Clerk informed the Parish Council that:
    - (i) The village signage had now been ordered at a cost of c.£70 and should be delivered shortly.
    - (ii) Work to the path along the Ancholme has now been completed and the path opened.
    - (iii) Website payments have been received from Cemex and the Nelthorpe Arms.
- 1009/11 Personnel Committee
- a. APPENDIX C: Cllr Carol Smith presented the minutes of the Personnel Committee meeting held on 28th July 2010 and **it was resolved** that these would, in future, be presented to Council with an explanatory report.
  - b. Following discussion, the Committee were informed that approval of the Committee's recommendation to adjust Clerk's terms and conditions by one scale point from April 2011 would not be required as the Committee have the power to undertake any such decision and therefore the Parish Council were informed of this decision subject to a satisfactory appraisal and budget.
- 1009/12 Gardening Contract
- (i) It was agreed that no additional work would be required prior to the July meeting however it was requested that review of the contract be agenda'd for the October meeting.
  - ACTION: Clerk**
  - (ii) Following discussion, Cllr Holloway offered to cut back vegetation attached to the permissive footpath sign on Sluice Road.
  - ACTION: Cllr Holloway**
- 1009/13 Playing Fields
- (i) Cllr Mouncey reported that the grass will be cut shortly and that work needs to be undertaken to the East side hedge. Following discussion it was agreed for Cllr Mouncey to obtain a quotation from Charles Barton and it was requested that the item be agenda'd for the October meeting.
  - ACTION: Cllr Mouncey  
Clerk**
  - (ii) Following discussion it was agreed that the formation of a Playing Fields Association would no longer be required following resolution of the playing field's rates issues.
- Prop: RH, 2<sup>nd</sup>: KS, unanimous
- 1009/14 Training
- The Council considered the following offers of training:
- (i) Meeting Procedure – to consider Councillor attendance (*information forwarded 23/8/10*).  
 - **It was resolved** for the Clerk to book two places for Cllrs Richards and Riley should they wish to attend. Prop: RH, 2<sup>nd</sup>: CS, unanimous. **ACTION: Clerk**
  - (ii) First Aid / Health and Safety – to consider Clerk's attendance (*information forwarded 23/8/10*). Following discussion **it was resolved** for the Clerk to attend at a cost of £30. Prop: CS, 2<sup>nd</sup> KS, unanimous. **ACTION: Clerk**
  - (iii) Playground Safety Course – to consider Clerk's attendance (*information forwarded 27/8/10*). Following discussion **it was resolved** for the Clerk to attend at a cost of £40. Prop: CS, 2<sup>nd</sup> KS, unanimous. **ACTION: Clerk**
- 1009/15 Ongoing Items
- a. (i) Cllr Holloway advised the Council that the Environment Agency have approved the South Ferriby Flood Plan and have added all Councillors as interested parties which means they will receive any flood warnings by telephone. Cllr Holloway to update. It is anticipated that the plan will need to be amended in the future to incorporate the rest of the village as an Emergency Plan rather than solely a Flood Plan. **ACTION: Cllr Holloway**  
 (ii) Cllr Haddon reported that she had been looking into the provision of computer training by the Digital Inclusion unit and asked that the item be agenda'd for the October meeting.
  - ACTION: Cllr Haddon  
Clerk**

- 1009/16 Planning
- a. No Planning Applications were received following publication of the Agenda.
  - b. For Information
- 2010/0362 Mr & Mrs M Bell - The Gardens, Sluice Road, South Ferriby
- Planning Permission to erect a detached house and demolish existing bungalow (*information forwarded 12/4/10*) – Full Planning Permission Granted
- 1009/17 Highways
- a. No new issues were reported.
  - b. The Clerk reported that she had met with Mark Thornborough of Highways and discussed the following outstanding issues:
    - (i) Dropped Kerb – High Street - This has been agreed and should be completed by the end of September.
    - (ii) Sluice Road paths – Will be cut back as soon as possible.
    - (iii) Car Park Wall – Not a highways issue although will probably provide planings for pothole filling if requested.
    - (iv) Work to concrete sidings on Sluice Road have been completed.
- Further, Anglian Water has again been contacted about the sinks on Sluice Road and has agreed to the reinstatement of the one opposite Old Warp Lane and this should be undertaken shortly.
- 1009/18 Accounts
- a. The Clerk presented July / August paid accounts:
- General Account
- |        |   |   |        |
|--------|---|---|--------|
| 300207 | Clerks Salary and Expenses (July)                 | £ | 320.06 |
| 300208 | Clerk Salary and Expenses (August)                | £ | 307.90 |
| 300209 | Audit Commission                                  | £ | 470.00 |
| 300214 | North Lincs. Council – Playground Inspection      | £ | 18.00  |
| 300211 | BT Telephone bill                                 | £ | 161.01 |
| 300213 | Hook & Oakley – Spring Quarter Gardening Contract | £ | 400.00 |
| 300212 | Hook & Oakley – Entrance to Playing Field Work    | £ | 10.00  |
- Website Account
- |        |                |   |       |
|--------|----------------|---|-------|
| 400056 | Clerk's Salary | £ | 69.40 |
|--------|----------------|---|-------|
- b. The following accounts were approved for payment:
- |   |   |        |
|---|---|--------|
| Clerks Salary and Expenses                      | £ | 316.60 |
| Clerks Salary (Website Account)                 | £ | 32.40  |
| Information Commissioners Office – Annual Subs. | £ | 35.00  |
| Chairman's Allowance                            | £ | 240.00 |
- Prop: KS, 2<sup>nd</sup>: DM, unanimous **ACTION: Clerk**
- c. The Council agreed to the change of signatories to the Co-op Bank Account as detailed by the Clerk. Prop: AF, 2<sup>nd</sup>: CS, unanimous **ACTION: Clerk**
  - d. APPENDIX D: The Clerk presented the 1<sup>st</sup> quarter accounts showing the Council are working within budget. (*forwarded 31/8/10 and pre-checked by Cllr Carol Smith*)
- 1009/19 Correspondence
- a. For discussion/decision/action:
- Infrastructure Planning Commission – booklet on new government planning strategy
- To consider attendance at IPC Stakeholder event in Hull (*information forwarded 27/8/10*)
  - Following discussion, it was resolved for Cllr carol Smith to look into this electronically rather than by attending the event. **ACTION: Cllr Carol Smith**
- b. Consultations
- Licensing Act 2003 – Revised Draft Licensing Policy and Cumulative Impact Policy  
(*Information forwarded 6/8/10*) - No comments made.

Natural England - New Guidance on Assessing Land for Designation as an AONB or National Park - Your Chance to Comment! (*Information forwarded 27/8/10*) - No comments made.

c. For Information

LEADER – Updates and staff change  
Co-op Bank – 2 x bank statements  
NLC – info re new Health and Safety Manager  
Brigg Children's Centre – info placed in notice-boards  
SMP – Community News  
NALC - Learning Seminars info  
ERNLCA Newsletter  
StreetSports – Back to Basketball poster – displayed in notice-board  
SLCC Annual Conference invitation  
Info re Wildlife crime (*forwarded 26/08/10*)  
NLC – Forward Plan (*forwarded 28/07/10*)  
NLC – re dog fouling (*forwarded 27/08/10*)  
Dales Sports Surfaces – Sales Literature  
HM Revenue & Customs - VAT Info  
Co-op Bank – 2 x bank statements  
No Need For Nuclear – Sales Literature  
Infrastructure Planning Commission – booklet on new government planning strategy  
(*information forwarded 27/8/10*)  
Community Economic Regeneration Team Ltd – to consider offer of free computer equipment  
(*information forwarded 25/8/10*)

1009/20

Minor Items

a. The following items of correspondence were received following publication of the agenda and any actions delegated to the Clerk:

SLCC – Notice of AGM 16/10/10 in Durham  
NLC Core Strategy LDF – Submitted to Secretary of State  
Co-op Bank – 3 x Bank Statements

b. To take any points from Councillors, receive any questions and to note items of interest.  
The following items were noted:

(i) Cllr Haddon reported that there is the possibility of the village partaking in a pilot scheme to try and improve rural internet speeds and it was requested that this be agenda'd for the October meeting.

**ACTION: Cllr Haddon  
Clerk**

(iii) Cllr Mouncey reported that he has concerns about the Nelthorpe Arms sign above the village seat on the corner of Sluice Road and High Street. It was requested that the item be agenda'd for the October meeting.

**ACTION: Clerk**

1009/21

Agenda for next and future meeting

Cllr Haddon requested consideration of the installation of 'Village Planters' be agenda'd for the October meeting.

1009/22

Next Meeting

To confirm the date and time of the next Parish Council meeting as (subject to any change in circumstances):

**Monday 4<sup>th</sup> October, 2010 at 7.00pm in South Ferriby Village Hall**

Diarised Items	Tri-fold Flood Strategy Leaflet (SH) Pond Top Seat Village Allotments (SH)	Tree Planting Village Car Park - letter to Chief Exec., NLC Asset Register	Donations Policy Parish Council Events Policy
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