

SOUTH FERRIBY PARISH COUNCIL

**Approved Minutes of the Parish Council Meeting held on
Monday 7th September, 2009 at 7.30pm in South Ferriby Village Hall.**

Present

Cllr Roy Holloway(Chair)

Cllr Sara Haddon - part

Cllr Carol Smith

Cllr Sally Yarrington

Cllr Alan Fisher

Cllr Dave Mouncey

Cllr Kate Smith

Two members of the public

0909/1

Apologies

Apologies were received from Cllrs Paul Heathfield and Vic Leaning, Ward Cllrs John Berry, Carl and Nigel Sherwood and PC Jane Proud.

0909/2

Declaration of Interests

No Declarations of Interests were made.

0909/3

Minutes of Previous Meeting

The Council considered the unapproved minutes of the Parish Council meeting held on 20th July, 2009. Cllr Fisher requested that minute 0907/8 be revised and following discussion it was resolved that the minute be amended to read:

‘b. Liz Bennet explained that several of the proposed funders were making it a condition that the applicant put in personal funding of c.£3k towards the project. The Council considered this and following discussion resolved that the Council would *underwrite these monies from reserves* and that the item be agenda’d for formal agreement in September. In the meantime it was agreed that a working party would meet over the summer to *plan* fundraising and Cllrs Heathfield, Holloway and Haddon amongst others agreed to help the Clerk instigate this. Prop: CS, 2nd: PH, unanimous.’

The Minutes were then duly approved and signed.

Prop: AF, 2nd: SH, unanimous.

0909/4

Public Comment

- a. The Chair read a letter from a member of the public raising several issues:
 - (i) The bus stop outside Elm Farm on Sluice Road is particularly close to the road and considered dangerous.
 - (ii) The possibility of creating a 20mph zone past the school and also enforcing the 30mph limit on entry to the village on Horkstow Road.
 - (iii) The possibility of cutting the hedge opposite the seat on Horkstow road to a height low enough to enable views over the neighbouring countryside.
 - (iv) The possibility of ‘planters’ on the entrance to the village. (See minute 0909/14)
 - (v) A request that the problem of village litter be addressed.

The Council discussed these matters and the Clerk was asked to work within her delegated powers to:

Arrange a meeting with NLC to discuss the possibility of moving the bus-stop to where the path widens in front of the crew yard, contact the police/highways department regarding the 20mph zone and speeding, contact Mr Geoff Wells about hedge cutting, ensure an item regarding litter is included in the next newsletter and contact NLC to request litter posters. Finally, to confirm the Council’s actions to the member of the public concerned.

ACTION: Clerk

b. The Clerk informed the Council that no further information has yet been received since a member of the public petitioned North Lincs. Council regarding the bus stops on Sluice Road and it was requested that the item be re-agenda'd for October.

ACTION: Clerk

It was resolved to bring forward item 14 of the agenda.

0909/14 Village Planters

The Council considered a donation of planters to the village **and resolved** to accept them and place them adjacent to several of the village benches. **ACTION: Working Party**

0909/5 Report from Ward Councillors

No Ward Councillors were in attendance.

0909/6 Police Matters

a. APPENDIX A: The Council considered the July and August police reports and no issues were raised.

b. The Clerk reported that she had met with PC Jane Proud and discussed the increase of vandalism in the village and PC Proud had agreed to raise the police profile over the coming weeks. She added that she would also inform traffic of specific speeding issues in the neighbourhood with the hope that they too could target the area. The Clerk was then asked to forward details of the Youth Club to PC Proud and ask that a member of the Neighbourhood Team call in occasionally.

ACTION: Clerk

c. The Clerk reported that the Bonby Speed Monitor trial was still underway and therefore no information had yet been made available. Cllr Holloway added that at the recent Low Villages Forum the matter had been discussed with the consensus being that it would be more economically viable to purchase a camera than rent one. Cllr Carol Smith added that routine maintenance would need to be built in to the costs and it was agreed to discuss this further once the Bonby information has been published. At this point, it was also agreed that the Council should consider asking Cllr Ali to attend a Parish Council Meeting to request his assistance with this matter.

ACTION: Clerk

0909/7 Cemex Liaison Issues

a. APPENDIX C: Cemex Issues - report by Cllr Haddon. **It was resolved** for Cllr Haddon to undertake the actions listed in her report. Prop: SH, 2nd KS, unanimous.

It was further reported/discussed:

(i) It is expected that the plant will run on one kiln throughout 2010.

(ii) The NLC Air Quality Officer was not present at the recent Liaison Meeting so further information should now be able available in time for the October Parish Council Meeting.

ACTION: SH

(iii) It was requested that Cllr Haddon reduce her report to just two pages with a full report being issued annually and **this was resolved**.

ACTION: SH

b. Cllr Haddon presented a draft graphic of the proposed Middlegate Map and following discussion **it was resolved** that the top should be non-tapered with final wording being ready for approval at the October meeting.

ACTION: SH

c. Confirmation of a date for the proposed visit to the Climafuel plant in Hull courtesy of Cemex has not yet been received. Cllr Haddon to update at October meeting.

ACTION: SH

d. The Council considered an invitation from Cemex to Cllrs Haddon and Mouncey to attend the official opening of the Cement Grinding and Blending Plant in Tilbury, Essex. Cllr Mouncey informed the meeting that although he would like to thank Cemex for the invitation he did not believe the trip would be of benefit to the village and because of this he would rather not attend. Cllr Haddon added that this was a huge investment by Cemex and as she works in London in the week she would like the opportunity to attend at her own expense. The Council discussed the Cllrs comments **and resolved** for Cllr Haddon to attend at no expense to the Council. The Clerk was asked to r.s.v.p. on their behalf.

Prop: SH, 2nd: SY, unanimous.

ACTION: SH / Clerk

0909/8

Tennis Courts

a. The Clerk addressed the Council and gave an update on the present situation with funding applications. She stated that she had met with WREN and believed the current application to be hopeful with further applications to Sport England and Aid to Communities being submitted.

b. Fundraising

Cllr Fisher opened discussion by stating that he had concerns that the village could not easily sustain new projects with there being too many causes and too little money in the current economic climate. Discussion followed on this and although his point was appreciated it was generally thought that to fundraise by giving a benefit, i.e. a barn dance or Halloween party, would not create problems nor dissuade people from donating to other causes within the village. **It was finally resolved** that the £3,000 required could be met jointly from fundraising, precept and reserves.

Plans were then made for a stall at the Morris Dancing afternoon at the Nelthorpe Arms which would include a tombola (Clerk to ask Cemex for use of their boards). Cllr Haddon agreed to approach South Ferriby School to ask if they could assist in any way. Cllr Kate Smith advised that she would arrange a coffee morning will help from the Tuesday Club and Cllr Holloway agreed to draft a list of local businesses for the Clerk to write to.

ACTION: All / Clerk

0909/9

Clerks Report

The Clerk reported:

a. The bird-hide on the Humber Bank is in need of repair and this has been reported to Bob Dawson who has agreed to arrange for the work to be undertaken.

b. An email has been received from a member of the public complaining that grass clippings from the playing field have been disposed of on riparian land to the South of the field. This has been investigated and a letter of explanation has been received from the contractor involved. It was **resolved** for the Clerk to contact the member of the public concerned and inform him of this, attaching a copy of the letter.

ACTION: Clerk

c. The Permissive Path to the Humber Bank from Sluice Road has been temporarily closed whilst awaiting remedial work by a Young Peoples Team from NLC.

d. Sandbags have been purchased and passed to Cllr Mouncey for safekeeping on Elm Farm. Cllr Mouncey is arranging with Cemex for a pile of sand to be kept nearby and the Clerk was asked to agenda a yearly inspection of this and the bags.

ACTION: DM

e. Following the negative response to the e-funding application for Planning equipment, it has been suggested by NLC that the Low Villages submit a joint bid. This is currently under discussion with the other Clerks but is not thought particularly feasible at present.

0909/10

Ongoing Items

a. Cllr reported that the LVF had been discussing the possibility of each local Parish Council having their monthly meetings on differing Monday's of the month to enable attendance at each other's meetings should anyone so wish.

b. Cllr Mouncey reported that a Lincolnshire Football Association Referee has informally looked at the Playing Field and reported that it is currently unfit for use due to the number of molehills and their underground tunnels. Following discussion, it was agreed that Cllr Mouncey should look into possible solutions and their approximate cost and the Clerk to agenda the item for October. The Clerk added that the Play Area Inspector for NLC had also attended the site and reported the same.

ACTION: DM / Clerk

0909/11

Gardening Contract

It was agreed that no additional hours would be necessary until after a new contract has been awarded.

- 0909/12 Humber Bank
Cllr Holloway reported that he believed that further damage had been made to the Humber Bank by grass cutting following heavy rainfall. Discussion followed on this and Cllr Mouncey stated that he had been assured that the bank is to be re-topped by the Environment Agency when the I.D.B. Pumping Station has been completed.
- 0909/13 Flood Plan
The Council reviewed the Flood Registration Questionnaire drafted by Cllr Carol Smith and several amendments were made. **It was resolved** for Cllr Smith to email a final draft for comments and for the Clerk to enquire about the use of I.D. Cards for use when calling door to door. It was further proposed that a flyer be distributed to those in affected areas advising that a Councillor would be calling shortly to discuss residents needs in an emergency situation. Clerk to re-agenda the item for October. **ACTION: CS / Clerk**
- 0909/15 Playground/Park Renovation and Village Signage
a. As Cllr Heathfield was unable to attend the meeting it was agreed to re-agenda his update on progress with the park renovation for October. It was agreed however for a Working Party to meet on Saturday 12th September and the Clerk was asked to email a request for volunteers. **ACTION: Clerk**
b. As Cllr Heathfield was unable to attend the meeting it was agreed to re-agenda his report on Village signage for October.
- 0909/16 Newsletter and Cllrs Map
a. Cllr Yarrington presented a draft newsletter for agreement of final wording and this was undertaken. The Clerk was asked to find out a completion date for the Humber Bank Pumping Station and for this to be included. It was resolved for a final draft to be emailed to Cllrs and for the Clerk to then arrange printing and distribution. **ACTION: SY / Clerk**
b. Cllr Yarrington was thanked for providing a village map for Cllrs assistance at meetings and it was requested that the Clerk arrange for the printing of 4 x A2 colour copies and several A3 black and white copies. Cllr Mouncey added that he may be able to arrange this and it was resolved for him and the Clerk to liaise. **ACTION: DM / Clerk**
- 0909/17 Training
As any training would involve Cllr Heathfield, it was agreed to re-agenda consideration of attendance and costs for Councillor Training Sessions provided by ERNLLCA for the October meeting. **ACTION: Clerk**
- 0909/18 Freelanding
Following discussion, the Parish Council **resolved** to renew attempts to register the land on the River Ancholme known as Freelanding. It was agreed for Cllr Kate Smith to work with a member of the public who has offered free legal advice and is also willing to donate some time to the project and it was requested that she be thanked for this. Cllr Mouncey also offered to forward some relevant documentation. Cllr Kate Smith and the Clerk to liaise to progress and re-agenda when any further information becomes available. Prop: RH, 2nd: AF, unanimous. **ACTION: KS / DM / Clerk**
- Cllr Haddon left the meeting.
- 0909/19 Matters Arising from Previous Minutes
Appendix B (attached) for Councillors' updates on matters from previous minutes.

0909/20 Planning

a. The Council considered the following Planning Applications:

(i) 2009/0891 Scawby and South Ferriby Estates

Outline Planning Permission for two dwellings all matters reserved at Skinner's Lane , South Ferriby. (Resubmission of previously approved 2006/0741 - Info emailed to Cllrs 4/8/09 and extension requested)

Following discussion, **it was resolved** that the Clerk respond stating that the Council are happy to support the application. **ACTION: Clerk**

(ii) 2009/0973 Scawby and South Ferriby Estates

Outline Planning Permission for three dwellings on land at Old Post Office Lane, South Ferriby. (Resubmission of previously approved 2006/0743 and 2006/1785 - Info emailed to Cllrs 1/9/09)

Following discussion, **it was resolved** that the Clerk respond stating that the Council are happy to support the application. **ACTION: Clerk**

b. No Planning Applications were received following publication of the Agenda.

c. For Information:

(i) 2009/0764 Ancholme Drainage Board - Full Planning Permission Granted

Planning Application to construct a land drainage pumping station with associated pipes and works at Sluice Road, South Ferriby.

0909/21 Highways

a. The following issues were reported/discussed:

(i) The concrete bordering the road has been damaged on Sluice Road opposite Andrew's Road and the garage. Clerk to inform NLC. **ACTION: Clerk**

(ii) Weeds are growing through a gully on the west side of the A1077 on Ferriby Hill. Clerk to inform NLC. **ACTION: Clerk**

(iii) The Clerk was asked to report a car which appears to be abandoned in the car park to the rear of the Nelthorpe Arms. Clerk to inform Police. **ACTION: Clerk**

b. The Clerk informed the Cllrs that no response had yet been received from NLC regarding the repair and renovation of the car park and she agreed to chase this.

ACTION: Clerk

0909/22 Accounts

a. The Clerk presented June paid accounts:

General Account

| | | |
|--------|---|---------|
| 300154 | Clerk's Salary and Expenses (July) | £324.18 |
| 300155 | Clerk's Salary (August) | £293.63 |
| 300156 | Audit Commission | £155.25 |
| 300157 | Village Hall (for annual hire) | £ 80.00 |
| 300158 | NLC (Playground Inspection) | £ 15.00 |
| 300159 | Michael Masniuk (Village Gardening to 30.6.09) | £325.00 |
| 300160 | British Telecom | £122.37 |
| 300161 | D Oakley (Playing Field Grass Cutting - Part Payment) | £150.00 |
| 300162 | Gavin Richards (Bonfire Donation) | £ 80.00 |
| 300163 | J & HM Dickson (Sandbags) | £166.75 |

Website Account

| | | |
|--------|------------------------------------|---------|
| 400043 | Clerk's Salary and Expenses (July) | £ 66.23 |
| 400044 | Clerk's Salary (August) | £ 88.31 |

The Clerk further reported that a VAT reclaim of £561.77 had been received.

b. The following accounts were approved for payment:

| | | |
|---|---------------|---------|
| Clerks Salary and Expenses | (General A/c) | £494.85 |
| | (Web A/c) | £ 57.27 |
| Information Commissioners Office | | £ 35.00 |
| (renewal of Data Protection Holding Annual Fee) | | |

D Oakley (Retrospective Approval - see 300161 above) £150.00

c. The Clerk presented 1st quarter accounts showing the Council are working within budget.
(forwarded 20/7/09 and Pre-checked by Cllr Carol Smith)

0909/23 Correspondence

a. For discussion/decision/action:

NLC - Invitation to a Road Safety Seminar on 22/10 at the Kingsway Centre - To agree representation. (Info emailed to Cllrs 4/8/09 and date amended 24/8/09) - It was requested that the item be re-agenda'd for October. **ACTION: Clerk**

North Lincs Strategic Partnership - To consider nomination of Councillor for vacancy on Board (Info emailed to Cllrs 10/8/09) - No nomination made.

Barton Town Council - invitation to Chair and Partner to attend a civic service at St Mary's Church, Barton on 18th October, 2009 (Info emailed to Cllr Holloway 1/9/09)

- Cllr Holloway to inform Clerk of availability. **ACTION: RH / Clerk**

HWRCC - Info from Peter Hirschfeld re. funding for groups to develop Community Led Plan - To consider Information (Info emailed to Cllrs 1/9/09) and to agree any action required.

- It was agreed to keep information on file for action in future.

S2S Sports Coaching Agency - request for info to be placed in noticeboards - to consider request - Clerk to place in noticeboards. **ACTION: Clerk**

b. To respond to the following Consultations

NALC - Re. Consolidation of Council Tax Demand Notice Regulations including Efficiency Information. (Info emailed to Cllrs 24/8/09) - No response required

NLC - Licensing Policy - Street Trading and Collections (Info emailed to Cllrs 24/8/09) - No response required.

c. For Information

NLC - August and September Meetings Posters - displayed in noticeboard

NLC - Info re. Business Rate deferral

Littlethorpes - Bus Shelter Sales Lit.

Older Workers Employment Network (Info put in noticeboards 19/8/09)

NLC Highways - Confirmation of work to A15

Co-op - 2 x Bank Statement

NLC Playbuilder 2010 - Info on £1.1M fund for building/renovating play areas

Co-op Bank - Info on merger between Co-op and Britannia

Shaws- Update on Forms, Records and Books available

HMR & C - VAT Reclaim info

South Humber Bank Wildlife & Heritage Partnership Summer Newsletter

- Info can be viewed online at www.linctrust.org.uk

NLC - Info re. North Lincolnshire Rural Housing Survey

NALC - Info on Leadership Seminar in Warwick (c£800 pp)

Humber Airports - Consultation Feedback (Info emailed to Cllrs 24/8/09)

0909/24 Minor Items

a. The following items of correspondence were received following publication of the agenda and actions delegated to the Clerk:

Co-op Bank - Letter informing of unauthorised overdraft - Clerk responded, administrative error on their part and fees refunded.

ERNLLCA - Info re sustainable communities - filed

Countryside Alliance Awards - open for nominations

2 x Co-op Bank Statements

b. No further items were raised by Councillors:

0909/25 Agenda for next meeting
It was requested that consideration of the 2010/11 budget be agenda'd

0909/26 Next Meeting
The date and time of the next Parish Council meeting was confirmed as (subject to any change in circumstances):

Monday 5th October, 2009 at 7.00pm in South Ferriby Village Hall

0909/27 Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 and due to the confidential nature of the business to be transacted, the Council considered the exclusion of the public and press to discuss the items listed below and this was resolved and the members of public present were asked to leave the meeting.
Prop: AF, 2nd: SY, unanimous.

(i) a. Cllr Holloway advised the Council that the Clerk had completed the 'Working with Your Council' course and **it was resolved** that she be given an increase of one point on the Local Council 1 pay scale. Prop: DM, 2nd: AF, unanimous.

b. Discussion followed on Clerk training and **it was resolved** for the Clerk to attend two full day courses with fees / expenses to be paid by the Council and the Clerk to donate her time:

| | | |
|-------------------------|----------------------|----------|
| Financial Procedures | The Ropewalk, Barton | 14/10/09 |
| Guide to Managing Paper | Marriott Hotel, York | 23/11/09 |

Prop: RH, 2nd: AF, unanimous

c. Discussion followed on Clerk Training and whether she should undertake the Certificate in Local Council Administration; a requirement for the Council to gain Quality Status. Cllr Holloway agreed to research the subject and the item to be re-agenda'd for October.
ACTION: RH / Clerk

(ii) Cllr Holloway addressed the meeting and advised the Council of progress with the letting of the Gardening Contract. Following deliberations, **it was resolved** that the deadline for the submission of quotations be extended by one week to 5pm on Monday 14th September; an Extraordinary Meeting to then be called by the Chairman of the Council to consider the quotations. Prop: AF, 2nd: CS, unanimous. The quotations received by the Council were the signed as sealed.
ACTION: RH / Clerk

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|----------------|---------------------------|------------|
| Diarised Items | Salt/Grit Bin School Lane | October 09 |
| | Telephony | October 09 |
| | Asset Register | October 09 |
| | Pond Top Seat | October 09 |
| | TPO's | October 09 |
| | Village Allotments | |