

SOUTH FERRIBY PARISH COUNCIL

**Approved Minutes of the Parish Council Meeting held on
Monday 10th May, 2010 at 7.30pm in South Ferriby Village Hall.**

Present

Cllr Roy Holloway (Chair)

Cllr Sara Haddon

Cllr Gavin Richards

Cllr Carol Smith

Cllr Sally Yarrington

Cllr Alan Fisher

Cllr Dave Mouncey

Cllr Mick Riley

Cllr Kate Smith

Ward Cllr John Berry

and 3 members of the public (part).

- 1005/1 Apologies
Apologies for absence were received from Ward Cllrs Carl and Nigel Sherwood and PC Jane Proud.
- 1005/2 Declaration of Interests
No Declarations of Interests were made.
- 1005/3 Minutes of Previous Meeting
The Minutes of the Meeting held on 19th April, 2010 were approved and signed. Prop: DM, 2nd: AF, unanimous.
- 1005/4 Public Comment
The following items were raised by / on behalf of members of the public:
a. Concern was expressed that despite work being undertaken to fill the deep ruts on the Humber Bank the same tractor is still to be used causing the same problem. Cllr Mouncey stated that to allow the new grass to grow, no grass cutting is to take place for four months although it was agreed this would not alleviate the problem. Following discussion, it was agreed to agenda the item for discussion at the June meeting. **ACTION: Clerk**
- 1005/5 Report from Ward / North Lincs. Councillors
Ward Councillor Berry informed the Council that the A.G.M. of North Lincolnshire Council is to take place on Wednesday 12th May, 2010.
- 1005/6 Police Matters
The Clerk reported that no new Police Report had yet been received. No other issues were raised.
- 1005/7 Cemex Liaison Issues
a. APPENDIX C: Cemex Issues - report by Cllr Haddon. **It was resolved** for Cllr Haddon to undertake the actions listed in her report, unchanged since April. Prop: SH, 2nd AF unanimous. **ACTION: Cllr Haddon**

It was further reported/discussed:
(i) The kiln is now running.
(ii) The recent air quality report has been circulated showing that the much of the pollution is coming from localised wood/coal burning stoves. Discussion is still taking place regarding the potential measurement of varying sizes of dust particles.
b. Cllr Haddon presented a draft of the Village Map and Council provisionally agreed its design and wording with any final amendments and ultimately approval to be given once a professional draft has been submitted. Prop: SH, 2nd: DM, unanimous. **ACTION: Cllr Haddon**

Beaulah Courts

- a. (i) The Clerk informed the Council that a funding application had now been submitted for portable lighting.
 (ii) Cllr Fisher voiced several minor concerns regarding the courts and it was agreed for him to meet with Cllr Holloway to discuss these and for the item to be agenda'd for the June meeting if deemed necessary.

**ACTION: Cllrs Fisher /
 Holloway
 Clerk**

Cllr Mouncey offered to look into the feasibility of netting and this was agreed.

ACTION: Cllr Mouncey

- b. (i) Cllr Carol Smith addressed the meeting and gave thanks to Cllrs Mouncey, Richards and Kate Smith for their time and efforts. Discussion took place regarding the final arrangements for the official opening day to be held on 22nd May. It was confirmed that the event will take place between 11am and 2pm with the official opening by Phillip Baynes-Clarke at 12 noon. Street Sports are hoping to run sport taster sessions, a bouncy castle has been booked, a BBQ arranged and unofficial invitations given to village organizations to run stalls etc. **It was resolved** for the Clerk to send out official invitations and the wording and list of recipients was confirmed.

ACTION: Clerk

- (ii) Following discussion, **it was further resolved** that any profits made by groups/individuals at the event would be used at their own discretion although it was requested that discussion on a policy be agenda'd for future discussion. Prop: RH, 2nd: MR, unanimous.

ACTION: Clerk

- (iii) **It was further resolved** that the official plaque shall be A4 and made of brushed stainless steel with black lettering with the wording confirmed as: (following an amendment to include opening details)

Heading "Beaulah Courts" (in the shape of an arch)

Text: "The refurbishment of these courts was undertaken by the Parish Council of South Ferriby with support and donations from the villager and opened by Mr Phillip Baynes-Clarke on 22nd May, 2010"

Strapline underneath this textSupported by Cemex

Prop: SH, 2nd: CS, 8 for, Cllr Kate Smith against.

ACTION: Cllr Mouncey

- (iv) **It was resolved** that Cllr Mouncey arrange the manufacture of the above within a budget of £100. Prop: SY, 2nd: KS, unanimous

ACTION: Clerk

- (v) A risk assessment is to be drafted and sent to Cllrs for their consideration and comments prior to the event.

Cllr Kate Smith left the meeting.

Clerks Report

- a. The Clerk informed the Parish Council that:

A VAT reclaim of £210.08 has been submitted.

- b. Following discussion, **it was resolved** that a Personnel Committee consisting of Cllrs Haddon, Fisher, Carol Smith and Yarrington should be created. Terms of service, delegated powers etc. to be drafted by the Clerk for agreement at the June meeting. Prop: SH, 2nd: DM, unanimous.

ACTION: Clerk

- c. APPENDIX B: The Council considered and **approved** the draft Complaints Procedure with agreement that it be further considered by the Personnel Committee at a later date. Prop: SY, 2nd: MR, unanimous.

ACTION: Clerk

Gardening Contract

It was agreed that no additional work would be required prior to the June meeting. It was also requested that the Clerk contact the gardeners to request that the bins at the park be emptied.

ACTION: Clerk

- 1005/11 Playing Fields
a. Cllr Mouncey requested that an update on progress with the formation of a Playing Fields Association be re-agenda'd for the June meeting. **ACTION: Cllr Mouncey Clerk**
b. The Clerk informed the Council that she is continuing to work with North Lincs. Council regarding the cancellation of the Playing Field Rates and that success is looking promising..
c. The Clerk read a letter from Hook and Oakley Ltd regarding grass cutting at the Playing Field. However following discussion, **it was resolved** to put on hold the issuing of a contract pending the formation of a Playing Fields Committee and instead use the equipment of a local farmer at no cost to the council. Prop: DM, 2nd: SY, unanimous. **ACTION: Cllr Mouncey Clerk**
- 1005/12 Training
a. Cllr Carol Smith tabled a report on a recent ERNLLCA training session 'The Role of the Clerk'. It was requested that any questions on the report be directed to Cllr Carol Smith and agenda'd for the June meeting if required.
b. No further training was requested.
- 1005/13 Low Villages Forum
Cllr Holloway advised the Council that he had attended a recent L.V.F. meeting where he was informed that plans for the Wolds Wind Farm had been put on hold pending further investigations.
- 1005/14 Village Paths
The Clerk informed the Council that discussion was still being undertaken with North Lincs. Council regarding the future of the Permissive Footpaths between Sluice Road and the Humber Bank and she would hopefully report further at the June meeting.
ACTION: Clerk
- 1005/15 Telephony / I.T.
The Council considered a report provided by Andrew Mitchell regarding the Parish Council I.T. equipment and much discussion followed on its suggested replacement and associated costs. **It was finally resolved** for the Clerk to ask Mr Mitchell for a specification and its cost and forward these details to Cllr Yarrington for her to compare with other outlets to ensure that a best price was found. Following this procedure, a budget of £400 for hardware and £100 for software / installation etc. was agreed. Prop: SH, 2nd: DM, unanimous
ACTION: Cllr Yarrington Clerk
- 1005/16 Ongoing Items
a. Cllr Haddon informed the Council that she was currently undertaking the tri-fold leaflet regarding the Humber Bank / Flooding etc and wished to know if a list of insurers could be included. Clerk to look into. **ACTION: Clerk**
b. No comments were made on any items from 'Cllrs Updates' not previously covered in the agenda.
- 1005/17 Planning
No Planning Applications were received.
- 1005/18 Highways
a. The Clerk was asked to enquire as to the completion / handover date for the Humber Bank Pumping Station, to agree the re-instatement of the footpath and to ensure the barbed wire reported last month has been removed. **ACTION: Clerk**
b. (i) The Clerk agreed to chase several outstanding issues. **ACTION: Clerk**
(ii) Annual Gully Cleansing will take place in South Ferriby in June / July.
- 1005/19 Accounts
a. The Clerk presented April paid accounts:

General Account

300192	Clerk's Salary and expenses	£ 317.17
300194	ERNLLCA Annual Membership	£ 250.44
300195	Gardening Contract - Winter Quarter	£ 250.00

Website Account

400053	Clerk's Salary	£ 83.28
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b. The following accounts were approved for payment:

General Account

300196	Clerks Salary and Expenses	£ 414.74
300193	British Telecom (retrospective approval)	£ 165.55
300195	Hook and Oakley (grass cutting)	£ 38.00
300197	Andrew Mitchell (computer work)	£ 40.00
300200	Aon - Annual Insurance Premium	£ 795.61

Website Account

400054	Clerk's Salary	£ 41.64
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Prop: AF, 2nd: SY, unanimous

ACTION: Clerk

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Correspondence

a. For Information

NLC Forward Plan

Woodberry's - Sales literature re benches etc.

NALC Event Programme

ERNLLCA Newsletter - forwarded 26/4/10

BIFFA Newsletter

South Humber Bank Heritage, Wildlife and Heritage Newsletter - available to view at

www.lincstrust.org.uk

1005/21

Minor Items

a. The following items of correspondence were received following publication of the agenda and any actions delegated to the Clerk:

Low Villages Youth Club - request for donation - Clerk to Agenda for June

ACTION: Clerk

NLC - Advice of change of precept payment to BACS

b. No further items were raised by Councillors.

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Agenda for next and future meeting

No further items were raised by Councillors.

1005/23

Next Meeting

The date and time of the next Parish Council meeting was confirmed as (subject to any change in circumstances):

Monday 14th June, 2010 at 7.00pm in South Ferriby Village Hall

Diarised Items

Village Signage (Health & Safety)
Tri-fold Flood Strategy Leaflet (SH)
Telephony
Pond Top Seat
Village Car Park - letter to Chief Exec., NLC
Village Allotments (SH)
Asset Registration
Village Bulb Planting (RH)
Donations Policy

June 2010
July 2010