

## ***SOUTH FERRIBY PARISH COUNCIL***

**Approved Minutes of the Parish Council Meeting held on  
Monday 8<sup>th</sup> March, 2010 at 7.00pm in South Ferriby Village Hall.**

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### Present

Cllr Roy Holloway (Chair)

Cllr Dave Mouncey

Cllr Kate Smith

Cllr Sara Haddon

Cllr Carol Smith

Cllr Sally Yarrington

Ward Cllrs Carl Sherwood, Nigel Sherwood, John Berry and Mashook Ali  
Pete Scott - Head of Safer Roads, North Lincs. Council  
and three members of the public.

1003/1

### Apologies

Apologies for absence were received from Cllr Alan Fisher.

1003/2

### Declaration of Interests

Cllr Kate Smith declared a personal interest in matters relating to the zebra crossing - Item 5b on the agenda.

Cllr Dave Mouncey declared a personal interest in a matter reported in the Clerk's report - Item 9 on the Agenda as he is a member of the Humber Estuary Management Group funded by Humber INCA.

1003/3

### Minutes of Previous Meeting

The Minutes of the Meeting held on 8<sup>th</sup> February, 2009 were approved and signed with the following amendment.

“.....The Clerk advised that she had spoken with Kevin Groombridge and Cemex had agreed to the felling providing trees be planted in replacement. Discussion followed and **it was resolved** that the trees be felled by Bill Lowish at no cost to the Council.”  
was amended to

“.....It was agreed Cllr Haddon approach Cemex to obtain permission to fell both trees and **it was resolved** that Mr Bill Lowish remove the trees subject to consent being given to the Clerk”  
Prop: SH, 2<sup>nd</sup>: KS, unanimous.

1003/4

### Public Comment

An update on progress with the alterations to the bus shelter on Sluice Road was given by the member of public concerned with it being reported to her that it is still a NLC Priority when funds allow. A letter sent to Hargreaves has not yet been responded to. Concern was shown to news that villagers are using the shelter on the opposite side of the road and dashing across when the bus is approaching. The matter was further discussed under Agenda Item 5b.

1003/5

### Report from Ward / North Lincs. Councillors

a. Ward Councillor Carl Sherwood reported that a timetable for the 450 bus route, which is under review, has been confirmed until August 2010 and the Clerk agreed to forward this to all Cllrs.

**ACTION: Clerk**

b. Cllr Ali introduced himself to the Council and informed those present that he had been looking into South Ferriby highway matters for some time now following a request at a Cemex Liaison Meeting. He assured the member of public concerned that he is continuing in his endeavours to secure funding for the bus shelters and will not cease until the matter is resolved. He then introduced Mr Peter Scott, Head of Safer Roads for North Lincs. Council to detail their investigations into the village's concerns and any possible resolutions.

Mr Scott detailed the issues raised and each was discussed at length; a summary being:

### Speeding

Understood to be an important and sensitive issue. Details of the latest surveys were given and these to be forwarded by Clerk.

**ACTION: Clerk**

It was confirmed that in the new financial year Sluice Road is likely to qualify for the Speed Management Strategy which will include flashing speed signs, plain signs and police enforcement which it is believed will have a marked effect on speed levels in the area.

North Lincs. Council will shortly be participating in the National Speed Review and the Council were assured that they will be asked for their input at this time.

The process will entail:

Looking at national guidance, investigating any anomalies (i.e. different 30 and 40mph limits), concentrated efforts on rural routes including their accident records, residential estates and schools. It was stressed that there will be much consultation with other agencies / Councils etc. at this time.

### Footpath

No possibility of a Southerly path on Sluice Road between Andrew's Lane and Old Warp Lane due to narrowness of verge, depth of ditch and hence exorbitant cost. Based on 'hard facts' i.e. road usage against number of pedestrians, area does not warrant such expense.

### Zebra Crossings

Again, looking at previous 'hard facts', South Ferriby is "nowhere near" qualifying for a zebra crossing at either of the two locations assessed. The situation is understood however national guidelines must be followed and the area measured against other areas that are similar.

Cllr Ali and Mr Scott were thanked for their attendance and along with Cllr Berry left the meeting. Following discussion, Cllr Mouncey proposed that the Clerk write and thank them both for the time and effort put into the considerations of South Ferriby's highway issues.

Prop: DM, 2<sup>nd</sup>: SY, unanimous

**ACTION: Clerk**

1003/6

### Police Matters

APPENDIX A: The Council considered the latest police report and no issues were raised.

1003/7

### Cemex Liaison Issues

a. APPENDIX C: Cemex Issues - report by Cllr Haddon. **It was resolved** for Cllr Haddon to undertake the actions listed in her report, predominantly unchanged since February.

Prop: SH, 2<sup>nd</sup> SY, unanimous.

**ACTION: Cllr Haddon**

It was further reported/discussed:

The latest air quality report has been received and distributed and any questions will be addressed at the April meeting. Cllr Haddon still expressed concern over the size of particles measured and this is still to be addressed.

**ACTION: Clerk**

b. Cllr Haddon presented the Cemex Major Audit Report 9-11<sup>th</sup> August 2009 (*forwarded 2/3/10*) and **it was resolved** that the matter should be agenda'd for June 2010 to confirm that the actions listed in the report have been completed. **It was further agreed** for Cllr Haddon to liaise with the Environment Agency for any updates.

**ACTION: Cllr Haddon  
Clerk**

c. Cllr Haddon requested that a report on progress with the Village Map be deferred until the April meeting.

**ACTION: Cllr Haddon  
Clerk**

1003/8

### Tennis Courts

a. The Clerk addressed the Council updating them on the present situation stating that:

(i) Works were now well underway with completion of the project expected by the end of March.

(ii) She had contacted the insurance company and public liability cover will commence on completion of the project by the contractors however insurance for the actual MUGA would work out at approximately £600 per annum and following discussion **it was agreed** that this would not be viable nor necessary.

(iii) A second payment of £5,000 is to be paid to Russell's shortly and the Clerk will also attend Safeguarding Children Training on 9/3/10 to comply with the Aid to Communities grant.

It was requested that discussion on an opening day and management of the courts be agenda'd for the April meeting.

**ACTION: Clerk**

It was reported that there had been several complaints of the contractors driving a dumper truck on the path causing damage to the surrounding grass and **it was resolved** for Cllr Holloway to inform the contractors of this.

**ACTION: Cllr Holloway**

b. The Council discussed the possible siting of two trees to be donated by Cemex to replace those felled at the tennis court site. Following discussion, and an initial suggestion of the hedge between the tennis courts and the park, **it was resolved** for Cllr Mouncey to discuss the matter with Kevin Groombridge and report back at the April meeting.

**ACTION: Cllr Mouncey**

1003/9

#### Clerks Report

a. The Clerk reported:

(i) An accident book has been purchased and it was requested that the Clerk immediately be informed of any incidents involving either Councillors or volunteers.

(ii) New Model Standing Orders have been issued and the consideration of any amendments will be agenda'd for the Annual Council Meeting (A.C.M.) in May.

**ACTION: Clerk**

(iii) It has been suggested that another item for the A.C.M. could be the formation of a Personnel Committee, advisedly three members not including the Chairman, who would be responsible for the Clerk's annual appraisal and any relevant complaints etc. This was provisionally agreed with Cllrs Haddon, Carol Smith and Yarrington volunteering for the roles.

**ACTION: Clerk**

(iv) The Annual Audit information has been received with a request that all accounts be completed by 5/4/10! The Clerk reported that she felt this to be unreasonable, only allowing five days over the Easter weekend, and had requested a month's extension which has been granted. The Clerk further recommended the continued use of Bryan Metcalf as Internal Auditor, any travel costs to be shared with Bonby, and **this was resolved**. Clerk to administrate.

**ACTION: Clerk**

(v) Two new advertisements for the website have been agreed and are currently in the process of being drawn up.

**ACTION: Clerk**

(vi) Details of ERNLLCA's Annual Spring Conference have been received. Discussion followed and it was agreed not to attend.

(vii) Emma Wilmot of the South Humber Bank Wildlife and People Project had contacted the Clerk (*information forwarded to Cllrs 8/3/10*) to ask for support for a project to create a small woodland area adjacent to the River Ancholme Sluice.

**Cllr Mouncey declared a personal interest - see minute 1003/2.**

Discussion followed and it was provisionally agreed to support the project as detailed however it was requested that Ms Wilmot should attend a meeting, as offered, and address the Council when further information is available. Clerk to administrate.

**ACTION: Clerk**

(viii) The Clerk reported that she had been contacted regarding the overflow of water from the village pond and following discussion **it was resolved** for Cllr Holloway to look into the matter.

**ACTION: Cllr Holloway**

1003/10

#### Gardening Contract

It was agreed that no additional work would be required prior to the April meeting.

1003/11

#### Village Flood Plan

a. Cllr Holloway confirmed that he is still working on a draft joint Council / E.A. Flood Plan and asked that the item be agenda'd for approval and implementation at the April meeting.

**ACTION: Cllr Holloway**

b. Cllr Haddon explained that work on a draft tri-fold leaflet explaining the current E.A. flood strategy and other related topics has been deferred pending completion of the Humber Bank Pumping Station and she asked that the matter be re-agenda'd for the July meeting.

**ACTION: Cllr Haddon  
Clerk**

1003/12 Freelanding

Cllr Kate Smith explained the current situation regarding the application by the Environment Agency (E.A.) to register the land on the west side of Red Lane, South Ferriby. Following much investigation she had finally come across information suggesting that the land had been passed to a precursor of the E.A. in the 1932 Ancholme Transfer Scheme and this is currently with the Land Registry solicitors for confirmation. Should this prove correct it was agreed likely that any further efforts would be futile. It was agreed that the Clerk should write the E.A. stating that there would be no objections and on a response from them agenda the item for another meeting to consider a request to them for continued regular usage of the plot.

**ACTION: Clerk**

1003/13 South Ferriby Friendship Club

The Council considered a letter from South Ferriby Friendship Club asking for a donation towards their costs, particularly Village Hall hire. Following discussion, Cllr Haddon proposed that the Council donate £75.00, this being approximately 50% of the expected hall rental, and **this was resolved**. 5 for, 1 against. Prop: SH, 2<sup>nd</sup>: DM  
General discussion followed with it being generally agreed that a donations policy could help determine the best way of giving to local causes and it was agreed to agenda the writing of this for a future date.

**ACTION: Clerk**

1003/14 Playing Fields

The Council discussed the formation of a Playing Fields Association and, with the full support of the Council, Cllr Mouncey agreed to undertake this and report back to the April meeting. Posters to be drafted and displayed in the noticeboards and website.

**ACTION: Cllr Mouncey  
Clerk**

1003/15 Teen Shelters

The Council considered a villager's request for a teen-shelter in the village and its possible siting and funding were discussed, the ideal site being close to the MUGAS where the Council were already encouraging youngsters to meet. **It was resolved** that the first step should be to approach Cemex for their comments and on receiving a response, re-agenda the item for further discussion.

**ACTION: Clerk**

1003/16 Training

(i) Cllr Holloway reported that he had attended the third and final part of the Chairmanship Course started last year and had found the course interesting and informative.  
(ii) The Clerk further reported that Cllr Carol Smith had agreed to attend the Training Seminar for Councillors offered by ERNLLCA on 'The Role of the Clerk'. Clerk to administrate.

**ACTION: Cllr Carol Smith  
Clerk**

1003/17 Ongoing Items

(i) Cllr Holloway informed the Council that he had put up signs regarding litter in the bus-stops.  
(ii) Cllr Haddon added that she had been looking into the possibility of new 'South Ferriby' signs incorporating planters and believed that work could be undertaken, particularly to the sign on entering the village from Horkstow, to make the signs more appealing. **It was agreed** for her to further research the project but it was also stated that the project should perhaps be externally funded rather than through precept.

**ACTION: Cllr Haddon**

1003/18 Matters Arising from Previous Minutes

Appendix B (attached) for Councillors' updates on matters from previous minutes.

1003/19 Planning

a. The Council considered the following Planning Application:

2010/0206 Environment Agency - Sluice Road, South Ferriby

Planning Permission to create a vehicular access. (*information forwarded 2/3/10*)

Following discussion, **it was resolved** that the Clerk respond stating that the Council are happy to support the application. **ACTION: Clerk**

b. No Planning Applications were received following publication of the Agenda.

1003/20 Highways

a. The Clerk was not notified of any new issues.

b. The Clerk confirmed that she had chased several outstanding issues and had been assured they would be attended to shortly.

1003/21 Accounts

a. The Clerk presented February paid accounts:

General Account

300180	Clerk's Salary and Expenses (January)	£ 310.63
300181	Hook & Oakley Ltd	£ 250.00
300182	Clerks Salary and Expenses (February)	£ 335.95
300183	BT Telephone Bill	£ 132.71
300184	SLCC (Society of Local Council Clerks) Annual Membership Fee	£ 82.00
300185	Chairman's Allowance	£ 240.00
300186	NLC Playing Field Rates	£ 319.08

Website Account

400050	Clerk's Salary (January)	£ 46.27
400051	Clerk's Salary (February)	£ 85.59

Project Account

500009	Russell Leisure Ltd	£59,192.00
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b. The following accounts were approved for payment:

Clerks Salary and Expenses - General	£ 385.23
Website	£ 69.40
Safeguarding Children Seminar - General	£ 25.00
Russell Leisure - Fundraising Account	£ 5,000.00
ERNLLCA Training - General	£ 30.00

**It was further agreed** to pay the Clerk 10 hours overtime from the 2009/10 budget for additional work undertaken on the tennis court project and for this to be retrospectively approved at the April meeting. **ACTION: Clerk**

1003/22 Correspondence

a. For discussion/decision/action:

CPRE - to consider participation in Best Kept Village competition (*information forwarded 24/2/10*)

- It was agreed that no participation be made this year.

NLC - Promoting Rural Pubs Workshop - 30/3/10 Haven Inn, Barrow - To consider attendance.

- It was agreed that no attendance necessary

b. Consultations - to take any comments

NLC - Emerging Housing Priorities (*information forwarded 2/3/10*)

- No comments were made

c. For Information

Wicksteed - Sales Literature

North Lincs Council - Forward Plan and Meeting Dates for noticeboard

Co-op Bank Statement

Children's Workforce Development Council - Sales Literature

The Clerk Magazine

NL Local Access Forum annual Report - can be viewed online at

[www.northlincs.gov.uk/NorthLincs/Transportandstreets/Publicrightsofway/LocalAccessForum](http://www.northlincs.gov.uk/NorthLincs/Transportandstreets/Publicrightsofway/LocalAccessForum)

ERNLLCA Newsletter - (forwarded 24/2/10)

Share Street information - (forwarded 2/3/10)

1003/23 Minor Items

a. The following items of correspondence were received following publication of the agenda and any actions delegated to the Clerk:

A request from the Spinal Injuries Association to display a poster advertising a Fundraising Event - Agreed to promotion. **ACTION: Clerk**

The Clerk magazine

b. Cllr Holloway asked that 'Funding for village bulb planting' be agenda'd for a future meeting. **ACTION: Clerk**

1003/24 Agenda for next meeting

No further items were agenda'd for the April Meeting.

1003/25 Next Meeting

The date and time of the next Parish Council meeting was confirmed as (subject to any change in circumstances):

**Monday 19<sup>th</sup> April, 2010 at 7.00pm** in South Ferriby Village Hall

Diarised Items

Cllr Co-option

April 2010

Telephony

Pond Top Seat

Village Car Park - letter to Chief Exec., NLC

Village Allotments

Asset Registration