

SOUTH FERRIBY PARISH COUNCIL

**Approved Minutes of the Parish Council Meeting held on
Monday 14th June, 2010 at 7.00pm in South Ferriby Village Hall.**

Present

Cllr Roy Holloway (Chair)	Cllr Alan Fisher
Cllr Sara Haddon	Cllr Dave Mouncey
Cllr Gavin Richards	Cllr Mick Riley
Cllr Carol Smith	Cllr Kate Smith

Ward Cllrs John Berry and Nigel Sherwood
and 3 members of the public (part).

1006/1 Apologies for absence were received from Cllr Sally Yarrington and Ward Cllr Carl Sherwood.

1006/2 Declaration of Interests
No Declarations of Interests were made.

1006/3 Minutes of Previous Meeting
The Minutes of the Meeting held on 10th May, 2010 were approved and signed.
Prop: SH, 2nd: AF, unanimous.

1006/4 Public Comment
The following item was raised on behalf of a member of the public:
Concern has been expressed that work to renovate the Old School appears to have ceased and the site is causing dust issues for neighbouring residents. Following discussion, **it was resolved** for the clerk to write to the owner of the property, a copy of which to also be sent to North Lincs. Council Building Control, asking if work is due to recommence shortly, the timescales involved and any possible solutions to the problem. Prop: DM, 2nd: CS, unanimous. **ACTION: Clerk**

1006/5 Report from Ward / North Lincs. Councillors
Ward Councillor Nigel Sherwood addressed the Council on the following matters:
(i) Following a recommendation by the Scrutiny Review Panel, the NATS meetings have been taken over by North Lincs. Council with either Nigel or Carl Sherwood chairing any future meetings. At the last meeting, further concerns were raised over motorcycle riding in the quarry and measures are being taken to attempt to control this.
(ii) The government has announced plans to scrap the Standards Board and it is also believed that the future of the Environment Agency is under review.
(iii) The Mayor of North Lincolnshire has broken his hip and will be unable to fulfil any duties for several months.

1006/6 Police Matters
APPENDIX A: Council acknowledged receipt of the latest police reports. No issues were raised.

1006/7 Cemex Liaison Issues
a. APPENDIX C: Cemex Issues - report by Cllr Haddon. **It was resolved** for Cllr Haddon to undertake the actions listed in her report. Prop: SH, 2nd AF unanimous. **ACTION: Cllr Haddon**

It was further reported/discussed:

(i) Following comments from several members of the public, Cemex have offered to supply and fit covering to the ditch adjacent to Beulah Courts to prevent balls from being lost.

Following discussion, **it was resolved** that this offer be gratefully accepted. Cllr Haddon to administrate. Prop: KS, 2nd: DM, unanimous. **ACTION: Cllr Haddon**

(ii) Economically, matters are improving and it is anticipated that the second kiln will be brought back into operation ahead of schedule.

b. Cllr Haddon reported that she had passed on the Council's ideas for the Village Map and it is anticipated that a draft should be ready for consideration at the September meeting. Clerk to agenda. **ACTION: Clerk**

1006/8 Beaulah Courts

a. Cllr Holloway reported on a meeting between Councillors and Graham Pell of Russell Leisure to discuss several issues with the new courts. Following discussion **it was resolved** for the clerk to write a formal letter thanking Mr Pell for attending the meeting and appreciating the Council's concerns and listing the issues raised for Russell Leisure's consideration. **It was further** resolved that no remedial work should be undertaken at the present time. Prop: AF, 2nd: DM, unanimous. **ACTION: Clerk**

Ward Cllr Sherwood left the meeting.

b. The Council considered the following court management issues:

(i) A letter of thanks and best wishes for the future was read out from Philip Baynes-Clarke of Cemex who performed the official opening.

(ii) The Clerk informed the meeting that the £15,000 funding from WREN has now been received and, following advice, should be paid forthwith. It was further agreed that a letter should be attached making Russell's aware that there are still outstanding issues. Debate followed about the withholding of funds until all remedial work has been completed **and it was resolved** for the monies held by the Parish Council, approximately 5% of the total cost, to be withheld until all matters have been satisfactorily resolved.

ACTION: Clerk

(iii) Cllr Holloway informed the Council that he believes a sign is required to ask that the nets are slackened off after use and it **was resolved** for Cllr Holloway to administrate this.

(See further 'signs' debate and resolutions under 1006/13. **ACTION: Cllr Holloway**

1006/9 Clerks Position / Personnel Committee

a. The Clerk informed the Parish Council that:

(i) A VAT reclaim of £210.08 has been received.

(ii) Following the Parish Meeting she had looked into and responded to the items raised by members of the public namely:

- Social housing: Spoken with David Broadmeadow, Rural Housing Enabler; little progress but continuing to press both Nelthorpe and Scawby Estates and North Lincs. Council for a resolution.
- Footpaths adjacent to bus stops near Hope and Anchor Pub: Work scheduled to be undertaken this year.
- Transition Towns: Will be Agenda'd and considered by Council at a later date.
- Spoken with Jim Brown of Nelthorpe Estates re proposed tree felling at Powell's Mount: Agreed to undertake, agenda to write formally in October.
- Have informed North Lincs. Council of need for dropped kerb on High Street to enable disabled access to village seat; they agreed to look into.

ACTION: Clerk

(iii) Spoken with dog warden regarding dog fouling on path to Viking Way path to quarry and it has been agreed that signage can be displayed; may take several months to install.

(iv) Spoken with and forwarding information to both Goxhill and Gunness Parish Council's regarding their interest in MUGAS for their respective villages.

(v) Public Right of Way issues:

- The Kissing Gate between Sluice Road and the Humber Bank adjacent to the bird-hide has been replaced.

- The wooden bridges on the path between South Ferriby and Horkstow Bridge are to be replaced with a permanent rock-filled pathway following theft.
- (vi) Spoken with jba consulting who confirmed:
- The barbed wire reported last month has been removed.
 - Civil work to the pumping station is complete and it is anticipated that the whole project should be completed by the end of June.
 - The permissive path has been reinstated and the Sluice Road pavement will be cleared prior to the completion of the project.
- (vii) It has been reported that a member of the public has received telephone calls offering the installation of a burglar alarm for £1 stating the offer is in partnership with the police and Neighbourhood watch. Having spoken with PC Proud, this is not the case and any further calls of this nature should be reported immediately.
- (viii) The latest bus timetables and information have been placed on the website.
- (ix) A letter has been sent to the Environment Agency requesting ad-hoc access to Freelanding but no response has yet been received.
- (x) Following advice, the Council can include a list of insurers (i.e. more than one) on the proposed Flood Leaflet however a note should be added to state that the Council are not promoting any company merely providing information.
- (xi) It has been requested that the Council order and pay for the Village Christmas Tree directly this year and it was agreed to agenda this for October. **ACTION: Clerk**

b. APPENDIX D – Following discussion, the Council approved the Terms of reference for the Personnel Committee and a copy to be distributed to each councillor.
 Prop: KS, 2nd: DM, unanimous **ACTION: Clerk**

Ward Cllr Berry and Cllr Haddon left the meeting.

1006/10 Gardening Contract

It was agreed that no additional work would be required prior to the July meeting. It was also requested that the Clerk contact the gardeners to request that the path to the playing field be cleared. **ACTION: Clerk**

1006/11 Playing Fields

a. Cllr Mouncey informed the Council that progress was being made with the formation of a Playing Fields Association and it was his intention to call a meeting of interested parties shortly with a further report to be made at the July Council meeting. **ACTION: Clerk**
 Cllr Mouncey added that the grass on the Playing Field is to be cut shortly.

ACTION: Cllr Mouncey

b. The Clerk informed the Council that correspondence had been received confirming that the Valuations Office has deleted the Playing Fields from the Rating List, backdating this to 1/4/08. This will ensure a saving of over £200 a year and a return of £300 in monies previously paid. Clerk to administrate. **ACTION: Clerk**

c. The Council considered a letter stating that from 1/5/10 there will be an annual charge of £20 for membership of the Playing Fields Association to include their quarterly newsletter. Following discussion, **it was resolved** to join the Association with membership to be passed to the Ferriby Association on its formation. Prop: AF, 2nd: KS, unanimous.

ACTION: Clerk

1006/12 Training

a. The Council considered the Clerk's attendance at a Society of Local Council Clerk's Training Day – 'Trustworthy – A Course on Charities' and agreed that the course would not be the most suitable for the Council's needs. Instead, a meeting to discuss the Council's situation has been arranged with ERNLLCA for July.

b. Following discussion about training for the new members of the Council, it was agreed for Cllr Carol Smith to forward her notes from previous sessions until such time that relevant courses become available. **ACTION: Cllr Carol Smith**

- 1006/13 Village Signage
 Cllr Carol Smith presented information pertaining to the provision of village signage. Following discussion, **it was resolved** for Cllrs Carol Smith, Holloway and Mouncey to send draft signage, as agreed at the meeting, to the Clerk for forwarding to Council for approval prior to purchase by Cllr Mouncey. **ACTION: Cllr Carol Smith
 Cllr Holloway
 Cllr Mouncey
 Clerk**
 Prop: DM, 2nd: CS, unanimous.
- 1006/14 Standing Orders
 APPENDIX B: The Clerk presented the amended Model Standing Orders provided by N.A.L.C. and these were duly adopted. Prop: KS, 2nd: DM, unanimous.
 Clerk to administrate. **ACTION: Clerk**
- 1006/15 Humber Bank
 Following discussion, it was resolved for the clerk to write to the Environment Agency expressing concern regarding the grass cutting schedule and strategy for the Humber Bank. Prop: KS, 2nd: CS **ACTION: Clerk**
- 1006/16 Donations
 a. The Council considered a request from the Low Villages Youth Club for an annual donation towards Club funds. The Council considered this and **it was resolved** to make a donation of £75 with a letter attached requesting that the club request any donation annually and that details be given on the monies specific use. **ACTION: Clerk**
 b. The Council acknowledged thank you letters for the donation made to South Ferriby Friendship Club and also a gift to Mr Vic Leaning on his retirement from the Council paid for from the Chairman's allowance.
- 1006/17 Parish Liaison Meeting
 Cllr Carol Smith reported on her recent attendance at the parish Liaison Meeting with North Lincs. Council. (*Information forwarded 1/6/10*)
- 1006/18 Ongoing Items
 No items were raised.
- 1006/19 Planning
 The Council considered the following Planning Application received following publication of the agenda:
 2010/0632 Mr & Mrs M Bell - The Gardens, Sluice Road, South Ferriby
 Planning Permission to erect a detached house and demolish existing bungalow (*information forwarded 10/06/10*) – resubmission of withdrawn application 2010/0362
 Following discussion **it was resolved** to object to the proposal on the following grounds:
 1. Concern was expressed that the plans are inaccurate; the original drawing showing that the front of the existing property is in line with the Northern edge of the neighbouring properties porch when it is actually nearer to the Southern edge, approximately 10 feet away. The Parish Council would support the property being built to the front line of the existing bungalow's footprint which would not have such an impact on the neighbouring property.
 2. There is still concern over the overall height of the building as it will far exceed those in the immediate proximity.
 3. It is not believed accurate that the property drains to Fulsea's Drain.
 4. There is also concern that any soak away would be inappropriate due to the low lying nature of the area and past surface water issues.
 Concerns were also voiced over plans for any future development to the rear of property as all the trees have been felled and a large greenhouse, still on the current plans, has also been demolished. The Clerk was asked to forward the objection to the relevant authority.
ACTION: Clerk

1006/20 Highways

a. (i) Cllr Riley informed the meeting that the paths on both Skinners Lane and Low Street were coated with debris similar to small brick rubble. Cllr Holloway agreed to look into this and inform the Clerk should North Lincs. Council need to be informed.

ACTION: Cllr Holloway

(ii) The Clerk informed the Council that she had reported potholes to the path opposite the village hall following a complaint by a member of the public.

(iii) The meeting was advised that the South side path from the High Street to the Post Office is becoming overgrown and needs cutting back as does the North side path from the Post Office to the River Ancholme.

ACTION: Clerk

(iv) The Clerk was asked to contact North Lincs. Council and request that the car park be sprayed with weed killer.

ACTION: Clerk

b. (i) The Clerk was asked to chase Anglian Water regarding the covers on Sluice Road opposite both Old Warp Lane and Andrew's Road and further report the cover adjacent to the Post Office as needing repair.

(ii) The Clerk reported that she had chased work to the broken down concrete edges on Sluice Road and work is expected to be undertaken shortly.

1006/21 Accounts

a. The Clerk presented May paid accounts:

General Account

300196	Clerk's Salary and expenses	£ 414.74
300197	Andrew Mitchell (computer work)	£ 40.00
300198	Hook and Oakley (grass cutting)	£ 38.00
300199	Bryan Metcalf (Internal Audit)	£ 22.50
300201	Aon Insurance	£ 788.61

Website Account

400054	Clerk's Salary	£ 41.64
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b. The following accounts were approved for payment:

	Clerks Salary, Expenses and 39 hours Overtime	£ 821.55
	Ranyard Signs	£ 93.41
	Andrew Mitchell (computer provision)	£ 435.58
300193	British Telecom (retrospective approval)	£ 165.55

Website Account

	Clerk's Salary	£ 69.40
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Prop: AF, 2nd: DM, unanimous.

ACTION: Clerk

The Clerk further reported that the Annual Audit had been returned with no concerns nor actions listed.

1006/22 Correspondence

a. For discussion/decision/action:

Rural Network Conference (info forwarded 25/6/10) – To consider attendance – Not required
Brigg Police Neighbourhood Panel Meeting 6/7/10 – to consider attendance (posters displayed)
– Not required

20's Plenty Campaign – To consider promotion – Not required

b. Consultations - to take any comments

Core Strategy Consultation May 2010 (forwarded 25/5/10) – To take any comments.

- No comments were made

a. For Information

NLC Sport development – Info re taster sessions at Brigg Leisure Centre – poster displayed

NLC – Open Spaces Questionnaire – completed online

ERNLLCA – May Newsletter (forwarded 26/5/10)

2 x Co-op Bank Statements

Leader re Beulah Courts – forms completed and returned

South Ferriby friendship Club – letter of thanks for donation

NLC – Legal and Democratic – Annual Clerk and Chair update – completed

NLC – Neighbourhood Services – Staff Changes

Playing Fields Association – Newsletter

Ian Cawsey – letter of thanks for support.

Floodsax – World Cup Planners

Barclaycard – Sales Literature

NLC – Forward Plan and Notice of Meetings – displayed

SLCC – letter re Regional Conference

The Clerk Magazine

1006/23 Minor Items

No items were raised.

1006/24 Agenda for next and future meeting

No further items were raised by Councillors.

1006/25 Next Meeting

The date and time of the next Parish Council meeting was confirmed as (subject to any change in circumstances):

Monday 26th July, 2010 at 7.00pm in South Ferriby Village Hall

Diarised Items

Tri-fold Flood Strategy Leaflet (SH)

July 2010

Tree Planting

September 2010

Pond Top Seat

Village Car Park - letter to Chief Exec., NLC

Village Allotments (SH)

Asset Register

Village Bulb Planting (RH)

Donations Policy

Parish Council Events Policy