

# ***SOUTH FERRIBY PARISH COUNCIL***

## **Un-Approved Minutes of the Parish Council Meeting held on Monday 23<sup>rd</sup> July, 2012 at 7.00pm in South Ferriby Village Hall.**

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### Present

Cllr Roy Holloway (Chair)

Cllr John Bonham

Cllr Sara Haddon

Cllr Alan Fisher

Cllr Jonathon Goudie

Cllr Dave Mouncey

Alan Jones – Humber INCA

Ward Cllr Nigel Sherwood

Cllr Holloway welcomed Cllr Jonathon Goudie to the Parish Council.

1207/1

### Apologies

Apologies for absence were received from Cllr Paul Heathfield, Cllr Phil Riley and Ward Cllrs Carl Sherwood and Rob Waltham.

1207/2

### Declaration of Interests

The following Declarations of Interests on items on the Agenda were made:

Cllr Holloway (Prejudicial Interest)	Item 12 - LVF	Member
Cllr Haddon (Prejudicial Interest)	Item 12 - LVF	Member

1207/3

### Minutes of Previous Meeting

The Minutes of the Meeting held on 18<sup>th</sup> June, 2012 were duly approved and signed.  
Prop: DM, 2<sup>nd</sup>: AF, unanimous.

1207/4

### Public Comment

The following items were raised by/on behalf of members of the public:

- (i) The Clerk read a letter regarding overhanging shrubbery on the path from Sluice Road to Beaulah Park. Following discussion, Cllr Holloway agreed to inspect and inform the Clerk what action is required. **It was resolved** that Hook & Oakley may be instructed to deal with the matter within a budget of £100.00. **ACTION: Cllr Holloway / Clerk**
- (ii) Cllr Holloway read a letter thanking the Council for the Jubilee Celebrations and enclosing a cheque which they asked be donated to Help for Heroes.

**ACTION: Clerk**

1207/5

### Report from Ward / North Lincs. Councillors

The following items were discussed and addressed:

- Litter from Waste Trucks  
Ongoing - Steve Coleman (Environmental Health Officer) is actioning.
- Sluice Road Footpath  
Ward Cllr Sherwood to request that the full length of Sluice Road be cleared.
- Anglian Water cover/pothole on Sluice Road  
It was confirmed that the pothole has been filled but has already broken down. Ward Cllr Sherwood to instigate a more permanent solution.
- Discoloured road Signs  
Believed to be a faulty batch of signs – will be addressed.
- Car Park  
Has been cleared satisfactorily however a long term solution to the area needs addressing. NLC has been asked for comments/solutions.

- A1077 Speed Reduction

(i) It was re-iterated that the plan is to undertake the school 20mph zone in the near future and the Sluice Road reduction later in the year. Discussion followed on safety issues in the village and **it was resolved** that Cllr Haddon draft a letter explaining these concerns and a future village road awareness scheme and requesting that both reductions be made concurrently. Prop: SH, 2<sup>nd</sup>: AF, unanimous

**ACTION: Cllr Haddon / Clerk**

(ii) Cllr Mouncey requested that he be sent the Speed Survey information from sites 25 and 28, HGV's only from 7pm-7am.

(iii) The Clerk was asked to enquire when the village would next have a speed camera.

**ACTION: Clerk**

Cllr Fisher also requested that Cllr Sherwood inform NLC Highways that there were problems during the recent heavy rains on and around Low Street.

It was agreed to bring forward Item 8 of the Agenda

1207/8

Community Garden

Alan Jones of Humber INCA reported on plans for a rejuvenation of the Community Garden adjacent to Cemex and the River Ancholme. The plan was generally well received however the Clerk expressed concern that the Council were being used as 'grant hosts' and that this would not be within the Council's remit, that the land is not owned/licenced to the Council and that the Council would not be Project Managing the scheme. It was agreed that ERNLLCA would be approached for their input and that plans to address these issues be considered prior to the September meeting. Mr Jones was thanked for his attendance.

**ACTION: Cllr Holloway/Clerk**

1207/6

Police Matters

a. APPENDIX A: Council acknowledged receipt of the latest police report (*forwarded 13/7/12*).

b. NATS Meeting 5/7/12 – Council acknowledged receipt of the latest NATS information (*minutes forwarded 13/7/12*).

1207/7

Cemex Liaison Issues

a. APPENDIX B: Cemex Issues - report by Cllr Haddon. **It was resolved** for Cllr Haddon to undertake the actions listed in her report. Prop: SH, 2<sup>nd</sup> PH, unanimous.

**ACTION: Cllr Haddon**

It was further reported:

- Thirteen drivers are to be laid off and contractors used instead as required.
- Information on the dust emissions has been received and will be forwarded to the Clerk.

**ACTION: Cllr Haddon / Clerk**

b. Cllr Haddon reported that she will report on any response to the Council's enquiries about any changes to the Cemex community strategy on receipt and asked that the item be placed on the January 2013 Agenda.

**ACTION: Clerk**

c. Cllr Haddon reported that the event to mark 3 Years Lost Time Injury Free has been cancelled.

d. Conference Centre

Following discussion, **it was resolved that** Cllr Haddon contact the Bowls Club to discuss the future of the Conference Centre.

**ACTION: Cllr Haddon/Clerk**

1207/9

Beulah Courts

a. Following discussion, **it was resolved** to purchase netting and fixings for one court within a budget of £500. Prop: DM, 2<sup>nd</sup>: AF, unanimous.

**ACTION: Cllr Holloway**

b. Court Management

No actions required regarding the management of the courts. Boot-Camp is still running and StreetSports is still in need of additional volunteers.

- 1207/10 Beulah Field  
a. APPENDIX C: Playground Inspection – Cllr Holloway advised that he would liaise with Cllrs Riley and Mouncey to action the points raised by the annual inspection. The Clerk further advised that she had not received any monthly risk assessment checks for some time and that this should be urgently addressed. **ACTION: Cllr Holloway**  
b. The refurbishment of the playground Rocker is currently being undertaken.
- 1207/11 Clerks Report  
The Clerk reported that:
- She had attended a free Training Session with NLC on the New Code of Conduct/Standards etc.
  - She has several dog waste sacks for Council’s inspection and will Agenda the item for the September meeting. **ACTION: Clerk**
  - Cemex and the Nelthorpe Arms have paid to advertise on the website for a further year.
  - Saxby PC have paid £15 towards telephone line rental charges (January – March).
  - She has requested that the lay-bys to the West of the Cemex plant on the A1077 are also re-tarmaced.
  - An Order to Amend the Definitive map has been made on Public Footpath 32 and notices to this effect will be displayed. **ACTION: Clerk**
- 1207/12 Low Villages Forum  
Cllrs Holloway and Haddon declared a prejudicial interest in this matter and left the meeting following initial reports and questions.
- a. (i) Cllr Holloway reported on attendance at the L.V.F. Meeting on 27/6/12 and that following the query in the significant rise in annual membership fee had agreed to a reduction to £75 from the initial £85 (*information forwarded 13/7/12*). Following discussion, **it was resolved** that the Council continue membership at this revised price but also that Cllr Holloway request that the LVF consider South Ferriby Village Hall as a cheaper venue. It was further requested that Cllr Holloway query the Clerk’s mileage rate and its implication. Prop: AF, 2<sup>nd</sup>: JB, unanimous. **ACTION: Cllr Holloway**  
(ii) The LVF was advised that a Community Transport Scheme is in place which could provide a minibus and driver for any community event in the local area, for example StreetSports, Gala Day, Bonfire Night etc.
- b. Cllr Holloway advised the Council that several legal queries were currently being looked into and that no progress can be made with the L.V.F. proposal for a joint Neighbourhood Plan until these matters have been resolved.
- 1207/13 Councillor Vacancy  
No Councillor applications have been received and the vacancy will continue to be advertised. **ACTION: Clerk**
- 1207/14 ERNLLCA /Training  
a. Revised Code of Conduct  
(i) APPENDIX D: **The Council resolved** to adopt the Revised Code of Conduct as approved by North Lincolnshire Council. (*information forwarded 18/6/12*). Prop: JG, 2<sup>nd</sup>: SH, unanimous. **ACTION: Clerk**  
(ii) APPENDIX E: **The Council resolved** to make the attached amendment to standing Orders to complement the New Code (*information forwarded 22/6/12*). Prop: JB, 2<sup>nd</sup>: AF, unanimous. **ACTION: Clerk**
- b. No Resolutions were submitted to the 2012 ERNLLCA General Meeting (*information forwarded 21/6/12*)
- c. ERNLLCA District Committee (*information forwarded 21/6/12*) – Clerk to Agenda the item for the September Meeting. **ACTION: Clerk**
- d. The Council considered training requirements, particularly with regard to the newer Members and following discussion **resolved that** Cllrs Bonham and Goudie be approved to attend one training session should any be available prior to the next meeting. Clerk to make enquiries. Prop: RH, 2<sup>nd</sup>: SH, unanimous. **ACTION: Clerk**

- 1207/15 Community Emergency/Flood Plan  
a. (i) The Council considered the response to the recent heavy rainfall and Cllr Holloway confirmed that he had spoken with Bill Lowish regarding sand storage and this would be implemented shortly. A design for a sandbag filling-shoot is also being drafted by Lincs. Fencing and will be submitted for Council's approval on receipt.  
**ACTION: Cllr Holloway**  
(ii) The Clerk was asked to write to JWA Consulting and inform them that the Pumping Station had saved what could have been substantial flooding to the Old Warp Lane area and also to enquire if any data is available on this.  
**ACTION: Clerk**  
b. The Council considered the NLC request for a Community Emergency Plan (*information forwarded 21/6/12*) and following discussion Cllr Goudie advised that he would be happy to liaise with Cllr Holloway to draft this for approval at the October Meeting.  
**ACTION: Cllrs Goudie / Holloway**
- 1207/16 Gardening Contract / Open Space Management  
See Minute 1207/4(i). It was agreed that no additional gardening work would be required prior to the September meeting.
- 1207/17 Playing Field  
a. No action is required regarding the management of the Playing Field.  
b. APPENDIX F: **It was resolved** that the Football Contract be signed. (*draft forwarded 10/7/12*).  
Prop: AF, 2<sup>nd</sup>: DM, unanimous **ACTION: Cllr Holloway / Clerk**  
c. The Council considered the Playing Field grass cutting arrangements and requested that the item be placed on the September Agenda while this is looked into further.  
**ACTION: Cllr Holloway / Clerk**  
d. Following discussion, **the Council resolved** that the agreed signage be displayed.  
Prop: AF, 2<sup>nd</sup>: JB, unanimous.
- 1207/18 Newsletter  
Following discussion, Cllr Bonham volunteered to liaise with the Clerk to draft a newsletter for approval at the September meeting.  
**ACTION: Cllr Bonham / Clerk**
- 1207/19 Queen's Jubilee Celebrations  
It was requested that the means of distribution of the Jubilee Money Boxes be placed on the September Agenda.  
**ACTION: Clerk**
- 1207/20 NLC Town & Parish Council Liaison Meeting  
It was requested that the item be placed on the September Agenda. **ACTION: Clerk**
- 1207/21 Ongoing Items  
a. Cllr Haddon updated the Council on the NLC Broadband Project and encouraged submission of the survey.  
b. The Council reviewed 'Cllrs Updates' (*forwarded 6/6/12*).
- 1207/22 Planning / Consultations  
a. To consider the following Planning Applications:  
(i) **Application Number:** PA/2012/0787  
**Proposal:** Outline Planning Permission to replace an extant application for 3 dwellings  
**Site Location:** Land at Old Post Office Lane, South Ferriby  
**Applicant:** Mr M Parker – Walkington Grange Farm  
- to take comment. (*information forwarded 14/7/12*) **Resolution** - No objection.  
Prop: AF, 2<sup>nd</sup>: DM, unanimous **ACTION: Clerk**

b. For Information:

- (i) **Application Number:** PA/2012/0573  
**Proposal:** New Outline Planning Permission to replace an extant outline Planning Permission PA/2009/0891 to erect two dwellings  
**Site Location:** Skinners Lane, South Ferriby  
**Applicant:** Scawby & South Ferriby Estates

**OUTLINE PLANNING PERMISSION GRANTED**

c. The following Planning Application was received following publication of the Agenda:

- (i) **Application Number:** PA/2012/0784  
**Proposal:** Planning Permission to erect an extension to the toilet block.  
**Site Location:** Environment Agency, Red Lane, South Ferriby  
**Applicant:** Mrs E Bristow – Environment Agency  
**Resolution** – No Objection. Prop: AF, 2<sup>nd</sup>: DM, unanimous **ACTION: Clerk**

1207/23 Highways

a. The meeting received no notification of any new issues.

- (i) The Council discussed any action required regarding bicycles using the Sluice Road footpaths and requested that the Clerk make enquiries about cycle lanes/paths and place the item on the September Agenda. **ACTION: Clerk**

b. Council considered the following ongoing matter:

- (i) Anglian Water – Rising Main Scheme - No issues raised.

1207/24 Accounts

a. The Clerk presented June paid accounts:

General Account

300301	Nick Holmes (Jubilee Committee expenses)	£ 24.80
300302	Clerks Salary and Expenses	£448.60
300303	HWRCC (annual Subscription)	£ 25.00

Website Account

400084	Clerks Salary and Expenses	£ 19.18
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b. The following accounts were approved for payment:

Clerks Salary and Expenses (July)	£327.83
Clerks Salary and Expenses (August)	£325.33
NLC – Playground Inspection 2012	£ 30.00
British Telecom – telephone bill (March – June 2012) DD 19/7/12	£193.82
Hook & Oakley (April – June 2012)	£475.00

Prop: AF, 2<sup>nd</sup>: DM, unanimous.

**ACTION: Clerk**

c. APPENDICES G(i) and (ii): The Clerk presented 1<sup>st</sup> Quarter Accounts and Budget Check

1207/25 Correspondence

a. For Information

Ward Cllr Carl Sherwood – information on the Olympic Torch (*forwarded 21/6/12*)

Cllr John Briggs – information on Community Opera (*forwarded 20/6/12*)

ERNLLCA Newsletter (*forwarded 21/6/12*)

LEADER Funding Newsletter/info x 2 (*forwarded 13/7/12*)

NLC – Forward Plan (*forwarded 14/7/12*)

The Clerk Magazine

Clerks and Councils Direct Magazine

HWRCC – Welcome pack

Rural Services Network - newsletter

1207/26 Minor Items

a. No correspondence was received following publication of the agenda.

b. No points from Councillors, questions nor items of interest were raised.

1207/27 Agenda for next and future meeting  
No requests were made for items to be placed on the September Agenda.

1207/28 Next Meeting  
The date and time of the next Parish Council meeting were confirmed as (subject to any change in circumstances):

**Monday 3<sup>rd</sup> September, 2012 at 7.00pm** in South Ferriby Village Hall

Diarised Items	Highways – consider spending cuts policy (SH)	
	Tri-fold Flood Strategy Leaflet (SH)	Tree Planting
	Pond Top Seat	Village Car Park - letter to Chief Exec., NLC
	Village Allotments (SH)	Donations Policy
	Village Bulb Planting (RH)	Parish Council Events Policy