

# ***SOUTH FERRIBY PARISH COUNCIL***

**Approved Minutes of the Parish Council Meeting held on  
Monday 26<sup>th</sup> July, 2010 at 7.00pm in South Ferriby Village Hall.**

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## Present

Cllr Alan Fisher (Chair)

Cllr Dave Mouncey

Cllr Mick Riley

Cllr Kate Smith

Cllr Sara Haddon

Cllr Gavin Richards

Cllr Carol Smith

Cllr Sally Yarrington

Ward Cllr Nigel Sherwood

1007/1

## Apologies

Apologies for absence were received from Cllr Roy Holloway and Ward Cllrs John Berry and Carl Sherwood.

1007/2

## Declarations of Interests

a. No Declarations of Interests were made.

b. The Annual Review of the information supplied to the Declarations of Interests register was undertaken. Clerk to administrate. **ACTION: Clerk**

1007/3

## Minutes of Previous Meeting

The Minutes of the Meeting held on 14<sup>th</sup> June, 2010 were approved and signed.

Prop: KS, 2<sup>nd</sup>: CS, unanimous.

1007/4

## Public Comment

The Clerk informed the Council of correspondence received regarding a dispute between several villagers about access to Green Lane from Andrew's Road. The Council considered the information provided and agreed that this was a matter for North Lincolnshire Council being outside the Parish Council's remit. The Clerk was asked to write to the parties concerned explaining this while still offering any help possible by way of providing the contact information necessary. **ACTION: Clerk**

1007/5

## Report from Ward / North Lincs. Councillors

(i) Ward Councillor Nigel Sherwood informed the Council that at a recent meeting of the North Lincs. Council Standards Board it had been agreed in principle that the Register of Interests be displayed on the NLC website, each Town and Parish Council to be consulted prior to publication. Ward Cllr Sherwood informed the Council that there had been a mixed response to this information with reservations being voiced particularly with regard to Town and Parish Councillors. It was agreed that the matter would be agenda'd for discussion once further information has been received. **ACTION: Clerk**

(ii) The Clerk read out a letter from the Conservative Group Office advising that the Conservative Ward Councillors for the Brigg and Wolds ward are Councillors Carl and Nigel Sherwood and that Ward Councillor John Berry is now an Independent Councillor for the remainder of this term.

1007/6

## Police Matters

APPENDIX A: Council acknowledged receipt of the latest police reports. No issues were raised.

1007/7

Cemex Liaison Issues

a. APPENDIX B: Cemex Issues - report by Cllr Haddon. **It was resolved** for Cllr Haddon to undertake the actions listed in her report. Prop: SH, 2<sup>nd</sup> AF, unanimous.

**ACTION: Cllr Haddon**

It was further reported/discussed:

(i) Cllr Haddon reported that Cemex are considering a change to their climafuel mix to include low grade medical waste which will increase the calorific value of the product allowing for a higher burn temperature. It has been clarified by the Environment Agency that there will be no requirement for a new permit. Council discussed this and asked that Cllr Haddon clarify that there will be no rise in the level of fumes or smells.

**ACTION: Cllr Haddon**

(ii) Following discussion, it was requested that Cllr Haddon arrange a visit to the plant for any Councillor who has not yet visited.

**ACTION: Cllr Haddon**

(iii) Cemex has arranged for K & I Scaffolding to install a ditch guard adjacent to the tennis courts as agreed at the June meeting.

(iv) Cllr Yarrington stated that there have been several instances of bad smells at the plant and Cllr Haddon explained that this was mainly due to issues with drains and is believed to have been rectified.

(v) It was clarified that the by-product of burning climafuel, CKD, is currently being made into fertiliser and not being stored on site.

(vi) Cllr Mouncey reported that he had contacted Cemex regarding speeding vehicles and the matter will be addressed at the forthcoming Liaison Meeting.

b. Cllr Haddon presented the wide angle photograph to be used on the map and the cut off points were provisionally agreed. It was requested that the item be agenda'd for final approval at the September meeting.

**ACTION: Clerk**

1007/8

Beaulah Courts

a. The Parish Council discussed Russell Leisure's response to the recent letter of complaint regarding several aspects of the MUGA's installation and purpose (*Info forwarded 20/7/10*). Following discussion, **it was resolved** for the Clerk to contact Russells again requesting a meeting with a company director at the site. It was further resolved that Councillors Holloway, Fisher, Mouncey and Riley attend the meeting on the Councils behalf. Prop: AF, 2<sup>nd</sup>: DM, unanimous.

**ACTION: Clerk**

b. (i) The Clerk reported that she had received a letter from Guinness Community Sports Initiative congratulating the Council on the MUGAS and thanking them for inviting the group to the official opening where they made several useful contacts.

(ii) The Clerk reported that she had also received correspondence from HMR&C requesting further information before processing of the MUGA VAT reclaim and that she had undertaken this.

c. Following discussion, **the Council resolved** that Street Sports should provide summer sessions at the courts and agreed in principle to be the responsible body for any villagers interested in participating. (*Info forwarded 19/7/10*) Prop: KS, 2<sup>nd</sup>: DM, unanimous.

**ACTION: Clerk**

d. **It was resolved** that the Parish council should accept £2,500 funding from Sport England for 6 portable floodlights and that the Clerk should administrate this. The Clerk was also asked to look into the costs of insuring the lights. Prop: KS, 2<sup>nd</sup>: AF, unanimous.

**ACTION: Clerk**

**It was further resolved** for Cllr Haddon to approach Cemex to request that these floodlights be kept at the conference centre. Prop: SH, 2<sup>nd</sup>: AF, unanimous.

**ACTION: Cllr Haddon**

1007/9

Clerks Report / Personnel Committee

a. The Clerk informed the Parish Council that:

(i) She had met with ERNLLCA to discuss the management of the Children's Playground charity and the matter will be agenda'd for September on receipt of advice from ERNLLCA's solicitors.

**ACTION: Clerk**

(ii) The Annual update and statement have been submitted to the Charity Commission.  
b. Cllr Carol Smith informed the Council that the first meeting of the Personnel Committee will be held on Wednesday 28<sup>th</sup> July when items on the agenda will include the Election of a Chairman and matters relating to the Clerk's Contract of Employment. A report will be given at the September meeting.

**ACTION: Personnel Committee  
Clerk**

1007/10 Gardening Contract

a. The Clerk read a letter from Hook and Oakley stating that the park has been pruned and tidied as all birds have now left their nests. It was further noted that should it be required that the park bins be emptied by Hook and Oakley, not currently in their contract, there would be a nominal fee of £20 per quarter. Cllr Riley offered to empty the bins on a weekly basis at no cost to the Council and following discussion it **was resolved** that he undertake this pending a three monthly review. Prop: SH, 2<sup>nd</sup>: CS, unanimous.

**ACTION: Cllr Riley**

b. It was agreed that no additional work would be required prior to the July meeting.

1007/11 Playing Fields

Cllr Mouncey informed the Council that he no longer felt able to continue with the formation of a Playing Fields Association. Following discussion, Cllr Riley offered to look through the information gathered and to then pass this to Lesley Cutts. The Clerk was asked to agenda the item for the next meeting.

**ACTION: Cllr Riley  
Clerk**

The Clerk reported that she had received the Playing field rate refund from North Lincs. Council.

**ACTION: Clerk**

1007/12 Training

No Training was received nor requested.

1007/13 Village Signage

The Council considered the provision of village health and safety signage as detailed by Cllr Carol Smith and with a few minor amendments (the inclusion of no dogs and bikes logos) **resolved** that the signage should be purchased by the Clerk up to a maximum spend of £200. Consideration of further signage will be discussed at a later date. Prop: SY, 2<sup>nd</sup>: AF, unanimous.

**ACTION: Cllr Carol Smith  
Clerk**

1007/14 Low Villages Forum

a. In Cllr Holloway's absence, the Minutes of the Low Villages Forum meeting will be forwarded to Councillors on receipt.

**ACTION: Clerk**

b. The Council considered the rental of two 'speed monitors' for a period of twelve months jointly with other members of Low Villages Forum (*information forwarded 20/7/10*). Following discussion, **it was resolved** to participate in this scheme with the proviso that at least two other Low Villages take part. Prop: CS, 2<sup>nd</sup>: SH, 7 for, 1 against. Clerk to administrate.

**ACTION: Clerk**

1007/15 Children's Playground

The Council considered the Annual Inspection of Playground Report by North Lincs. Council and agreed to undertake the actions listed. Clerk to liaise with Cllr Holloway to arrange action by Working Party.

**ACTION: Cllr Holloway  
Clerk**

1007/16 Ongoing Items

No items were raised.

1007/17 Planning

No Planning Applications were received following publication of the Agenda.

1007/18 Highways

a. The Council received notification of the following issues:

(i) Visibility has been reduced on the corner of Low Street / Sluice Road due to the length of the grass on the bank. Cllr Riley offered to cut back the grass at no cost to the Council and **this was resolved.** **ACTION: Cllr Riley**

b. The Clerk agreed to chase Anglian Water regarding the loose covers on Sluice Road.

**ACTION: Clerk**

Ward Cllr Nigel Sherwood left

1007/19 Accounts

a. The Clerk presented June paid accounts:

General Account

300202	Andrew Mitchell (computer provision)	£	435.58
300203	Clerk's Salary and expenses	£	821.55
300204	Ranyard Signs	£	93.41
300205	Humber Playing Fields Association	£	20.00
300206	Low Villages Youth Club	£	75.00

Website Account

400056	Clerk's Salary	£	69.40
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Beulah Court Account

500012	Russell Leisure	£15,000.00
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b. The following accounts were approved for payment:

General Account

Clerks Salary and Expenses (July)	£	320.06
Clerks Salary and Expenses (August)	£	307.90
Audit Commission	£	470.00
North Lincs. Council – Playground Inspection	£	18.00
BT Telephone bill	£	161.01
Hook & Oakley – Spring Quarter Gardening Contract	£	400.00
Hook & Oakley – Entrance to Playing Field Work	£	10.00

Website Account

Clerks Salary (July)	£	76.34
Clerk's Salary (August)	£	55.52

Prop: DM, 2<sup>nd</sup>: KS, unanimous.

**ACTION: Clerk**

1007/20 Correspondence

a. For discussion/decision/action:

ERNLLCA – To consider attendance at District Committee Meeting and further to consider any resolutions for AGM. (*Info forwarded 20/7/10*) - Not required

NLC – To consider offer of free computer / internet training for local groups / individuals. (*information forwarded 20/7/10*) – Cllr Haddon to look into and Clerk to agenda for September meeting.

**ACTION: Cllr Haddon  
Clerk**

NLC – To consider attendance at Town and Parish Council Liaison Meeting on 22/7/10 – Not required.

b. Consultations

Able UK Marine Energy Park – Informal Pre-Application Consultation (*information forwarded 20/7/10*) - to take comment – No comments were made.

Triton knoll Offshore Wind Farm – Statement of Community Consultation (*information forwarded 20/7/10*) – to take comment – No comments were made.

c. For Information

LEADER – Funding Opportunities info

LEADER Newsletter

Glasdon – Sales Info on Local Council equipment

NLC – Forward Plan (*forwarded 20/7/10*)

ERNLLCA Newsletter (*forwarded 20/7/10*)

SLCC – Training Information

Charity Commission News

Wicksteed – Sales Literature - Playgrounds

Co-op Bank – General Info

BT Calls Update Info – forwarded to Cllr Carol Smith

Littlethorpes of Leicester – Sales literature – bus shelters etc

Dura Sport – Sales literature – Playgrounds

Community Led Plans – Info forwarded to Cllr Carol Smith

Brigg Children’s Centre info – Placed in notice board

South humber Bank Wildlife Newsletter – available to view at [www.lincstrust.org.uk](http://www.lincstrust.org.uk)

Nat West Bank – Bank Statements

Co-op Bank – 2 x statements

The Clerk Magazine

1007/21 Minor Items

a. The following items of correspondence were received following publication of the agenda and any actions delegated to the Clerk:

HWRCC Newsletter and link to Umbrella Magazine (*info forwarded 20/7/10*)

Woodberry of Leamington Spa – Sales Literature

NLC – Request for information on activities in the area. Clerk to administrate.

**ACTION: Clerk**

b. The following items / matters of interest were raised by Councillors:

(i) Cllr Carol Smith reported that the lumps of brick-dust previously reported are found to be coming from the wall surrounding the car-park which is crumbling away and it was agreed to agenda this item for the September meeting. **ACTION: Clerk**

(ii) Cllr Mouncey reported that he has been asked to take part in a Radio 4 discussion on the Humber Bridge.

1007/22 Agenda for next and future meeting

It was requested that the following items be agenda’d for the September meeting:

(i) The Village Plaque (Cllr Kate Smith)

(ii) Flood Plan – Clerk to discuss with Cllr Holloway prior to meeting.

**ACTION: Cllr Holloway  
Clerk**

1007/23 Next Meeting

The date and time of the next Parish Council meeting was confirmed as (subject to any change in circumstances):

**Monday 6<sup>th</sup> September, 2010 at 7.00pm** in South Ferriby Village Hall

Diarised Items

Tri-fold Flood Strategy Leaflet (SH)  
Pond Top Seat  
Village Allotments (SH)  
Village Bulb Planting (RH)  
Parish Council Events Policy

Tree Planting  
Village Car Park - letter to Chief Exec., NLC  
Asset Register  
Donations Policy