

SOUTH FERRIBY PARISH COUNCIL

**Approved Minutes of the Parish Council Meeting held on
Monday 20th July, 2009 at 7.30pm in South Ferriby Village Hall.**

Present

Cllr Alan Fisher (Chair)
Cllr Paul Heathfield
Cllr Dave Mouncey
Cllr Sally Yarrington

Cllr Sara Haddon
Cllr Vic Leaning
Cllr Carol Smith

Ward Cllrs Berry and Carl Sherwood, Liz Bennet - Fundraising Co-ordinator, Tessa Shackles - Low Villages Youth Club and two members of the public.

0907/1

Apologies

Apologies were received from Cllrs Roy Holloway and Kate Smith and Ward Cllr Nigel Sherwood.

0907/2

Declaration of Interests

No Declarations of Interests were made.

0907/3

Minutes of Previous Meeting

The Minutes of the meeting held on 15th June, 2009 were approved and signed.
Prop: DM, 2nd: PH, unanimous.

0907/4

Public Comment

- a. No un-agenda'd issues were raised by/on behalf of members of the public.
- b. The Council were thanked by the member of the public concerned for all the help received to lodge the petition with North Lincs. Council about the bus shelters on Sluice Road. She reported that the meeting had been enjoyable and productive and the Clerk confirmed that correspondence has been received stating that improvements were being investigated; the options being:
 1. To improve the present drainage system.
 2. To consider the orientation of the shelters and either replace/refurbish or construct metal barriers to protect bus users.
 3. Reduction of speed limit on Sluice Road from 40mph to 30mph.

It was confirmed that the Parish Council would be informed of the outcome of these investigations and following discussion the Clerk was asked to re-agenda the item for the September meeting.

ACTION: Clerk

0907/5

Report from Ward Councillors

- a. Cllr Berry informed the group that a Full Council Meeting had agreed that a 20mph speed restriction around schools should go out to consultation and this will be undertaken shortly.
- b. Cllr Carl Sherwood added that the Bonby speed monitoring was six weeks in to a twelve week trial and further information will be available at its conclusion.

The Council agreed to bring forward item 8 on the agenda.

0907/8

Tennis Courts

- a. Liz Bennet addressed the Council and gave an update on the present situation with funding applications. She reported that a £47,000 funding bid to RDPE Leader had been successful and further applications were being considered by North Lincs. Council (c. £10,000) and WREN (c. £15000). Applications to the Football Foundation and Sports England are to be submitted shortly and the Council should know by the end of October whether these have been successful. As requested by funders, costs to cover portable

floodlights have been written into the bids and consideration will need to be given to their storage/charging etc. should the project get underway.

b. Liz Bennet explained that several of the proposed funders were making it a condition that the applicant put in personal funding of c.£3k towards the project. The Council considered this and following discussion resolved that the Council would underwrite these monies from reserves and that the item be agenda'd for formal agreement in September. In the meantime it was agreed that a working party would meet over the summer to plan fundraising and Cllrs Heathfield, Holloway and Haddon amongst others agreed to help the Clerk instigate this. Prop: CS, 2nd: PH, unanimous. **ACTION: Clerk**

0907/6 Police Matters

a. (i) The Council considered the South Ferriby Police Report (*forwarded 8/7/09*). The Clerk informed the Council that PC Jane Proud is now Neighbourhood Police Officer for the Brigg and Wolds area and will be continuing to produce the monthly newsletter. It was suggested that the Clerk arrange to meet with PC Proud in the near future to discuss the rising amount of vandalism in the village and this was further discussed and agreed.

ACTION: Clerk

(ii) The Clerk confirmed that a thank you letter has been sent to PC Armstrong and copied to Liz Staff.

b. The Council considered the above information (0907/5b) and asked that consideration of a joint purchase of a Low Villages Speed Camera be re-agenda'd once further information is available at the end of the trial.

ACTION: Clerk

0907/7 Cemex Liaison Issues

a. APPENDIX C: Cemex Issues - report by Cllr Haddon. **It was resolved** for Cllr Haddon to undertake the actions listed in her report. Prop: SH, 2nd AF, unanimous.

It was further reported/discussed:

(i) Cllr Heathfield had undertaken a tour of the plant.

(ii) Cllrs Haddon and Mouncey are to attend a meeting at the end of July about the size of filter paper and wind direction measurements with regard to the dust measuring equipment at Cllr Holloways and further information will be available for the September meeting.

b. Cllr Haddon informed the Council that little progress had been made with the village map project and Cemex were looking to appoint a new contractor.

c. The Council considered an offer for Councillors to visit the Transway Climafuel plant in Hull courtesy of Cemex. Following discussion, **it was resolved** that any Council member wishing to attend could do so and a Saturday morning was deemed preferable. It was agreed for Cllr Haddon to discuss this with Cemex and try to arrange the visit for October.

Prop: SH, 2nd: SY, unanimous.

ACTION: SH

0907/9 Clerks Report

The Clerk reported:

a. She had received a letter and invoice from David Oakley regarding the grass cutting contract. (see 0907/12)

b. A letter has been received from the Big Lottery Fund stating that the application for funding for e-planning equipment has been turned down as it was felt that not enough people would benefit and there was not enough evidence of need of the project. Clerk to advise relevant bodies.

ACTION: Clerk

c. Laburnum Plant Nurseries and Henry Clark's have agreed to advertise on the website for a further year.

d. Information on the forthcoming meeting (6.30pm 10th August, Cemex Conference Centre) of the South Humber Wildlife and People Project to discuss walks in South Ferriby has been placed on the website. Copy to Cllr Leaning.

ACTION: Clerk

0907/10 Ongoing Items
It was reported that Cemex are currently undertaking work to the benches around the village pond, weed clearing at the tennis courts and renewal of the Playing Field gates and it is expected that this work will be completed shortly. Following discussion Cllr Mouncey was asked to liaise with Cllr Holloway and the Clerk to ensure that there is access to the path for a tractor to enable cutting of the hedge. Prop: AF, 2nd: SH, unanimous.

ACTION: DM / RH

0907/11 Village Gardening

a. The Council considered the draft Gardening Contract presented by the Clerk and agreed its final content. **It was resolved** for Cllr Holloway to discuss the contract with the present gardener and for the Clerk to then post advertisements asking for any other interested parties to apply for consideration prior to the September meeting. Prop: PH, 2nd: CS, unanimous.

ACTION: RH / Clerk

b. The Council discussed the purchase of gardening equipment for Councillor/volunteer use as requested at the June meeting however there was no proposer for the idea. It was suggested and generally agreed that, should the need arise, equipment could be rented from, for example, Speedy-Hire and it was requested and agreed that the 2010/11 budget should reflect this.

ACTION: Clerk

c. The Council **considered and agreed** to a gardener's 'job sheet' which could be updated monthly to be implemented as and when a new contract is signed. Prop: AF, 2nd: SY, unanimous.

0907/12 Playing Field

a. (i) The Council considered the grass cutting contract drafted by the Clerk and agreed its implementation. Prop: PH, 2nd: SY, unanimous.

ACTION: Clerk

(ii) The Clerk read a letter from David Oakley informing the Council of progress with the grass cutting on the Playing Field and following discussion it was agreed that the Clerk should work within her delegated powers to pay the invoice and present it for official approval at the September meeting.

ACTION: Clerk

b. The Council were informed of a request from the Low Villages Youth Club to have the playing field checked for safety and to write a letter confirming it is now safe for use. The Clerk informed the group that she had spoken to ERNLLCA who had advised that the Council uphold the June decision to allow the Playing Field's use but solely at the discretion of the user on health and safety grounds. Following discussion, it was resolved to follow ERNLLCA's advice although it was also requested that the Clerk contact the Playground Inspection Officer at NLC for advice and an inspection by him if deemed appropriate.

ACTION: Clerk

0907/13 Community Led Planning

Cllr Carol Smith led discussion on information tabled at the June meeting regarding the formation of a Village Plan and whether to invite Peter Hirschfeld (Parish Plan Co-ordinator) to a Parish Council meeting to inform the Council of the process. Following discussion, **it was resolved** for Cllr Carol Smith to liaise with the Clerk to invite Mr Hirschfeld to the November meeting. Prop: CS, 2nd: SY, unanimous.

ACTION: CS / Clerk

0907/14 Flood Plan

The Council considered the draft Flood Plan presented by the Clerk and agreed its final wording and implementation. Following discussion, **it was resolved** that a sealed Master Copy of the plan should be kept in both the Post Office and the Nelthorpe Arms for use solely in an emergency and that these should be updated twice yearly by the Clerk.

Prop: SH, 2nd: CS, unanimous.

ACTION: Clerk

It was further clarified that:

Red Lane is above the 5m line and therefore not liable to flood.

A single co-ordinator would be appointed at the time of an emergency

Cllr Mouncey to make enquiries to the E.A. as to whether Councillors living above the 5m line could register for Flood-Watch.

ACTION: DM

Clerk to ask for a list of Village Hall key-holders.

ACTION: Clerk

It was further agreed that Cllrs Carol Smith, Holloway and the Clerk liaise to amend the main document and bring to the September meeting for approval.

ACTION: CS / RH / Clerk

0907/15 Town & Parish Council Liaison Meeting

No Councillors attended the Town & Parish Council Liaison Meeting.

0907/16 Playground Equipment Inspection

The Council considered the report from Alan Harsley of North Lincs. Council and agreed the actions required detailed in Cllr Heathfield's report (*forwarded 10/7/09*). Following discussion, **it was resolved** to delegate purchase of necessary materials to the Clerk and a maximum expenditure of £150 was set. Prop: CS, 2nd: SH, unanimous. Cllr Heathfield agreed to liaise with the Clerk to undertake the work and he also agreed to look into all aspects of Playground/Park/Playing Field signage and report on his findings at the September meeting.

ACTION: PH / Clerk

0907/17 Newsletter

The Council agreed to publish a newsletter and Cllr Yarrington agreed to draft this for presentation at the September meeting. It was requested that the following items be included:

Bus Shelter	Tennis Courts + fundraising
Volunteers for Youth Club	Summary of Council's achievements
Middlegate and Pond Maps	Dog Fouling
Future Plans (ask for suggestions)	Litter Picking

ACTION: SY / Clerk

0907/18 Matters Arising from Previous Minutes

- (i) Appendix B (attached) for Councillors' updates on matters from previous minutes.
- (ii) Cllr Carol Smith asked that any item remaining on Appendix B for several months be re-addressed and following discussion this was unanimously agreed, the item to be re-allocated to another Councillor if necessary.
- (iii) There was much discussion about the necessity for village sandbags and due to the predicted high tides the Clerk was asked to work within her delegated powers to purchase 250 sandbags and agenda the item for official approval at the September meeting. Cllr Mouncey offered to contact Bill Lowish regarding their potential storage and the Clerk was also asked to confirm in writing that Cemex would still be able to donate a supply of sand should an emergency situation arise. Prop: SH, 2nd: VL, 6 for, 1 against.

ACTION: DM / Clerk

- (iv) Cllr Yarrington advised the group that she had drawn a village map for use in Council meetings and it was agreed for her to work with Cllr Leaning to fill in necessary information, for example gulleys and drains and forward to the Clerk for copying and distribution.

ACTION: SY / VL / Clerk

0907/19 Planning

a. The Council considered the following Planning Applications:

- (i) 2009/0764 Ancholme Drainage Board (resubmission of 2009/0295)

Planning Application to construct a land drainage pumping station with associated pipes and works at Sluice Road, South Ferriby - Following discussion, **it was resolved** that the Clerk respond stating that the Council are very enthusiastic about the proposal.

ACTION: Clerk

- (ii) 2009/0495 Affinity Support Services

Listed building consent to retain internal alterations at South Ferriby Hall, North End, South Ferriby. (*Info emailed to Cllrs 10/7/09*) - Following discussion, **it was resolved** that the Clerk respond stating that the Council are happy to support the application.

ACTION: Clerk

The Clerk was further asked to contact Kenneth Perry and ask the Hall's current use.

ACTION: Clerk

b. No Planning Applications were received following publication of the Agenda.

0907/20 Highways

a. New Issues:

(i) The Clerk read a letter from NLC informing of road works to the A15/18 between 22/8/09 - 6/9/09.

(ii) The Clerk was asked to report that the work carried out by Anglian Water to the drain on Sluice Road/Andrews Road had collapsed and needed further attention.

ACTION: Clerk

b. The Clerk informed the Council that she would be following up on works requested last month that had not yet been undertaken.

ACTION: Clerk

0907/21 Accounts

a. The Clerk presented June paid accounts:

General Account

300152	Clerk's Salary and Expenses	£297.99
300153	Low Villages Forum	£ 81.69

Website Account

400041	Clerk's Salary and Expenses	£187.31
400042	HUB Computers	£ 50.00

b. The following accounts were approved for payment:

Clerks Salary and Expenses July	(General A/c)	£324.18
	(Web A/c)	£ 66.23
August	(General A/c)	£293.63
	(Web A/c)	£ 88.31
NLC - Playground Inspection		£ 15.00
Village Hall Rental		
(16 meetings @ £5.00)		£ 80.00
Gavin Richards - Bonfire Donation		£ 80.00

c. The Clerk reported that the Audit Commission had completed the external audit and were satisfied that all is in order. There were no requests for additional work to be undertaken nor any suggestions made. The necessary notices have now been posted.

0907/22 Correspondence

a. For discussion/decision/action:

NLC Licensing Policy Review Board - to consider representation. (*information forwarded 8/7/09*)

- Agreed that no representation necessary

NLC - Forthcoming Meetings Poster - put in noticeboard

Gavin Richards re Bonfire Night - To consider donation towards Village Bonfire

The Clerk read a donation request letter from Gavin Richards and following discussion it was proposed that a donation of £80 be made towards the event. Prop: SH, 2nd: DM, unanimous.

ACTION: Clerk

b. Consultations

None

c. For Information

J Parker - Bulb Catalogue

Co-op Bank - 2 x statements

The Clerk magazine

JBA Consulting leaflet

Modular Direct - Sales Literature

Woodberry Outdoor Furniture - Sales Literature
Wicksteed - Revised MUGA quotation
SMP - Revised MUGA quotation
Elizabeth Hotel - Sales Literature

0907/23 Minor Items

a. The following items of correspondence were received following publication of the agenda and actions delegated to the Clerk:

ERNLLCA Councillor Development Programme - to be agenda'd for September meeting. **ACTION: Clerk**

Letter from student looking for recruitment - Clerk to respond that there are no positions available. **ACTION: Clerk**

2 x Nat West Bank Statements

Youth Offending Service - letter requesting that the Council consider using supervised youth offenders for reparation work within the village. Clerk to respond possibilities include the Humber Bank bird hide and the footpath to Horkstow.

ACTION: Clerk

b. The following items were raised by Councillors:

(i) Cllr Haddon asked if the Clerk could contact ERNLLCA and request a copy of 'Mind the Gap' - an article on digital Britain. **ACTION: Clerk**

0907/24 Agenda for next meeting

It was not requested that any further items be agenda'd for the September meeting.

0907/25 Next Meeting

The date and time of the next Parish Council meeting was confirmed as (subject to any change in circumstances):

Monday 7th September, 2009 at 7.00pm in South Ferriby Village Hall

Diarised Items

Salt/Grit Bin School Lane
CiLCA Training
Telephony
Asset Register
Pond Plaque
Pond Top Seat
TPO's
Village Allotments

September 09
September 09
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