

SOUTH FERRIBY PARISH COUNCIL

**Approved Minutes of the Parish Council Meeting held on
Monday 7th February, 2011 at 7.00pm in South Ferriby Village Hall.**

Present

Cllr Roy Holloway (Chair)

Cllr Sara Haddon

Cllr Gavin Richards

Cllr Carol Smith

Cllr Alan Fisher

Cllr Dave Mouncey

Cllr Michael Riley

Cllr Sally Yarrington

Ward Cllrs John Berry and Nigel Sherwood, Cllr Rob Waltham and 2 members of the public.

1102/1

Apologies

Apologies for absence were received from Ward Cllr Carl Sherwood and PC Jane Proud.

1102/2

Declaration of Interests

A Declaration of Interest (prejudicial) was made by Cllr Smith regarding item 4c – Old School House on the agenda. No further declarations were made.

1102/3

Minutes of Previous Meeting

The Minutes of the Meeting held on 6th December, 2010 were duly approved and signed.
Prop: AF, 2nd: DM, unanimous.

1102/4

Public Comment

The Council considered the following agenda'd items:

a. The Council considered information from North Lincs. Council regarding costs for work to the Sluice Road bus shelter. Following discussion, **it was resolved** for the Clerk to contact NLC and request a site meeting to further discuss the options available. It was further agreed that the member of public concerned to be invited to attend. **ACTION: Clerk**

b. The Clerk reported that she had not yet received a response following the application to North Lincs. Council for further salt/grit bins for the village. **ACTION: Clerk**

c. **Cllr Smith declared a prejudicial interest.** Following discussion, **it was resolved** for the Clerk to write to Mr Crabtree regarding the apparent cessation of building works to the Old School House, School Lane and its general deterioration. **ACTION: Clerk**

d. The Council considered a letter from a member of the public regarding the village allotments. Following discussion, **it was resolved** for the Clerk to put the lady in touch with Richard Clarke, who manages the allotments on behalf of Scawby Estates, and further to enquire as to current waiting lists, procedures, costs etc. **ACTION: Clerk**

The Council were then informed of the following items for information only/ action by Clerk within her delegated powers:

e. The Clerk informed the Council that she had received an email regarding dog / horse fouling in the village and that she would write to the individual concerned explaining the best way to address these issues. **ACTION: Clerk**

f. It was reported that conflicting information has been received regarding the situation with the Cemex Conference Centre and the Clerk was asked to agenda the item for the March meeting and make some preliminary enquiries. **ACTION: Clerk**

1102/5

Report from Ward / North Lincs. Councillors

(i) Ward Councillor Nigel Sherwood gave advance notice of the closure of the A1077 for up to three weeks from 28th March, 2011 for resurfacing work and the Clerk was asked to clarify the work to be undertaken with NLC. **ACTION: Clerk**

(ii) Cllr Berry reported that the Council Tax for 2011/12 will be set at this month's Council Meeting with incentives being made available by the government should the Council agree to the amount being frozen at 2010/11 levels.

(iii) Cllr Nigel Sherwood further commented on his attendance at the recent NATS meeting.

(iv) Cllr Waltham informed the Council that funding has been made available to Unitary Authorities to introduce fibre optic broadband to rural communities. This is currently under discussion and John Bullivant of the Digital Inclusion Unit at NLC is currently compiling a bid which, following discussion, **the Council resolved** to write and support.

**ACTION: Cllr Haddon
Clerk**

1102/6 Police Matters

a. APPENDIX A: Council acknowledged receipt of the latest police report (*forwarded 13/1/11*) Cllr Mouncey added that he is involved, in a private capacity, with the setting up of a Countryside Watch which should be of benefit to South Ferriby and its surrounding area.

b. A report on the N.A.T.S. Meeting held on 26/1/11 in Worlaby was given by Ward Cllr Nigel Sherwood (see minute 1102/5).

1102/7 Cemex Liaison Issues

a. APPENDIX B: Cemex Issues - report by Cllr Haddon. **It was resolved** for Cllr Haddon to undertake the actions listed in her report. Prop: SH, 2nd AF, unanimous.

ACTION: Cllr Haddon

It was further reported/discussed:

(i) Duncan Burnham has taken over as Quarry Manager.

(ii) A limited report on village dust emissions has been received and will be distributed shortly.

ACTION: Clerk

(iii) Cemex have offered to store the floodlights in the Conference Centre however, following discussion, **it was resolved** for them to be stored at Elm Farm as arranged. (see minute 1102/8b(i))

(iv) Anglian Water has again been working at the site to repair a broken sewerage pipe.

(v) It expected that the map will shortly be staked out to confirm the exact site.

1102/8 Beulah Courts

a. The Clerk informed the Council that she had spoken with the Association of Play Industries who would be unable to be involved in any dispute without a Registered Play Inspector's Report stating that there are issues that need to be addressed (approx. cost £400). The Council discussed this and it **was finally resolved** to accept the courts as completed subject to the satisfactory conclusion of the previously agreed modifications. It was further agreed for a working party to meet to make suggestions to the council at the March meeting on the type of netting required.

Prop: RH, 2nd: SY, 5 for, 3 against.

**ACTION: Working Party
Clerk**

b. Court Management

The Clerk had enquired as to the availability of storage at the Conference Centre for the floodlights following the refurbishment but had been told this would not be possible at the present time due to recent flooding. Cllr Mouncey had then spoken with Bill Lowish of Elm Farm who had agreed to their storage there subject to agreement by council and **this was resolved**. Prop: DM, 2nd: AF, unanimous

**ACTION: Cllr Mouncey
and Fisher**

c. The Clerk informed the Council that she was currently undertaking CRB checks on the StreetSports volunteers and Safeguarding Children training has also been booked for 17th February.

ACTION: Clerk

1102/9 Playing Field

Cllr Mouncey updated the Council on the cutting of the Playing Field hedge stating that this should be completed in the near future.

ACTION: Cllr Mouncey

- 1102/10 Clerks Report
The Clerk informed the Parish Council that:
(i) She had distributed information on purdah in relation to the forthcoming elections for Councillors perusal and understanding.
(ii) NLC are currently looking into the Dog Control Orders requested at the December meeting and any information will be forwarded on receipt.
(iii) She had taken part in a survey on Parish Council snow clearing and gritting in the hope that more informative advice can be given in the future.
(iv) Following the resignation of Cllr Kate Smith, the Council were now in a position to co-opt however, following discussion, it was agreed to be too close to election time to make the workload worthwhile.
- 1102/11 Newsletter
APPENDIX C: The Council approved content of the newsletter and agreed several further additions following which **it was resolved** for the Clerk to arrange printing and distribution. Further content to be supplied by Cllrs Haddon and Holloway.
Prop: SY, 2nd: CS, unanimous **ACTION: Cllr Haddon
Cllr Holloway
Clerk**
- 1102/12 Broadband (Please note further Broadband information under 1102/5)
The Council considered the information supplied by Cllrs Waltham and Haddon and the best way to forward the realization of higher speed broadband for the village. It was agreed that several options may become available and that little could be achieved by action at the present time. **It was agreed** to postpone any decisions pending further information from NLC. Prior to the March meeting **it was further resolved** for Cllr Haddon to liaise with the Digital Inclusion Unit to draft an update and also to draft a letter of support for the Clerk to forward and send. Prop: SH, 2nd: SY, unanimous. **ACTION: Clerk**
- 1102/13 Gardening Contract
The Clerk reported that she had contacted the gardeners and asked that work to the paths in Beulahfields be addressed and this had now been completed. It was agreed that no additional work would be required prior to the February meeting.
- 1102/14 ERNLLCA District Committee and Parish Liaison Meeting
Cllr Haddon reported on attendance at the Parish Liaison Meeting much of which was dedicated to the unprecedented cuts currently being planned and undertaken.
- 1102/15 Powell's Mount
The Council considered the remedial work required at Powell's Mount and following discussion **it was resolved** for a working party to meet to complete the objectives. It was further agreed that a report will be made to the March meeting when any other decisions can be agreed if deemed necessary. **ACTION: Working Party**
- 1102/16 L.V.F.
Following discussion, **the Council resolved** to continue its support of the Low Villages Forum and agreed payment of the annual fee of £60 towards administrative expenses. Prop: RH, 2nd: DM, unanimous. Clerk to administrate. **ACTION: Clerk**
- 1102/17 Training
a. The council considered the Clerk's attendance at a Society of Local Clerk's course covering, forthcoming Elections, new Model Standing Orders, the draft Localism Bill and Annual Return at a cost of £10.00 and following discussion **it was resolved** that she should attend.
Prop: SY, 2nd: CS, unanimous. **ACTION: Clerk**

b. I.T. Training

Cllr Haddon updated the Council that NLC cuts have meant that funding for the 5 week I.T. course has been withdrawn. Following discussion, NLC agreed that should the Parish Council be able to provide suitable tutors and cover the costs of fuel and insurance then they could, in principal, provide the equipment and training plans required.

The Parish Council discussed this **and resolved** to pay up to £100 (plus the village hall rental previously agreed) to ensure the course goes ahead. Cllr Haddon to administrate in liaison with the Clerk. Prop: RH, 2nd: DM, unanimous

**ACTION: Cllr Haddon
Clerk**

c. No further training was advised nor requested.

1102/18 Ongoing Items

a. (i) Cllr Fisher reported that the broken floodlight has been mended and instructions passed to the Clerk.

(ii) Cllr Mouncey stated that most of the village signage was now in place and will be completed shortly.

ACTION: Cllr Mouncey

(iii) Cllr Haddon added that the Cemex books for the school are now in South Ferriby and will be delivered imminently.

b. The Council reviewed 'Cllrs Updates' (*forwarded 12/1/11*).

1102/19 Planning

No Planning Applications were received following publication of the Agenda however the Clerk informed the Council that the application listed below had been granted.

2010/1230 Mrs P Herring – Churchside, High Street, South Ferriby

Planning Permission to erect a single storey extension. (*information forwarded 1/11/10*)

1102/20 Highways

a. The Clerk was asked to confirm with NLC how far west the resurfacing to the A1077 will run.

ACTION: Clerk

b. The Clerk was asked to chase Anglian Water regarding the drainage covers on Sluice Road.

ACTION: Clerk

1102/21 Accounts

a. The Clerk presented December paid accounts:

General Account

300230	Cemex UK operations (Retrospective Approval for lease)	£ 117.50
300231	Clerks Salary and Expenses (December)	£ 312.71
300232	Clerks Salary and Expenses (January)	£ 307.90
300233	Hook & Oakley Ltd (Gardening Contract Oct – Dec 2010)	£ 250.00
300234	Aon Insurance (additional premium for Computer equipment and floodlights)	£ 19.10

Website Account

400062	Clerks Salary and expenses (December)	£ 95.08
400063	Clerks Salary and expenses (January)	£ 46.26

b. The following accounts were approved for payment:

Clerks Salary and Expenses

L.V.F. – annual fee £ 60.00

British Telecom (Retrospective Approval) £ 151.00

Scawby Estates – Christmas Tree £ 75.00

Prop: RH, 2nd: CS, unanimous. Clerk to administrate.

ACTION: Clerk

c. APPENDICES D (i) AND (ii): The Clerk presented the 3rd quarter accounts and budget check. (*Pre-checked by Cllr Carol Smith*) and these were accepted.

1102/22

Correspondence

a. For discussion/decision/action:

Field's In Trust – To consider participation in Queen Elizabeth II Challenge (*information forwarded 24/1/11*) – The Council discussed the proposal and Cllr Yarrington agreed to look into the project and have the item agenda'd for the March meeting.

**ACTION: Cllr Yarrington
Clerk**

CPRE – to consider supporting action group objecting to the expansion of the Tesco site in Brigg (*information forwarded 24/1/11*) – No action required

Royal British Legion – To consider participation in 90th Anniversary event.

BBC Candle Appeal: Radio Humberside Bike Ride – To consider participation (*information forwarded 31/1/11*) – No action required due to lack of advance notice.

b. Consultations

NLC - Local Air Quality Management - 2010 Progress Report – To take comment (*information forwarded 31/1/11*) – No comments were made

NLC - 2011 to 2020 Road Safety Strategy– To take comment (*information forwarded 31/1/11*) – No comments were made

c. For Information

Cemex – Christmas Card

NLC – Forward Plan (*forwarded 4/1/11*)

ERNLLCA – info on Localism Bill (*forwarded 4/1/11*)

BT – Call Profile

HWRCC – Info re Community Led Plans

Co-op Bank – 6 x Bank Statement

East Riding Horticulture – Sales Literature

South Humber Bank Wildlife and Heritage Newsletter – available to view at

www.lincstrust.org.uk

Green Grass Contracting – Sales Literature

NLC Forward Plan (*forwarded 31/1/11*)

ERNLLCA Newsletter (*forwarded 31/1/11*)

Worlaby Parish Council – information on forthcoming windfarm meeting (*forwarded 31/1/11*)

The Clerk magazine

NLC – Council Housing Division - Information Roadshow 24/3/11

Clerks and councils Direct – Supplier's Yearbook

11/2/23

Minor Items

a. The following items of correspondence were received following publication of the agenda:

NLC – invoice for Driver Feedback Signs (to be paid and retrospectively approved)

SLCC Membership (to be paid and retrospectively approved)

Co-op Bank – 3 x bank statements

Nat West Bank – re online banking

NLC – notice of road closure

ST-ART – Sales Literature Info – passed to Village Hall Committee

b. The following points were received from Councillors:

(i) Cllr Mouncey reported on attendance at the launch of the new South Humber Heritage Trail and booklets were distributed.

(ii) It was reported that the old school canteen needs re-boarding.

ACTION: Clerk

(iii) Cllr Yarrington reported a leaking standpipe adjacent to Prospect Villas and Cllr Mouncey agreed to inspect.

ACTION: Cllr Mouncey

1102/24

Agenda for next and future meeting

It was requested that consideration of the Driver Feedback Signs be agenda'd for the March meeting.

ACTION: Clerk

1102/25 Next Meeting

a. APPENDIX E: The Council considered the provisional meeting dates as drafted by the Clerk and these were approved subject to any change of circumstances. Clerk to distribute.

Prop: DM, 2nd: CS, unanimous

ACTION: Clerk

b. The date and time of the next Parish Council meeting was confirmed as (subject to any change in circumstances):

Monday 7th March, 2011 at 7.00pm in South Ferriby Village Hall

Diarised Items

Speeding Trucks (DM March 11)

Highways – consider spending cuts policy

Tri-fold Flood Strategy Leaflet (SH)

Pond Top Seat

Village Allotments (SH)

Village Bulb Planting (RH)

Parish Council Events Policy

Tree Planting

Village Car Park - letter to Chief Exec., NLC

Asset Register

Donations Policy

Flood Plan