

# ***SOUTH FERRIBY PARISH COUNCIL***

**Approved Minutes of the Parish Council Meeting held on  
Monday 19<sup>th</sup> April, 2010 at 7.00pm in South Ferriby Village Hall.**

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## Present

Cllr Roy Holloway (Chair)

Cllr Alan Fisher

Cllr Sara Haddon

Cllr Dave Mouncey

Cllr Carol Smith

Cllr Kate Smith

Cllr Sally Yarrington (part)

Ward Cllrs Carl Sherwood and John Berry  
and six members of the public (part).

1004/1

## Apologies

Apologies for absence were received from Ward Cllr Nigel Sherwood

1004/2

## Declaration of Interests

Cllr Kate Smith declared a prejudicial interest regarding item 8 on the Agenda, Councillor Vacancy.

1004/3

## Minutes of Previous Meeting

The Minutes of the Meeting held on 8<sup>th</sup> March, 2010 were approved and signed with the following amendment.

1003/13 be amended to read:

“The Council considered a letter from South Ferriby Friendship Club asking for a donation towards their costs, particularly Village Hall hire. Following discussion, Cllr Haddon proposed that the Council donate £75.00, this being approximately 50% of the expected hall rental, and **this was resolved**. 5 for, 1 against. Prop: SH, 2<sup>nd</sup>: DM”

and not as a unanimous decision as previously recorded. Prop: KS, 2<sup>nd</sup>: DM, unanimous.

1004/4

## Public Comment

The following issues were raised by / on behalf of members of the public:

(i) Further complaints of dog-fouling were made and it was stressed that should anyone spot this offence being committed they should contact the dog warden at North Lincs. Council (01724 297000) or telephone the Clerk / Chairman who will make the call on their behalf. **It was further resolved** for the Clerk to ask North Lincs. Council if any appropriate signage could be installed along Cliff Road. **ACTION: Clerk**

(ii) A report was made of children climbing on the MUGAS and using bikes inside the courts. It was agreed that signage about this will be erected in the near future and those responsible will be spoken to.

1004/5

## Report from Ward / North Lincs. Councillors

a. (i) Ward Councillor Carl Sherwood confirmed that information on speeding had been received and forwarded to Council and the Clerk confirmed this.

(ii) It was further requested by Cllr Carl Sherwood that the Council meet with representatives of Gunness Parish Council to discuss the MUGAS and their funding and this was agreed with the Clerk being asked to arrange this. **ACTION: Clerk**

b. The Clerk informed the meeting that she had met with Ian Jickles from Highways, N.L.C. regarding the possible moving of the bus stop opposite Low Street and had been informed that it would not be possible to move the bus stop due to the proximity of a bend in the road and also the prohibitive cost. He further advised that the Parish Council had been consulted and had agreed to this position when the bus stop was first erected.

1004/6

Police Matters

- a. APPENDIX A: The Council considered the latest police report and no issues were raised.
- b. Cllr Mouncey reported on attendance at the recent N.A.T.S. meeting where much of the discussion centred on recent lamping and poaching incidents although as these are generally autumn / winter activities it is unlikely that there will be any more occurrences in the near future. It was further reported that there had been a rise in illegal motorbike activity and the Council and public had been asked to report any sightings of this. It was confirmed that an offender had been caught recently and his bike seized.

Cllr Yarrington entered the meeting.

1004/7

Cemex Liaison Issues

- a. APPENDIX C: Cemex Issues - report by Cllr Haddon. **It was resolved** for Cllr Haddon to undertake the actions listed in her report, predominantly unchanged since March.

Prop: SH, 2<sup>nd</sup> AF unanimous.

**ACTION: Cllr Haddon**

It was further reported/discussed:

- (i) Both kilns are currently shut down however the chance to study differing dust levels had been thwarted by the volcanic ash situation.
  - (ii) A further Dust Report was tabled at the recent Liaison Meeting and an electronic version expected shortly; Clerk to forward on receipt. **ACTION: Clerk**
  - (iii) There is the possibility that Climafuel may be sourced locally in the near future.
  - (iv) Confirmation was requested that the grassed area around the MUGAS would be reinstated and the Clerk reported that she had given this.
  - (v) Cllr Haddon has made enquiries as to who will be undertaking John Chapman's work in his sustained absence and this is being looked into.
- b. No questions were asked regarding the Cemex Major Audit Report 9-11<sup>th</sup> August 2009. (*forwarded 2/3/10*) however Cllr Haddon informed the meeting that all major items listed for action had been completed and the report signed off.
  - c. Cllr Haddon requested that a report on progress with the Village Map be deferred until the May meeting. **ACTION: Cllr Haddon**

1004/8

Councillor Vacancy

Cllr Kate Smith declared a prejudicial interest in this agenda item and left the room. Councillor Holloway read advice from ERNLLCA on Co-option procedures and the Council then considered the applications for co-option onto the Council received from Mr Michael Riley, Mr Gavin Richards and Mr Phillip Riley. Following a vote for the first vacancy, Mr Michael Riley was co-opted onto the Council (4 for, 3 against using Chairman's casting vote) and following a vote for the second vacancy Mr Gavin Richards was also duly co-opted (unanimous). Clerk to administrate and inform relevant bodies. **ACTION: Clerk**

1004/9

Tennis Courts

- a. (i) The Council were informed that the tennis court project is nearing completion and that the courts are now open for use. The Council then considered a name for the area and following discussion it was unanimously agreed that the site be known as 'Beulah Courts'. Prop: KS, 2<sup>nd</sup>: DM, unanimous.
- (ii) Discussion followed on the storage of equipment etc. and it was suggested and agreed that Gavin Richards be approached and Cllr Fisher offered to undertake this. **ACTION: Cllr Fisher**
- (iii) Cllr Haddon informed the Council that she had spoken with South Ferriby School and they had monies totalling approximately £300 towards the project which will be presented shortly.
- (iv) It was agreed that posters informing the public that the courts are now open should be displayed as soon as possible around the village and following discussion on their format and content Cllr Yarrington agreed to undertake this. **ACTION: Cllr Yarrington**
- b. Cllr Mouncey informed the meeting that he had spoken with Kevin Groombridge of Cemex regarding the siting of the trees to be donated by Cemex to replace those felled at Beulah

Courts and that this will be organized for the autumn. The Clerk was asked to re-agenda the item for September.

**ACTION: Clerk**

c. The Council considered a date for the official opening of Beulah Courts and following discussion 22<sup>nd</sup> May was agreed. A working party consisting of Cllrs Holloway, Kate Smith, Carol Smith, Mouncey and Richards was agreed to facilitate the event and once a time has been set, Council and the Clerk to be informed to arrange invitations, press releases etc.

**ACTION: Working Party Clerk**

Following discussion, it was resolved to bring forward Item 21 of the Agenda, Planning.

1004/21 Planning

a. The Council considered the following Planning Application and heard the comments of neighbours:

2010/0362 Mr & Mrs M Bell - The Gardens, Sluice Road, South Ferriby

Planning Permission to erect a detached house and demolish existing bungalow (*information forwarded 12/4/10*)

Following discussion **it was resolved** to object to the proposal on the following grounds:

1. The proposal far exceeds the original footprint of the property which will have a major impact on the neighbouring bungalow.
  2. The front elevation and design are out of keeping with other properties in the area.
  3. The overall height and scale of the proposal far exceeds those in the immediate proximity.
- Concerns were also voiced over plans for any future development to the rear of property as all the trees have been felled and a large greenhouse, still on the current plans, has also been demolished. The Clerk was asked to forward the objection to the relevant authority.

**ACTION: Clerk**

b. No further Planning Applications were received following publication of the Agenda however the Clerk informed the Council that the proposal submitted by the Environment Agency (PA/2010/0206) to create a vehicular access road at Ferriby Sluice has been granted.

1004/10 Clerks Report

a. The Clerk reported:

- (i) Web advertising payments have been received from the Nelthorpe Arms, Memorial Memories and Laburnum Nurseries.
- (ii) A certificate for attending the Child Protection Awareness Training has been received.
- (iii) Several queries from members of the public had been responded to satisfactorily.
- (iv) There have been several reports of much higher than expected electricity charges following the adoption of public phone boxes by Parish Councils.
- (v) The galvanised decking along the River Ancholme on the Public Right of Way has been 'removed' leaving the path impassable. The decking will be replaced by stones in wire netting seeded on top though this will unfortunately take several months.

Following discussion, it was resolved to bring forward Item 18 of the Agenda, Village Paths

1004/18 Village Paths

(i) Cllr Holloway informed the Council that discussion between a local farmer and the Public Rights of Way Office had broken down regarding the two permissive paths between Sluice Road and the Humber Bank with the farmer asking that the paths be closed. Following discussion it was agreed that both paths, but particularly the one adjacent to Fulsea's Drain, were well used and it was hoped that they could remain open. The Clerk was asked to contact the PRow Office to see if anything can be achieved and to report back to the next meeting.

**ACTION: Clerk**

(ii) It was further requested that the Clerk contact the Ancholme Internal Drainage Board to request that barbed wire close to the new pumping station be cleared away.

**ACTION: Clerk**

- 1004/11 Gardening Contract  
It was agreed that no additional work would be required prior to the May meeting.
- 1004/12 Village Flood Plan  
Cllr Holloway confirmed that he is still working on a draft joint Council / E.A. Flood Plan and asked that the item be agenda'd for approval and implementation at the June meeting.  
**ACTION: Cllr Holloway**
- 1004/13 Freelanding  
Following an application by the Environment Agency to register the land on the west side of Red Lane, the Council considered the information provided and, following discussion, requested that the Clerk write to the Environment Agency to confirm that as, historically, the land had been used by the public on an ad-hoc basis, this would still be permitted.  
**ACTION: Clerk**
- 1004/14 Playing Fields  
a. Cllr Mouncey informed the group that he is in the process of forming a Playing Fields Association and should have further information in time for the May meeting. Cllr Holloway asked that all Councillors consider membership and ask that any interested parties contact Cllr Mouncey as soon as possible.  
b. The Council considered advice from Hook and Oakley that the Playing Field is in need of a cut and following discussion this was agreed at a cost of £38.00. It was agreed that the drawing up of a grass-cutting schedule should be undertaken by the Association on its formation.  
**ACTION: Cllr Mouncey  
Clerk**  
The Clerk further reported that she is again contesting the payment of rates on the Playing Field having looked into some information provided by the Bonby Clerk and will report further at the May meeting. There is a hope that no rates will be payable in the future and the last two years payments reimbursed.
- 1004/15 Newsletter  
APPENDIX B: The Council agreed some small additions to the draft newsletter and approved its printing and distribution.  
**ACTION: Clerk**
- 1004/16 Training  
No Training was received nor requested.
- 1004/17 Low Villages Forum  
The next meeting of the LVF will take place on 5<sup>th</sup> May, 2010 and Cllr Holloway will be attending.
- 1004/19 Telephony / I.T.  
a. APPENDIX D: Cllr Carol Smith presented a report for the Councillors information and following discussion **it was resolved** for Cllr Carol Smith to continue to monitor the costs and for the Council to consider the costs of a change of provider when determining the following year's budget.  
**ACTION: Cllr Carol Smith  
Clerk**  
b. The Council considered information given by the Clerk and Chair regarding the Parish Council laptop and its possible replacement. Following discussion, **it was resolved** for the Clerk to contact Mr Andrew Mitchell to determine the state of the laptop, back-up all files to an external drive, within a budget of £100, and ask for his recommendations. Prop: SH, 2<sup>nd</sup>: SY, unanimous.  
**ACTION: Clerk**
- 1004/20 Ongoing Items  
a. No items were raised on items not covered by the agenda and not requiring an action.  
b. No comments were made on any items from 'Cllrs Updates' not previously covered in the agenda.

1004/22

Highways

a. The Clerk was notified of the following issues:

The Humber Bridge slip-road is strewn with rubbish. Following discussion, it was agreed that although not in South Ferriby, this was a main road into the village and the Clerk was asked to contact one of the Ward Councillors and ask them to raise the matter with the relevant authority.

**ACTION: Clerk**

b. The Clerk confirmed that she had chased several outstanding issues and had been assured they would be attended to shortly.

1004/23

Accounts

a. The Clerk presented March paid accounts:

General Account

300187	ERNLLCA Training	£	30.00
300188	NLC Safeguarding Course	£	25.00
300189	Clerk's Salary and Expenses	£	385.23
300190	South Ferriby Friendship Club	£	75.00
300191	Clerk's Salary - overtime 30 31/3/10	£	92.53
	- To be retrospectively approved		

Website Account

400052	Clerk's Salary (January)	£	69.40
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Project Account

500011	Russell Leisure Ltd	£	5,000.00
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b. The following accounts were approved for payment:

General Account

Clerks Salary and Expenses	£	317.17
ERNLLCA Annual Membership	£	250.44
Gardening Contract - Winter Quarter	£	250.00

Website Account

Clerk's Salary	£	83.28
Prop: AF, 2 <sup>nd</sup> : SH, unanimous		<b>ACTION: Clerk</b>

1004/24

Correspondence

a. For discussion/decision/action:

St George's Day - Big Tidy Up - to consider participation - No

VANL - request for rural issues (*information forwarded 7/4/10*)- to receive any comments - None made.

North Lincs. Council - advice that Playground Inspection to rise to £18.00 + VAT - to agree booking for May - Discussed and approved to include Beaulah Courts. Prop: AF, 2<sup>nd</sup>: SY, unanimous.

**ACTION: Clerk**

b. For Information

Brig Police Authority Neighbourhood Panel Agenda - posters displayed

ERNLLCA Newsletter (*forwarded 25/3/10*)

NLC - Forward Plan - posters displayed

Leader Newsletter (*forwarded 7/4/10*)

HWRCC Newsletter (*forwarded 7/4/10*)

Nat West Bank - 2 x bank statements

The Humber Sports Partnership - Sales and Course Info

Co-Op Bank - 2 x bank statements

Lumalite Catalogue

Brigg Surestart Information and Posters - displayed on website and noticeboards

SLCC - Training Information

Walking the Way to Health - Led Walks May-July 2010 - Poster displayed on website

E.A. - Info re Flood Incident Management

1004/25 Minor Items

a. The following items of correspondence were received following publication of the agenda and any actions delegated to the Clerk:

Allianz - annual insurance quote - Clerk to look into alternative quotes and report to May meeting for decision. **ACTION: Clerk**

Brigg Police - Agenda

Leader - Info re local conference 15/10/10

SMP Playgrounds - sales literature

Kompan Play Equipment - Sales literature

CE Electric - Info regarding development of website

b. The following point was taken from Councillors:

It was reported that the pond is in a poor condition and following discussion, Cllr Mouncey agreed to look into this. **ACTION: Cllr Mouncey**

1004/26 Agenda for next and future meeting

Cllr Carol Smith requested that the following be listed for future discussion:

(i) To consider regular bill payment by direct debit.

(ii) To consider revising the process for the co-option of Councillors to incorporate the completion of a c.v. or similar. **ACTION: Clerk**

1004/27 Next Meeting

The date and time of the next Parish Council meeting was confirmed as (subject to any change in circumstances):

**Monday 10<sup>th</sup> May, 2010 at 7.30pm** in South Ferriby Village Hall

To be preceded by

**7pm Annual Parish Meeting**

and

**7.15pm - Annual Council Meeting**

The above times are subject to alteration should the previous meeting overrun.

Diarised Items	Village Signage (Health & Safety)	June 2010
	Tri-fold Flood Strategy Leaflet (SH)	July 2010
	Regular payment methods (direct debit)	
	Revision of Co-option process	
	Pond Top Seat	
	Village Car Park - letter to Chief Exec., NLC	
	Village Allotments (SH)	
	Asset Registration	
	Village Bulb Planting (RH)	
	Donations Policy	