

Cllr Holloway read out the Internal Auditors comments and these were noted.

Following discussion, **it was resolved** that:

- (i) The bank statements and invoices be initialled by the Chairman or a Councillor.
- (ii) The minute number recording approval should be put on each invoice for easy reference.
- (iii) The matter of a pension or related gratuity be agenda'd for discussion.
ACTION: Clerk
- (iv) Consideration of an annual payment to the Clerk towards electricity, lighting and heating be agenda'd for discussion.
ACTION: Clerk
- (v) Consideration of a name change on the Children's Playground Account; Clerk to make further enquiries and agenda the item for future discussion.
ACTION: Clerk

1005/7 **Standing Orders**

APPENDIX B: The revised Model Standing Orders provided by N.A.L.C. were read out by the Clerk and predominantly agreed although the Clerk was asked to provide further information on some items and re-agenda the item for approval.

ACTION: Clerk

1005/8 **Financial Regulations**

a. APPENDIX C: The Council reviewed their Financial Regulations and these were approved. Prop: DM, 2nd: AF, unanimous. Clerk to forward revised copies to each Councillor.

ACTION: Clerk

b. **It was resolved that** the quarterly telephone and gardening bills be paid by Direct Debit. Clerk to arrange. Prop: SY, 2nd: DM

ACTION: Clerk

1005/9 **Insurance and Risk Assessments**

a. The Clerk requested that the review of risk assessments be re-agenda'd for the June / July meeting following completion.

ACTION: Clerk

b. APPENDIX D: The meeting considered the Council's insurance premiums and cover and **agreed to** a non-legally binding offer from Aon to provide three years cover providing they remain competitive. Prop: SY, 2nd: AF, unanimous.

ACTION: Clerk

c. APPENDIX E: Following discussion, it was agreed to re-agenda a review of the Asset Register pending further investigation by the Clerk.

ACTION: Clerk

1005/10 **Public Comment**

No items were raised by members of the public.