

SOUTH FERRIBY PARISH COUNCIL

Parish Clerk – Angela Sherwood, Shalimar, Sluice Road, South Ferriby, DN18 6JG

You are invited to attend the next meeting of South Ferriby Parish Council on Monday 8th September 2008. Proceedings will commence at 7.30pm in South Ferriby Village Hall.

The agenda is set out below.

Members of the public and press are welcome to attend.

Angela Sherwood
Clerk to the Council
2nd September, 2008

AGENDA

- 1 Apologies
To note apologies for absence.
- 2 Declaration of Interests
Declarations of Interest need to be remade and recorded in the minutes even if an interest has been declared in the register.
- 3 Minutes of Previous Meeting
Minutes of the meeting held on 21st July, 2008 to be approved and signed.
- 4 Public Comment
Members of the public may raise subjects that they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.
- 5 Report from Ward Councillors
Ward Councillors to update the Parish Council on activities within North Lincolnshire Council. Any items requiring an action to be separately Agenda'd.
- 6 Police Matters
 - a. To receive and discuss any police report received and any other police matters.
 - b. Cllr Mouncey to report on his attendance at the Police Neighbourhood Action Team Meeting held in Worlaby on 23rd July, 2008.
 - c. Brigg Police Authority Neighbourhood Panel – To agree representation
 - d. To consider the joint purchase of a Low Villages Speed Camera as detailed by a member of the public under Public Comment.
- 7 Councillor Vacancy
A vacancy has been created under the LGA 1972 Sect. 85 (1). To agree to advertise the vacancy should no election be called.
- 8 Tennis Courts
 - a. To consider the legal status of South Ferriby Amenity Land.
 - b. APPENDIX A - To consider the attached report on the tennis courts leased from Cemex.
 - c. To consider any revised quotations received from MUGA suppliers and agree revised funding application amount.

- d. To agree to a formal survey of Tennis Court land and lease by the Commercial Manager of Paul Fox Estate Agents at a cost of £100 plus VAT.
- e. To write to Cemex to ask for them to agree to the Parish Council placing a valuation on the lease in any future funding applications.

9 Cemex Liaison Issues

- a. APPENDIX C: Cemex Issues - report by Cllr Haddon. To discuss items from September report and approve any contact listed for consideration.
- b. To discuss donation of Map to village. Cllr Haddon to inform the Council of progress with the project.

10 Clerks Report

Clerk to update the Parish Council on progress from July's meeting on any subject not separately agenda'd.

11 Matters Arising from Previous Minutes

Appendix B: An update on Councillors' work throughout the previous month. To take comment and discuss any issues arising from this report. (*forwarded 7th August, 2008*)

12 Playing Fields

Clerk to update Council on progress with registration of lease.

13 Ongoing Items

Cllrs to update the meeting on any progress with items not requiring an action i.e. Floodplan, Footpaths, Freelanding etc.

14 Village Plaque

Cllr Kate Smith to table a draft plan of the proposed plaque. Council to discuss to further project.

15 Sluice Road Telephone Box

To consider adoption of BT telephone box on Sluice Road. Further information to be tabled at meeting.

16 Gardening Contract

Cllr Holloway to inform the Council of discussions with the gardener. Council to discuss to formalise contract.

17 Training

- a. Cllr Roy Holloway to report on Advanced Chairmanship – Challenging Meetings training session with ERNLLCA.

18 Planning

To consider any Planning Applications received after the Agenda was published.

19 Highways

To receive notification of any new issues. Clerk to update Cllrs on any outstanding issues.

20 Accounts

- a. To present July/August paid accounts:

General Account

300111	Clerk's Salary and Expenses (July)	£286.08
300112	British Telecom	£131.57
300113	Michael Masniuk	£325.00
300114	Keith Ready Solicitors	£ 25.00

300115 Clerk's Salary and Expenses (August) £267.36

Website Account

400027 Clerk's Salary and Expenses (July) £103.83

40002 Clerk's Salary and Expenses (August) £ 66.34

b. To approve payment of:

Clerks Salary and Expenses

Fasthosts – additional 100mb of email space £ 10.00 (already debited)

HUB Computers – monthly updates June-Aug c.£ 75.00

Audit Commission £158.63

ICO – Data Protection Annual Fee £35.00

c. APPENDICES D & F: Quarterly Accounts

Council to discuss quarterly accounts prepared by the Clerk. Cllr Carol Smith to offer suggestions following her review of the procedure and present draft plan for tighter budget control.

d. APPENDIX E: Review of Internal Audit / External Auditors Report

Cllr Carol Smith and the Clerk to inform the Council of matters for consideration arising from the Internal/External Audit. To further consider purchase of Professional Risk Assessments from DMH Solutions at an approximate cost of £100 as recommended by Audit Commission.

e. Clerk's Overtime

To consider paying the Clerk for an additional 25 hours worked since March 2008.

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Correspondence

a. For discussion/decision:

NLC – Consultation on Local Air Quality Management. Available to view at www.nlincsair.info, click AQ Reports then Reports. Any comments to be agreed and forwarded. Re-Agenda'd for discussion.

NLC – Consultation on Housing & Employment Land Allocations Development Plan for Gypsy and Traveller's Sites. Available to view at www.northlincs.gov.uk Any comments to be agreed and forwarded.

HWRCC – Request for donation to Voluntary Car Service. Donation made in March 08, Suggested that they approach the Council again in March 09.

HWRCC - Funding Info and invite to event on 14th October aimed at Management of Community Centres, Village/Church Halls etc. To consider attendance.

NLC – info on House-proud scheme – funding for over 60's/Disabled home improvements

HWRCC – Community Led Planning. To consider attendance at Roadshow on either 25/10 or 29/10

CiLCA Prospectus for Clerk's training.

NLC – Consultation Boats man/Pleasure Boats Licence Conditions. Available to view at www.northlincs.gov.uk then type Licensing Consultation in search box. Any comments to be agreed and forwarded. (info forwarded 1/9/08)

NLC – Town & Parish Council Liaison Meetings – to formally agree future attendance

b. For Information

Website Annual Fees received from:

Cemex, Post Office. Hope & Anchor unable to continue with advertising at present – contact again in six months.

Nat West Bank mandate for completion by Cllr Holloway – passed to him 11/8/08

NLC – Info confirming no services in vicinity of proposed village plaque near Cemex Quarry.

NLC – Active Choices Active Futures Neighbourhood Plan, action plan for 2009. Available to view at www.lincs2leisure.co.uk

2 x Co-Op Bank Statements

Info on Led Walk in Ferriby – posted in noticeboard

The Clerk magazine

Sales Lit from Diary company

National Council for Voluntary Organisations – invitation to join

Cemex – Letter re management committee for Tennis Courts

Co-Op Bank – offer of Insurance policy, will file and review when policy is up for renewal

Playground Planet – Sales Lit

NLC – Highway maintenance contact details

ERNLLCA Newsletter x 2

HWRCC – Info re pensions

NLC – Forthcoming Meetings poster – placed in noticeboard

Russell Leisure – Sales Literature

Tour of Britain Cycle Race 2008 – passing through South Ferriby on 11/9/08

NLC – letter informing Playground Inspection price rise to £15.00

South Humber Bank Wildlife and Heritage Partnership Newsletter

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Minor Items

a. To note any matters of correspondence arrived since the agenda was published

b. To take any points from Councillors and to note items of interest.

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Agenda for next meeting

To take note of any items Councillors wish to agenda for next meeting.

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Next Meeting

To confirm the date and time of the next Parish Council meeting as:

Monday 6th October, 2008 at 7.30pm in South Ferriby Village Hall