

SOUTH FERRIBY PARISH COUNCIL AGENDA

Parish Clerk – Angela Sherwood, Shalimar, Sluice Road, South Ferriby, DN18 6JG

You are hereby summoned to attend the meeting of South Ferriby Parish Council on Monday 3rd September, 2007. Proceedings will commence at 7.30pm in South Ferriby Village Hall.

The agenda is set out below.

Members of the public and press are welcome.

Angela Sherwood
Clerk to the Council
28th August, 2007

Public Comment

Prior to the commencement of the Parish Council Meeting, members of the public may raise subjects that they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

AGENDA

- 1 Apologies
 To note apologies for absence.

- 2 Declaration of Interests
 Declarations of Interest need to be remade and recorded in the minutes even if an interest has been declared in the register.

- 3 Minutes of Previous Meeting
 Minutes of meeting held on 16th July, 2007 to be approved and signed.

- 4 Co-option of Councillors
 To discuss any Councillor applications received after the Agenda was published.

- 5 Reports from Local Councillors
 Ward Councillors to update the Parish Council on activities within North Lincolnshire Council.

- 6 Police Matters
 To receive and discuss any police report received and any other police matters.

- 7 Cemex Liaison Issues
 - a. Cemex Issues - report by Cllr Haddon
 - b. To agree representation at meeting with Cemex regarding wind turbines
 - c. To agree to send a letter thanking Cemex for the Fun Day

- 8 Tennis Courts / Playing Fields
 - a. To discuss tennis court lease and agree to appoint a contractor to undertake works.
 - b. To agree registration of Tennis Court Lease with Land Registry at an approximate cost of £40
 - c. To discuss Playing Field lease

- 9 Clerks Report
Appendix A: To update the Parish Council on progress from July's meeting. (Items requiring a decision will be on this agenda separately or placed on next agenda.)
- 10 Fulsea's Drain Outfall
To discuss further developments with the Internal Drainage Board's proposal to close the tidal outfall and plan future action - Cllrs Haddon, Holloway and Mouncey to report.
- 11 Matters Arising from Previous Minutes
Appendix B: An update on Councillors' work throughout the previous month. To take comment and discuss any issues arising from this report.
- 12 Footpaths
To discuss local footpaths and matters concerning them.
- 13 Floodplan
To finalise Floodplan and to consider the following:
a. Possible list of pumps available in village
b. Inclusion of localised non-Humber flooding in Floodplan
c. Re-location of Floodplan Box
d. Annual Review – October
e. Provision of Sandbags
f. Twice yearly notices in Low Villages Newsletter
- 14 Freelanding
Cllr Kate Smith to report on correspondence from the EA claiming ownership of the freelanding on the River Ancholme. To agree a response to their letter.
- 15 Beulahland
To consider asking for copy deeds to determine ownership of Beulahland roads and to report on conversation with Wayne Hill. Cllr Kate Smith to report.
- 16 Planning
a. To consider the following Planning Applications:
i. 2007/1392 3 Andrew's Road – Mr & Mrs Davison
To erect a two storey side extension (re-submission of App No 2007/0993)
b. Planning Notices received from NLC
i. 2007/0993 Refusal of Planning Permission – 3 Andrew's Road
ii. 2007/1037 Refusal of Planning Permission – Woodside, High Street – to allow annexe as separate dwelling
iii. 2007/1078 Full Planning Permission – Woodside, High Street – to erect double garage
c. To consider any further applications received after Agenda is published
- 17 Highways
a. To report on meeting between Wayne Hill, Cllr Mouncey, Cllr Kate Smith and the Clerk.
b. To receive notification of any new issues. (update of current issues in Clerk's Report)

18 Accounts

a. To present July paid accounts:

General

300065	Clerk's salary and expenses (July)	£530.27
300066	Annual Village Hall rental	£60.00
300067	Clerk's Salary (August)	£392.30

Website

400015	Pink Cactus	£330.00
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b. To approve payment of:

General Account

Clerks Salary and Expenses.

M Masniuk – Gardening Services - £325

ICO – Data Protection - £35

19 Correspondence

a. For discussion/decision:

NLC – Town & Parish Council Liaison Meeting re Floods on 5/9 – To consider representation

NLC – Draft Rights of Way Improvement Plan – to consider making representation

HWRCC – To consider representation at AGM on 12/9

Brigg Police Authority Neighbourhood Panel – To consider representation at meeting on 11/9

To consider whether more Twenty is Plenty posters are required

Brigg Wheelers Skate Park – to consider representation at AGM on 13/9

b. For Information

Charity Commission – Clerk to complete online Annual Return

NLC – forthcoming meetings poster – in noticeboards

ICO – Info on Data Protection

Direct Magazine

Low Villages Forum Minutes

Audit Commission – notification of missing documents

EA – Tides News and covering letter

Wicksteed Product Catalogue and new Area Representative letter of introduction

ERNLLCA – Resolutions to 2007 AGM

In Touch – Conservative Newsletter

Info on Playground Exhibition in Windsor

20 Minor Items

a. To take any points from Councillors and to note items of interest.

b. Matters of correspondence arrived since agenda was published

21 Agenda for next meeting

To take note of any items Councillors wish to agenda for next meeting.

Next Meeting

22 To confirm the date and time of next meeting as:

7.30pm on Monday 1st October 2007 in South Ferriby Village Hall

Clerk's Report – Appendix A

Banking and Accounts

Nat West forms received from Cllr Logan. Hope to take to bank before next Mondays meeting. Received notification from Audit Commission that they had not received our Annual Return! Resent and should hopefully get response for October meeting. 2006/7 and 2007/8 to date accounts are now computerised. Quarterly accounts to be distributed at September meeting.

Clerk's Telephone

New line to be installed. Will advise when completed.

Clerk's Job Description and Contract

Draft will be ready for October Meeting – apologies for delay

Dog Control Orders

Completed and returned to NLC

Parish Councillors and Elections

No election was called for by the public so permission was given to advertise to co-opt new Cllr. No response to date. Could Cllrs think of anyone to approach?? Decs. of Acceptance of Office and Decs of Interests for Cllr Carol Smith sent to NLC.

Park

I went and examined the fence surrounding the park and felt the cost would exceed the amount of funding that we can access at one time. Could this maybe be considered separately at a later date? I will speak to Cllr Holloway

Low Villages Forum

Agenda and minutes sent to relevant Clerks and next meeting in Bonby on 17th September

Minutes

Have written up Annual Parish Meeting Minutes and Annual Council Meeting Minutes and displayed on website

Planning

Have emailed Planning Department re errors in sending out information

Playing Field

Have received notification that the complaint regarding fly-tipping has been dropped by the Crown Prosecution Service. Am awaiting new amended lease from Mark Hudson for signing by Cllrs Logan and Fisher.

Risk Management

I am in the process of examining risk assessments required by the Parish Council. The service provided by Allianz Cornhill is not appropriate to us and a meeting has been arranged with ERNLLCA to agree the correct procedures and what is required. Will report back at October meeting

Tennis Courts

Signed Notice and Declaration re tennis courts and now awaiting engrossment of the Counterpart Lease for signature by Cllrs Logan and Fisher. Have emailed Scott Jackson asking for written confirmation that no Planning Permission is required to convert Tennis Courts.

Training

The next Training Session will be on Chairmanship on 18th September. Cllr Logan and Clerk to attend

Website

Cllr Kate Smith has undertaken to update photographs on website. Am in process of contacting advertisers to ask for repeat advertising. Have also contacted a few new possibilities. Awaiting new email addresses and will then put Ward Cllr contact details on website

APPENDIX B

DATE	POINT OF CONTACT	DESCRIPTION	REFERENCE	NOTES
March 07	Cllr Haddon	To draft inscription for new plaque at park entrance		On its way
March 07	Cllr Mouncey / Clerk	Spring outside Post office – Liase with NLC		Ongoing. Clerk to arrange meeting with DM and NLC
March 07	Cllr Haddon / Clerk	Submit forms to English Heritage re Phonebox		On its way
March 07	Cllr Logan - Holloway	Update NatWest Mandates		Cllr Logan's to complete
March 07	Cllr Mouncey / Clerk	Letter to Police regarding school parking		Still acquiring evidence. Letter to follow
April 07	Cllr Haddon	Info on report given by Cemex Transport Co-ordinator	0704/7h	Sept 07
April 07	Floodplan Working Party	Updates to be completed following recent meeting	0704/11	
May 07	Cllr Haddon	To speak to EA following response from John Chapman about clinker pile	0705/7c	
May 07	Cllr Haddon	Letter to Planning Dept re Cemex Silos	0705/7f	
May 07	Cllr Haddon	To inform Council of information about Judicial Review of EA	0705/7g	
May 07	Cllr Holloway	To obtain quote for playing field gates	0705/10b	
May 07	Cllrs Holloway / Logan	To arrange painting of entrance to park rails	0705/19a(i)	
July 07	RH, CS, DM, AF, KS	Organise Cemex Charity Fun Day representation	0707/7b	
July 07	SH	Present Tennis Court quotes for agreement of contractor	0707/8a	

July 07	SH	Arrange signing of Tennis Court Lease	0707/8e	
July 07	RH / Clerk	Arrange signing of Playing Field Lease	0707/8f	
July 07	RH	Arrange visit by tree surgeon to house on Beulahland	0707/8g	
July 07	DM	Collect footpath info from Mrs Foster and present at September meeting	0707/14	
July 07	DM	Write letter to EA and Ian Cawsey updating them on matters relating to Fulsea's Drain	0707/20	