

## **SOUTH FERRIBY PARISH COUNCIL AGENDA**

Parish Clerk – Angela Sherwood, Shalimar, Sluice Road, South Ferriby, DN18 6JG

You are hereby summoned to attend the meeting of South Ferriby Parish Council on Monday 18<sup>th</sup> June, 2007. Proceedings will commence at 7.30pm in South Ferriby Village Hall.

The agenda is set out below.

Members of the public and press are welcome.

Angela Sherwood  
Clerk to the Council  
12th June, 2007

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### **AGENDA**

- 1     Apologies  
To note apologies for absence.
  
- 2     Declaration of Interests  
Declarations of Interest need to be remade and recorded in the minutes even if an interest has been declared in the register.
  
- 3     Minutes of Previous Meeting  
Minutes of meeting held on 14<sup>th</sup> May, 2007 to be approved and signed.
  
- 4     Co-option of Councillors  
To discuss Councillor application from Mrs Carol Smith who has been invited to attend the meeting.
  
- 5     Public Comment  
Members of the public may raise subjects that they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise.  
Listeners should note that decisions cannot be made at this meeting on items not on the agenda.
  
- 6     Reports from Local Councillors  
Ward Councillors to update the Parish Council on activities within North Lincolnshire Council.
  
- 7     Police Matters  
To receive and discuss any police report received and any other police matters.
  
- 8     Code of Conduct  
To discuss and adopt Paragraph 12(2) of Model Code of Conduct 2007 (copy attached to last Agenda)  
To distribute and complete new Notification of Interests Form.
  
- 9     Standing Orders  
To discuss model Standing Orders (Appendix C) as supplied by NALC and formally adopt proposals with any amendments/additions required.
  
- 10    Financial Regulations

To discuss model Financial Regulations (Appendix D) as supplied by NALC and formally adopt proposals with any amendments/additions required.

11 Cemex Liaison Issues

Cemex Issues - report by Cllr Haddon

To discuss Cemex Charity Fun Day on 2nd September and decide on any PC involvement.

To consider offer of gift from Cemex and suggested proposal of Metal Map set in Ferriby cement and to consider possible siting close to village pond.

To discuss Cemex Liaison duties following training evening

To discuss visits to the plant

12 Playing Fields / Tennis Courts

To discuss tennis court lease and consider funding proposals received from Liz Bennett. (Appendix E)

To discuss Playing Field lease proposal from Working Party (Cllrs Holloway, Fisher and Mouncey)

To discuss Playing Field quote - Cllr Holloway

13 Clerks Report

Appendix A: To update the Parish Council on progress from last months meeting. (Items requiring a decision will be on this agenda separately or placed on next agenda.)

14. Fulsea's Drain Outfall

To discuss Internal Drainage Board's proposal to close the tidal outfall - Cllr Mouncey to report.

15. Matters Arising from Previous Minutes

Appendix B: An update on Councillors' work throughout the previous month. To take comment and discuss any issues arising from this report.

16. Footpaths

Delegates Report (JF) to include discussion on path to Horkstow

17. Planning

To consider the following Planning Applications:

1. Listed Building Consent for the formation of 1 external window opening and two internal openings at Glentworth House, High Street. App. No. 2007/0918 - Prof R Halston/Ms J Eatock

2. Application by Hope and Anchor to extend opening hours

Sunday to Thursday 10.00 - 00.00

Friday and Saturday 10.00 - 01.00 and

Normal opening hours to apply on Good Friday and Christmas Day

3. To consider any further applications received after Agenda is published

18. Highways

To receive notification of any new issues. (update of current issues in Clerk's Report)

To consider action on improper use of Humber Bank Bird Hide

19. Councillor Training

To discuss ERNLCCA training for Councillors and approve attendance and payment of training sessions.

20. Accounts

To present April paid accounts:

300056	Clerks salary and expenses	£260.21
300057	Cllr Holloway's expenses	£ 80.00

To approve payment of:

General Account

Clerks Salary and Expenses.

Michael Masniuk - Gardener - £325.00

Website Account

Pink Cactus £140.00

Pink Cactus - Annual Hosting Charge £120.93

21. Correspondance

a. For discussion/decision:

1. Letter from SF Bowls Club re concerns over proposed tennis courts
2. 20's Plenty Campaign - Would PC like flyers to distribute in community?
3. NLC Dog Control Orders - Consultation on Parish Council recreational land
4. Regional Training Conference for Clerks/Cllrs - 19th July in Leicestershire
5. Voluntary Action - Asking for assistance with research on behalf of the Local Strategic Partnership.

For Information

ERNLLCA May Newsletter

Info re Older Community Involvement in North Lincs - Proposal for each Parish Council to appoint member to become spokesperson representing older members of community.

The Playing Field Assoc Newsletter

Training News

Playground Supplies Ltd

Humbrella

22. Minor Items

To take any points from Councillors and to note items of interest.

- (i) Cllr Haddon to advise Council of her input with Village Hall funding
- Matters of correspondence arrived since agenda was published

23. Agenda for next meeting

To take note of any items Councillors wish to agenda for next meeting.

24. Next Meeting

To confirm the date and time of next meeting as

7.30pm on Monday 16th July 2007 in South Ferriby Village Hall

Notices have been displayed in the noticeboards regarding the Parish Councillor vacancy asking that any villager interested in co-option onto the Council notify the clerk before 12th June. One application has been received from Mrs Carol Smith of Malmesmead who has been invited to attend the meeting.

#### Website

There have been a few issues getting Pink Cactus to undertake work so I can make changes to the website hence Roger Shakeshaft's church report is still not online. Liasing with Cllr Haddon to remedy this.

#### Newsletter

Has been given to Councillors for distribution. Collected police leaflet and inserted in newsletter.

#### Highways

Further info on new system to follow when received. Having difficulty making contact. Streetlighting are awaiting C2 report (from utilities companies) to implement putting up of new streetlight on Sluice Road following accident. This should be completed within next few weeks. The same applies for the pending new streetlight on School Lane. No works can be started until Gas Board state safety of box close to site

#### Banking and Accounts

Still awaiting Nat West forms from Cllr Logan.

#### Bottle Bank

Informed Lucy Boatman of NLC Waste Management Team regarding our complaint of the emptying of the bottle bank within unreasonable hours. No response received to date.

#### Accounts

The accounts are completed and have been passed to the Audit Commission. They have been open for inspection until 6<sup>th</sup> June though no-one has asked to see them. Have learnt that the internal audit procedure is inadequate and needs revising. May also receive some comment on this from the Audit Commission. VAT refund of £162.85 received.

#### Clerk's Telephone

New line to be installed. Will advise when completed.

#### Risk Management

Risk assessments need to be looked into and written. I have received details of a new free service from Allianz Cornhill and I will be looking into this over the next few months when I will report back to the Council.

#### Noticeboard

Cllr Holloway has converted a disused window in the Post Office to a noticeboard providing additional space for notices (Thank you Roy)

#### Planning

Letter sent to NLC re Cemex Silos Planning Application. No response received as yet.

#### Parish Plan

I have spoken with Peter Hirschfeld about the Parish Plan and have cancelled his June visit. This is due to the amount of work we have on at the moment and I do not have the time to undertake anything new. I spoke with ERNLLCA prior to this and they suggested that becoming a quality council may be more beneficial in the short term and that it would be beneficial to concentrate our efforts in this direction for the time being. I have suggested that maybe Peter could attend the October/November meeting when things have (hopefully) quietened down a bit.

## APPENDIX B

<b>DATE</b>	<b>POINT OF CONTACT</b>	<b>DESCRIPTION</b>	<b>REFERENCE</b>	<b>NOTES</b>
March 07	Cllr Berry	To speak with John Coleby re Annual Playground Inspection charge		Ongoing, has not received definitive answer and will report back at next meeting.
March 07	Cllr Haddon	To draft inscription for new plaque at park entrance		On its way
March 07	Cllr Mouncey / Clerk	Spring outside Post office – Liase with NLC		Ongoing. Clerk to arrange meeting with DM and NLC
March 07	Cllr Haddon / Clerk	Submit forms to English Heritage re Phonebox		On its way
March 07	Cllr Logan - Holloway	Update NatWest Mandates		Cllr Logan's to complete
March 07	Cllr Mouncey / Clerk	Letter to Police regarding school parking		Still acquiring evidence. Letter to follow
April 07	Cllr Haddon	Info on report given by Cemex Transport Co-ordinator	0704/7h	Sept 07
April 07	Floodplan Working Party	Updates to be completed following recent meeting	0704/11	
May 07	Cllr Haddon	To speak to EA following response from John Chapman about clinker pile	0705/7c	
May 07	Cllr Haddon	Letter to Planning Dept re Cemex Silos	0705/7f	
May 07	Cllr Haddon	To inform Council of information about Judicial Review of EA	0705/7g	



<b>DATE</b>	<b>POINT OF CONTACT</b>	<b>DESCRIPTION</b>	<b>REFERENCE</b>	<b>NOTES</b>
May 07	Playing Field WP	To meet and discuss playing field lease and bring suggestions to next meeting	0705/10a	
May 07	Cllr Holloway	To obtain quote for playing field gates	0705/10b	
May 07	Cllrs Holloway / Logan	To arrange painting of entrance to park rails	0705/19a(i)	