

SOUTH FERRIBY PARISH COUNCIL AGENDA

Parish Clerk – Angela Sherwood, Shalimar, Sluice Road, South Ferriby, DN18 6JG

You are hereby summoned to attend the meeting of South Ferriby Parish Council on Monday 16th July, 2007. Proceedings will commence at 8.00pm in South Ferriby Village Hall.

The agenda is set out below.

Members of the public and press are welcome.

Angela Sherwood
Clerk to the Council
10th July, 2007

AGENDA

- 1 Apologies
To note apologies for absence.

- 2 Declaration of Interests
Declarations of Interest need to be remade and recorded in the minutes even if an interest has been declared in the register.

- 3 Minutes of Previous Meeting
Minutes of meeting held on 18th June, 2007 to be approved and signed.

- 4 Public Comment
Members of the public may raise subjects that they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise.
Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

- 5 Reports from Local Councillors
Ward Councillors to update the Parish Council on activities within North Lincolnshire Council.

- 6 Police Matters
To receive and discuss any police report received and any other police matters.

- 7 Cemex Liaison Issues
Cemex Issues - report by Cllr Haddon (Appendix D)

- 8 Playing Fields / Tennis Courts
To discuss/agree to sign tennis court lease – Cllr Haddon (Appendices F & G)
To discuss/agree contractor to undertake MUGA'S – Cllr Haddon (Appendix H)
To discuss/agree to sign playing field lease
To discuss letter received from villager concerning possible dangerous trees on path to playing field

- 9 Clerks Report

Appendix A: To update the Parish Council on progress from last months meeting.
(Items requiring a decision will be on this agenda separately or placed on next agenda.)

To consider Cllrs phone numbers being added to website

10. Clerk's Hours
 - a. To consider additional hours (see Appendix C)
11. Beulahfields Plaque

To consider wording, location and cost of plaque – Cllr Haddon (Appendix E)
12. Low Villages Forum

To discuss issues raised at Low Villages Forum held on Wednesday 11th July
13. Matters Arising from Previous Minutes

Appendix B: An update on Councillors' work throughout the previous month. To take comment and discuss any issues arising from this report.
14. Footpaths

Delegates Report to include discussion on path to Horkstow
15. Planning
 - a. To consider the following Planning Applications:
 - (i) 2007/1078 To erect a single storey double garage at Woodville, High Street, South Ferriby – Mr & Mrs Winn
 - (ii) 2007/1037 To vary condition of 1996/2013 to allow annexe to be used as separate dwelling at Woodville, High Street, South Ferriby – Mr & Mrs Winn
 - b. Full Planning Permission has been granted for:
 - (i) 2007/0656 To erect two storey extension at the Old Chapel, School Lane
To consider any further applications received after Agenda is published
16. Highways

To receive notification of any new issues. (update of current issues in Clerk's Report)
17. Training

To discuss any issues arising from ERNLLCA training sessions and advise of next course dates.
18. Accounts

To present June paid accounts:

<u>General Account</u>		
300058	Michael Masniuk (Gardening)	£325.00
300059	Clerks salary and expenses	£379.54
300060	Cllr Logan (training)	£ 20.00
300061	Cllr Haddon (training)	£ 20.00
300062	Cllr Mouncey (training)	£ 20.00
300063	Mrs J. Foster (training)	£ 20.00
300064	Cllr K. Smith (training)	£ 20.00
<u>Website Account</u>		
400010	Pink Cactus	£140.00
400011	Pink Cactus (Annual Hosting Charge)	£120.93

To approve payment of:
General Account Clerks Salary and Expenses

Website Account ERNLLCA Training x 4 £80.00
Pink Cactus approx. £320

19. Correspondence

a. For discussion/decision:

ERNLLCA – Assembly Digest and Training Information including Conference in Scarborough and Planning Aid – Free Information event on 2007 White Paper

b. For Information

Police Authority Consultation - Community report to view at www.humberside-pa.org.uk, go to Our Committees 2005/6 & 2006/7 - Consultation & Partnership - Agendas, Minutes, Reports.

Letter from John Berry confirming re-elected as Ward Councillor along with Nigel and Carl Sherwood. Contact details included.

NL PCT - Poster promoting physical activity referral scheme - poster put up

HWRCC – Summer Roadshow – information sessions including village hall funding

HWRCC – Free event detailing how to improve access to services in rural communities

Humbrella Magazine

HLC – Training News

The Clerk Magazine

The Institute of Local Council Management – joining criteria

Urbanscape – Sales Literature (benches/bins etc)

Parkers – Sales Literature (plants)

NLC – forthcoming meetings poster

Letter from JBA Consultants confirming attendance at Fulseas Drain Meeting

Letter from Mrs Moulds re drains on Beulahland

20. Minor Items

To take any points from Councillors and to note items of interest.

Matters of correspondence arrived since agenda was published

21. Agenda for next meeting

To take note of any items Councillors wish to agenda for next meeting.

22. Next Meeting

To confirm the date and time of next meeting as

7.30pm on Monday 3rd September 2007 in South Ferriby Village Hall

Banking and Accounts

Still awaiting Nat West forms from Cllr Logan.

Bottle Bank

Informed Lucy Boatman of NLC Waste Management Team regarding our complaint of the emptying of the bottle bank within unreasonable hours. No response received to date.

Clerk's Telephone

New line to be installed. Will advise when completed.

Clerk's Job Description and Contract

Will work on over summer and have draft ready for September Meeting

Code of Conduct

Letter to Legal NLC re adoption of Code of Conduct. Arranged for publication in the press.

Fulsea's Drain

Letter sent to JBA Consulting and copies to Ron White and EA. Ron called to say they are not involved in these plans. Invited rep who will attend meeting 7pm on the 16th. Put up notices advising of this.

Highways

* New streetlight on Sluice Road in-situ. Still awaiting info on School Lane.

* Speaking to Sheena Alexander re new highways reporting system. Progressing well.

* Pending new streetlight on School Lane. No works can be started until Gas Board state safety of box close to site

* Have informed Anglian Water re flooding sewers on Beulahland. Have said is highways issue and have contacted them. Awaiting response

* Have requested meeting re Sluice Road running water and footpath to Hammamet

Parish Councillors and Elections

Details of Cllr Carol Smith's appointment sent to NLC and Councillor Pack given.

Information of Julia Foster's resignation has been passed to NLC asking for permission to

advertise to Co-Opt a new Cllr if no election is called for. Letter of thanks sent to Julia Foster. Decs of Acceptance of Office and Decs of Interests sent to NLC. Still need Cllr Carol Smith's.

Planning

No objection letters sent to NLC re Glentworth House and 3 Andrew's Road

Playing Field

I have written to NLC Enforcement Team on behalf of the Parish Council as a formal complaint has been made regarding tipping of soil on the Playing Field. The lady in question is now to be interviewed under caution and the case looked at by the Crown Prosecution Service. We looked into the matter at the time and thought it was all sorted out. However, a member of the public has made a formal complaint and the matter has had to be taken further.

Police Matters

Have contacted Steve Wash and asked if there is anything that can be done about youths drinking in the bird hide. He has responded stating he will get PCSO's to investigate.

Risk Management

Risk assessments need to be looked into and written. I have received details of a new free service from Allianz Cornhill and I will be looking into this over the next few months when I will report back to the Council. Further info at September meeting

Tennis Courts

Met with representative from SMP to get third quote for MUGA's. Wrote letter to Liz Bennett confirming we would like her to undertake funding consultancy work for the Parish Council. Arranged meeting with Wicksteed to measure additional fencing around park and to submit discounted quote.

Website

Am updating website at moment with many new photos etc. I also thought about adding Cllrs phone numbers to website? This would be in line with gaining quality status so if you could let me know any views.

APPENDIX B

DATE	POINT OF CONTACT	DESCRIPTION	REFERENCE	NOTES
March 07	Cllr Berry	To speak with John Coleby re Annual Playground Inspection charge		Ongoing, has not received definitive answer and will report back at next meeting.
March 07	Cllr Haddon	To draft inscription for new plaque at park entrance		On its way
March 07	Cllr Mouncey / Clerk	Spring outside Post office – Liase with NLC		Ongoing. Clerk to arrange meeting with DM and NLC
March 07	Cllr Haddon / Clerk	Submit forms to English Heritage re Phonebox		On its way
March 07	Cllr Logan - Holloway	Update NatWest Mandates		Cllr Logan's to complete
March 07	Cllr Mouncey / Clerk	Letter to Police regarding school parking		Still acquiring evidence. Letter to follow
April 07	Cllr Haddon	Info on report given by Cemex Transport Co-ordinator	0704/7h	Sept 07
April 07	Floodplan Working Party	Updates to be completed following recent meeting	0704/11	
May 07	Cllr Haddon	To inform Council of information about Judicial Review of EA	0705/7g	

DATE	POINT OF CONTACT	DESCRIPTION	REFERENCE	NOTES
May 07	Playing Field WP	To meet and discuss playing field lease and bring suggestions to next meeting	0705/10a	
May 07	Cllr Holloway	To obtain quote for playing field gates	0705/10b	
May 07	Cllrs Holloway / Logan	To arrange painting of entrance to park rails	0705/19a(i)	
June 07	Cllr Haddon	Inform Cemex of involvement in Charity Fun Day and arrange display boards	0706/11d	
June 07	Cllr Haddon	Contact Cemex Head Office re metal map	0706/11e	
June 07	Cllr Haddon	Advise Liz Bennett that SFPC wish to proceed	0706/12b	