

SOUTH FERRIBY PARISH COUNCIL

Parish Clerk – Angela Grounds, Shalimar, Sluice Road, South Ferriby, DN18 6JG

You are summoned to attend the next meeting of the South Ferriby Parish Council Personnel committee on Monday 27th September, 2010. Proceedings will commence at 7.00pm in South Ferriby Village Hall

The agenda is set out below.

Members of the public and press are welcome to attend. (Please note item 4 of the Agenda)

Angela Grounds
Clerk to the Council
20th September, 2010

AGENDA

- 1 Apologies
To note apologies for absence

- 2 Declaration of Interests
Declarations of Interests need to be remade and recorded in the minutes even if an interest has been declared in the register.

- 3 Minutes of Previous Meeting
Minutes of the Meeting held on 28th July, 2010 to be approved and signed.

- 4 Exclusion of Public and Press
To consider the exclusion of the public and press on account of the sensitive nature of the business to be conducted

- 5 Annual Appraisal and Development Review
 - a) To approve the 2010 appraisal report
 - b) To agree text of report to Council
 - c) To approve process for 2011
 - d) To consider key personal objectives for 2010/11

- 6 Review of Job Description
To consider additions to the Clerk's current job description which reflect the current remit of the role.

- 7 Home working allowance
To agree immediate payment of the annual allowance

- 8 Review of Hours Worked
To agree format and process for review

- 9 Agenda for next meeting
To take note of any items Councillors wish to agenda for next meeting.

- 10 Next Meeting
To consider a date and time for the next Personnel Committee meeting (subject to any change in circumstances)